

Minutes
Kinston City Council
City Hall · 207 East King Street
Tuesday, September 4, 2018
5:30 pm

REGULAR MEETING

Mayor Don Hardy called the City Council Meeting to order at 5:33pm.

Councilmember Sammy Aiken led the prayer followed by Pledge of Allegiance

Adoption of the Agenda

Councilmember Tyson made the motion to move the Emma Webb update from department information to presentations. Seconded by Councilmember Aiken and upon a unanimous vote [5-0] the agenda was adopted.

CITIZEN COMMENT
Citizens must sign in prior to the start of the meeting if they wish to address the City Council.
Citizens should state their name and address prior to beginning their comments and may speak up to a maximum of 3 minutes.
Citizens seeking assistance or asking questions will be contacted by a member of the Governing Body or by appropriate City Staff.

David Ricke stated he would like to invite the Mayor, Council, and public to the 911 memorial service on Tuesday, September 11, 2018 at 10 am held at Person Park.

Lorene Jackson stated she is speaking on behalf of the Boys and Girls club of the Coastal Plains. She stated she wanted to thank Mayor and Council. She also stated the Boys and Girls of the Coastal Plain is 17 clubs in seven counties. They provide after school care as well as summer care. Their mission is to enable all young people especially those of who need them the most to realize their full potential as productive, responsible and caring citizens

Rev Dorothy Gooding stated she is speaking on behalf of the African American Heritage Commission of Kinston and Lenoir County. She opened invitation to their Community Day on September 29, 2018 from 10am to 4pm at Grainger Stadium.

MINUTES

Consider approval of the minutes of the City Council meeting held Monday, August 6, 2018
.....Monique Hicks

Councilmember Swinson made the motion, seconded by Councilmember Tyson and upon a unanimous vote [5-0] the minutes were approved.

PRESENTATIONS AND RECOGNITION

Emma Webb.....Galen Treble

Galen Treble, Parks and Recreation Director, stated Keith, owner and operator of Greenville Pools, was present to show council drawings of a splash pad for Emma Webb. Galen allowed Keith to speak with council about splash pads. Keith stated that splash pads are becoming the trend nationwide. The pads are very cost effective, safe and offer possibility for revenue by leasing out space for parties. The proposed splash pad for Emma Webb would have 2500 square feet of surface area, which would have a capacity of 100. The cost for the project would be approximately \$314,000.

Councilmember Tyson stated that he loved the idea for the smaller children, but has concerns that the teenage population would not use the splash pad. He stated a feature would have to be added for teenagers to use in this area. He stated he would like a water feature for young adults.

Mayor Hardy asked Keith if they have built anything like that for younger adults. Keith stated they have built many small recreational pools that are not very deep with basketball and volleyball. He stated there are many water sports you could put in a smaller pool, and not have to spend a lot of money.

Councilmember Aiken asked if the 314,000 would cover any work to the bath house. Tony Sears, City Manager, stated that the concept is being presented because the hope is to apply for a North Carolina Parks and Recreation Trust Fund Grant. Tony Sears stated when applying for the grant the City will also put in a request for additional funds to address the needs with the bath house.

Councilmember Aiken asked the Mayor if a public hearing should be held.

Mayor Hardy stated that at the moment the pad is just an option to talk about, but once the process is further along he believes a public hearing will be held. Tony Sears stated that one of the issues is the funding for the park. The first project brought to council with the large pool was around 750,000 and during budget retreat it was asked if something lesser could be done that would still add value to the community. There are many options for the park but it all comes to funding. Tony Sears also stated there is another project that will be submitted at the same time for the PARTF grant. So the council will have to make decisions about what project is wanted more, and what project to submit if not both of the projects. Tony Sears also stated PARTF is a 25% match, so the greater the project the more the City will have to match. There are many financial decisions that still have to be made and the presentation was to give council an idea of what could be received for the dollar amount.

Councilmember Swinson asked about the possibility of keeping the deep end of the existing pool at Emma Webb. Tony Sears stated the deep end of the pool is where the structure issues exist. The pool has to be completely demolished regardless what decision is made. Galen Treble stated nothing is salvageable with the pool.

Councilmember Swinson stated since the City had taken ownership of the community center he is concerned that if we sell the center the City would only have one pool. Tony Sears stated that if the Community Center was no longer the City's most likely it would be sold for a profit, and the profit could be used to construct a pool.

ACTION AGENDA

1. **Conduct a Public Hearing for the CDBG Infrastructure Program for funding of the Lawrence Heights Sewer Replacement Project.....Steve Miller**

Steve Miller, Assistant Public Services Director, stated the purpose of the public hearing is to pursue CDBG funds for the Lawrence Heights Sewer Replacement Project.

This public hearing on **September 4, 2018**, will provide an explanation and description of the **2018** North Carolina Department of Environmental Quality (DEQ) Community Development Block – Infrastructure Grant (CDBG-I).

We are present to discuss the purpose of the public hearing for the **City of Kinston**'s CDBG-I funding application. The purpose of the public hearing is to obtain citizen's views and to allow response from the public to funding proposals and answer any questions posed by citizens. This public hearing will cover the **CITY's** community development needs, development of the proposed activities, and a review of program compliance before the submission of the **CITY's** CDBG-I funding application to the state of the North Carolina.

The **CITY** proposes to request funding from NCDEQ'S CDBG-I program for the **LAWRENCE HEIGHTS SEWER REHABILITATION PROJECT**. The purpose of the CDBG-I grant program is:

To improve the quality of life for low to moderate income people by providing a safe, clean environment and clean drinking water through water and sewer infrastructure improvements and extensions of service.

- To benefit a residential area where at least 51% of the beneficiaries are low to moderate income as defined by the United States Department of Housing and Urban Development.
- To perform eligible activities.
- To minimize displacement, and
- Provide displacement assistance as necessary.

North Carolina receives approximately **\$45 Million** annually from the U.S. Department of Housing and Urban Development. For the fiscal year of **2018**, the CDBG-I funding available is expected to be **\$22.4 Million**. The maximum available grant is \$2.0 million over a 3-year period. Applications for funding will be received **UNTIL SEPTEMBER 28, 2018**. All available CDBG-I funds will be allocated in September.

The CDBG program is able to fund a wide variety of community development activities. The State of North Carolina has chosen to fund two activities: water and sewer infrastructure, and economic development projects that lead to job creation or retention. The infrastructure program, or CDBG-I program can fund a range of water and sewer infrastructure activities, including, but not limited to the, following:

Water:

- Projects that resolve water loss in distribution systems.
- Projects that extend public water to areas with contaminated wells.
- Projects that extend water lines to areas with dry wells.
- Projects that assist with low water pressure in public water systems.
- Projects that regionalize two or more water systems.
- Project that rehabilitate or replace a water treatment plant.

Wastewater:

- Projects that resolve inflow and infiltration to collection systems and surcharges from pumps stations and manholes.
- Projects that extent public sewer to areas with failed septic tanks.
- Projects that rehabilitate a wastewater treatment plant to allow for greater efficiency/compliance with regulations.

The **CITY** is seeking an amount in CDBG-I funds not to exceed **\$2.0 MILLION** for the **LAWRENCE SEWER REHABILITATION PROJECT**. The purpose of the **CITY'S** request is to **REPLACE SANITARY SEWER INFRASTRUCTURE IN THE LAWRENCE HEIGHTS NEIGHBORHOOD, NEAR THE INTERSECTION OF HIGHLAND AVENUE AND OLD SNOW HILL ROAD. THE PROJECT WILL REPLACE APPROXIMATELY 14,000 FEET OF PIPE, 290 SEWER SERVICES, AND 37 MANHOLES.**

The project proposed by the **CITY** of **KINSTON** was identified in **THE CITY OF KINSTON WASTEWATER CAPITAL IMPROVEMENT PLAN, 2017 REVISION**. Informal community meetings were held in the project area to inform citizens of the potential project, and get feedback from the residents.

A total of 100% of the CDBG- I funding will be used to benefit Low to Moderate Income (LMI) people. The project area in the **CITY OF KINSTON** has been determined to have a **LMI RATIO OF 85% BASED ON COMPLETED INCOME SURVEYS**. The project area includes **the following streets: Dixon Street, Williams Street, Stadiem Drive, Hyman Avenue, Stroud Avenue, Charlotte Avenue, George Avenue, Nobles Lane, Jackson Lane and Lawrence Lane.**

The range of activities covered by the CDBG-I funds for the **LAWRENCE HEIGHTS SEWER REHABILITATION PROJECT** includes:

- Construction.
- Environmental Review
- Engineering Design
- Construction Administration and observation.
- Legal activities.
- Surveying.
- Grant Administration.

If the **CITY of KINSTON** is awarded a CDBG-I grant, the town is required to adhere to federal procurement requirements and other federal regulations which include:

- American with Disabilities Act/Section 504 Survey
- Davis-Bacon & Related Labor Acts
- Adoption/Submittal of a Citizen's Participation Plan
- Adoption/Submittal of an Equal Opportunity Plan
- Adoption/Submittal of a Fair Housing Plan
- Adoption/Submittal of a Language Access Plan
- Adoption/Submittal of a Relocation Assistance Plan
- Adoption/Submittal of a Section 3 Plan
- Excess Force Provision

The State of North Carolina requires that the if the **CITY OF KINSTON** receives CDBG grant funding that the town will certify that they will comply with the requirements of the general displacement and relocation policy for CDBG grant funding. This policy assists low to moderate income people with costs associated with relocation or displacement, should such relocation become necessary due to the project activities. CDBG funds can be used for those costs, if necessary. **NO DISPLACEMENT OF RESIDENTS WILL OCCUR DUE TO THIS PROJECT.**

In the past, the **CITY** has applied for and received funding for the following completed CDBG projects:

- \$250,000 grant for utility extensions associated with Abby Gardens**
- \$50,000 Talent Enhancement Capacity Building Grant (training for staff at ECU)**
- \$100,000 Catalyst Program Grant (demolition along MLK corridor)**

The **CITY** will submit its CDBG-I application for the **LAWRENCE HEIGHTS SEWER REHABILITATION PROJECT ON SEPTEMBER 28, 2018**. The CDBG-I application will be available for review during normal business hours at the **CITY OF KINSTON PUBLIC SERVICE COMPLEX, 2360 HIGHWAY 258 SOUTH IN KINSTON, NORTH CAROLINA**. Additional information is available from **STEVE MILLER BY EMAIL AT steve.miller@ci.kinston.nc.us, by telephone at 252-939-3285, or by mail at City of Kinston Public Services Department, P.O. Box 339, Kinston, NC 28502**. Should you have any complaints or grievances regarding the subject public hearing, they should be addressed to the addressee mentioned above within 10 business days or by **September 14, 2018** and a written response to the written complaints and/or grievances will be sent by the **CITY** within 10 business days, where practicable.

We open the floor for comments and questions about the CDBG program, and about the proposed project.

Councilmember Aiken asked what jobs would be available if the City receives the grant. Steve Miller stated most jobs would be construction. Councilmember Aiken then asked if the residents in the area would have priority. Steve stated that he could not guarantee they would have priority but the jobs will be made available.

Mayor Hardy opened the public hearing, after no one spoke in favor or in opposition, the public hearing was closed.

Steve Miller then stated the next meeting the Resolution would be presented that has to be passed to apply for the funds. The wastewater asset management plan and capital improvement plan will be submitted as well that have to be adopted to submit applications. Improvements have been made to the application. During the month of August Star of Bethlehem Church preformed income surveys in the area. The church reduces the amount of non-responsive properties from 60 to 17. If a property does not respond that counts against our score. This has changed our LMI ratio in that neighborhood from 64.5% to 79.5% which will add about 4.5 points to our application.

2. Consider approval of a Special Events Permit for Greater Mount Zion and St. John Churches for their 2018 Happy and Healthy Community Day.....Alonzo Jaynes

Alonzo Jaynes, Police Chief, stated Happy and Healthy Community Day will take place September 22 10am-1pm. East Street will be closed between North and Blount.

Councilmember Suggs made the motion, seconded by Councilmember Swinson and upon a unanimous vote [5-0] the special events permit was approved.

3. Consider approval of a bid award to Xylem Dewatering Solutions in the amount of \$127,738 for a 12 inch sewer bypass pump package.....Rhonda Barwick

Rhonda Barwick, Public Services Director, stated this year's water fund has appropriations of 160,000 to purchase replacement of the sewer bypass pump. Old pump is a 1989 Tyson pump. Four bids were

received with Xylem being the lowest at \$127,738. Rhonda Barwick stated these pumps are being used when the sewer lines are being worked on and the lines need to be bypassed.

Councilmember Swinson made the motion, seconded by Councilmember Tyson and upon a unanimous vote [5-0] the bid award was approved.

4. Consider approval of a bid award to White’s International Trucks in the amount of \$121,818.25 for a 2019 International Dump Truck.....Rhonda Barwick

Rhonda Barwick, Public Services Director, stated \$130,000 has been appropriated to replace 2001 dump truck that is in poor condition.

Councilmember Tyson made the motion, seconded by Councilmember Solomon and upon a unanimous vote [5-0] the bid award was approved.

5. Consider adoption of a Resolution approving the capital lease purchase financing for Toro mowers with PNC Bank.....Donna Goodson

Donna Goodson, Finance Director, stated the Recreation staff has several pieces of old turf equipment that needs replacing. The quote for the equipment from Smith Turf and Irrigation total is \$172,443. This will consist of a wing mower, a deck mower, a leaf mulching kit and a sidewinder reel mower. Donna Goodson stated she believes it is in the City’s best interest to enter into a capital lease with PNC equipment finance. The additional cost will be \$28,466 which will be approximately \$5,693 per year for 5 years.

Councilmember Swinson made the motion, seconded by Councilmember Suggs and upon a unanimous vote [5-0] the following Resolution was adopted.

RESOLUTION TO AUTHORIZE THE PURCHASE OF MAINTENANCE EQUIPMENT THROUGH LEASE-PURCHASE FINANCING

WHEREAS, pursuant to G.S. 160A-19, the City Council of the City of Kinston is authorized to enter into a lease with an option to purchase for personal property which is subject to Article 8 or Chapter 143, and

WHEREAS, pursuant to NCGS 143-129, purchases of equipment with public money expenditure over \$90,000 require the City to comply with the competitive bidding procedures set forth there in, and

WHEREAS, the City intends to enter into a lease with PNC Equipment Finance with the option to purchase certain landscaping maintenance equipment for the public purpose of Parks and Recreation grounds maintenance which will require an expenditure over \$90,000.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Kinston that

1. The City Council authorizes the expenditure of a maximum of \$173,000 for the lease purchase of the required maintenance equipment.
2. The City Council authorizes the Manager of the City of Kinston or his designee to award contracts, reject bids, or re-advertise to receive bids on behalf of the City and to comply with the requirements set forth in Article 8 of Chapter 143.

Adopted this 4th day of September, 2018.

Don Hardy, Mayor

ATTEST:

Monique Hicks, City Clerk

RESOLUTION AND CERTIFICATE OF INCUMBENCY

Lease Number _____

Lessee: City of Kinston

Lessor: PNC Equipment Finance

Amount: \$173,000.00

WHEREAS, Lessee, a body politic and corporate duly organized and existing as a political subdivision, municipal corporation or similar public entity of the State or Commonwealth (“the State”) is authorized by the laws of the State to purchase, acquire and lease certain equipment and other property for the benefit of the Lessee and its inhabitants and to enter into contracts with respect thereto, and

WHEREAS, pursuant to applicable law, the governing body of the Lessee (“Governing Body”) is authorized to acquire, dispose of and encumber real and personal property, including, without limitation, rights and interest in property, leases and easements necessary to the functions or operations of the Lessee, and

WHEREAS, the Governing Body hereby finds and determines that the execution of one or more Lease Agreements or lease schedules (“Leases”) in the amount not exceeding the amount stated above for the purpose of acquiring the property (“Equipment”) to be described in the Leases is appropriate and necessary to the functions and operations of the Lessee, and

WHEREAS, PNC Equipment Finance, LLC (“Lessor”) shall act as Lessor under said Leases.

NOW, THEREFORE, Be It Ordained by the Governing Body of the Lessee:

Section 1. Either one of the City Manager OR Assistant City Manager (each an “Authorized Representative”) acting on behalf of the Lessee, is hereby authorized to negotiate, enter into, execute, and deliver one or more Leases in substantially the form set forth in the document presently before the Governing Body, which document is available for public inspection at the office of the Lessee. Each Authorized Representative acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver such other documents relating to the Lease as the Authorized Representative deems necessary and appropriate. All other related contracts and agreements necessary and incidental to the Leases are hereby authorized.

Section 2. By a written instrument signed by any Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the Lessee to execute and deliver agreements and documents relating to the Leases on behalf of the Lessee.

Section 3. The Lessee’s obligations under the Leases shall be subject to annual appropriation or renewal by the Governing Body as set forth in each Lease and the Lessee’s obligations under the Leases shall not constitute general obligations of the Lessee or indebtedness under the Constitution or laws of the State.

Section 4. This resolution shall take effect immediately upon its adoption and approval.

SIGNATURES AND TITLES OF AUTHORIZED REPRESENTATIVES :

AUTHORIZED LEASE SIGNORS ONLY

<u>Tony Sears</u>	<u>City Manager</u>	_____
Name	Title	Signature

<u>Catherine Gwynn</u>	<u>Assistant City Manager</u>	_____
Name	Title	Signature

ADOPTED AND APPROVED on this 4th day of September, 2018.

Section 5. I, the undersigned City Clerk identified below, does hereby certify that I am the duly elected or appointed and acting City Clerk of the above Lessee, a political subdivision duly organized and existing under the laws of the State where Lessee is located, that I have the title stated below, and that, as of the date hereof, the individuals named above are the duly elected or appointed officers of the Lessee holding the offices set forth opposite their respective names.

The undersigned City Clerk of the above-named Lessee hereby certifies and attests that the undersigned has access to the official records of the Governing Body of the Lessee, that the foregoing resolutions were duly adopted by said Governing Body of the Lessee at a meeting of said Governing Body and that such resolutions have not been amended or altered and are in full force and effect on the date stated below.

LESSEE: City of Kinston

6. Consider adoption of an Ordinance to amend the FY 2019 Operating Budget...
.....**Donna Goodson**

Donna Goodson, Finance Director, stated the first category is for the Fire and Rescue Department. The department has requested funds to purchase an inflatable fire education house. They have received a commitment in the amount of \$5,000 for ad space. They have also received pledges for the remaining balance in the amount of \$1,500. The quoted price for the equipment is \$6,495. Donna Goodson asked for a budget amendment to appropriate expenditures in Capital Outlay- Other Equipment in the amount of \$6,500 with a corresponding revenue appropriation to miscellaneous revenue for \$5,000 and Local/Private Grants for \$1,500. Fire and Rescue has also been awarded \$500 grant from Walmart for the purchase of water rescue equipment. Budget amendment is needed to appropriate expenditures in Fire Suppression Supplies for \$500 and a corresponding revenue appropriation in Local/Private Grants. Recreation Parks Division it is

necessary to appropriate the expenditures to authorize the purchase of the Toro mowers with a corresponding revenues appropriation for the proceeds from the issuance of debt. Budget amendment is to appropriate expenditures in Capital Outlay- Other Equipment in the amount of \$173,000 with a corresponding revenue appropriation to Debt Issued. At the August 6th Council meeting, the Board created a new project fund for the Queen Street Redesign and Construction Project to be solely funded by the General Fund. A budget amendment is necessary to appropriate expenditures in the Transfer to Capital Projects line item in the amount of \$3,200,00.00 and a corresponding revenue appropriation of the same amount in Transfer from General Fund Capital Reserve line item. In order to complete them movement of the funds from the General Fund Capital Reserve to the General Fund a budget amendment for the General Fund Capital Reserve is necessary.

Councilmember Swinson made the motion, seconded by Councilmember Aiken and upon a unanimous vote [5-0] the following Ordinance was adopted.

**AN ORDINANCE AMENDING THE ANNUAL
OPERATING BUDGET**

WHEREAS, the City Council adopted the annual operating budget on June 18, 2018 authorizing appropriations for the General Fund, and General Fund Capital Reserves Fund, and

WHEREAS, amendments by the City Council may become necessary during the year as conditions change, and

WHEREAS, it is necessary to appropriate funds in the Fire and Rescue department in the General Fund for the purchase of an inflatable fire education home to assist in fire safety and prevention education and for the purchase of water rescue equipment. This will be funded with revenue from an appropriation to Miscellaneous Revenue and Local/Private Grants, and

WHEREAS, it is necessary to appropriate funds in the Recreation Parks department in the General Fund for the purchase of two Toro mowers. This will be funded with revenue from an appropriation to Debt Issued, and

WHEREAS, it is necessary to appropriate funds in the Transfers to Other Funds division of the General Fund to fully fund the Queen Street Redesign and Construction Project. This will be funded with revenue from an appropriation of Transfers from General Capital Reserve Fund,

WHEREAS, it is necessary to appropriate funds in the Transfers to Other Funds of the General Fund Capital Reserve Fund to provide the sole funding of the Queen Street Redesign and Construction Project. This will be funded with revenue from an appropriation of fund balance in the General Capital Reserve Fund.

THEREFORE BE IT ORDAINED by the City Council of the City of Kinston, North Carolina that the annual operating budget ordinance be amended as follows:

General Fund	Current Budget	Amended Budget	Increase (Decrease)
Revenues:			
Local/Private Grants	\$ -	\$ 2,000.00	\$ 2,000.00
Miscellaneous Revenue	61,442.00	66,442.00	5,000.00
Debt Issued	556,953.00	729,953.00	173,000.00
Transfer from General Fund Capital Reserve	207,200.00	3,407,200.00	3,200,000.00
Total Other General Fund Revenues	25,920,013.50	25,920,013.50	-
Total Revenues	\$ 26,745,608.50	\$ 30,125,608.50	\$ 3,380,000.00

Expenditures:

Fire and Rescue			
Fire Suppression Supplies	\$ 11,000.00	\$ 11,500.00	\$ 500.00
Capital Outlay - Other Equipment	35,000.00	41,500.00	6,500.00
Other Fire and Rescue Expenses	3,858,751.00	3,858,751.00	-
Recreation - Parks			
Capital Outlay - Other Equipment	11,000.00	184,000.00	173,000.00
Other Recreation-Parks Expenses	1,382,259.50	1,382,259.50	-
Transfers to Other Funds			
Transfers to Capital Projects	207,200.00	3,407,200.00	3,200,000.00
Other Transfers to Other Funds Expenses	2,626,910.00	2,626,910.00	-
Total Other General Fund Expenses	18,613,488.00	18,613,488.00	-
Total Expenditures	\$ 26,745,608.50	\$ 30,125,608.50	\$ 3,380,000.00

General Fund Capital Reserves Fund	Current Budget	Amended Budget	Increase (Decrease)
Revenues:			
Appropriated Fund Balance	\$ 206,400.00	\$ 3,406,400.00	\$ 3,200,000.00
Total Other Water Resources Revenues	1,675,024.00	1,675,024.00	-
Total Revenues	\$ 1,881,424.00	\$ 5,081,424.00	\$ 3,200,000.00

Expenditures:

Transfers to Other Funds			
Transfer to General Fund	\$ 207,200.00	\$ 3,407,200.00	\$ 3,200,000.00
Other Transfers Expenses	1,674,224.00	1,674,224.00	-
Total Expenditures	\$ 1,881,424.00	\$ 5,081,424.00	\$ 3,200,000.00

Adopted this 4th day of September, 2018

7. Consider adoption of an Ordinance for the capital project for electric Circuits 516 and 521 and the extension of Circuit 510.....Donna Goodson

Rhonda Barwick, Public Services Director, explained circuit 510 will be extended to add flexibility around the hospital. The hospital’s load has increased and The City wants to be able to meet their needs. Donna Goodson, Finance Director, stated she is asking for the adoption of a budget ordinance to create the capital project Rebuild Electric Circuit 516 and 521 and Extend Circuit 510. Expenditures will be appropriated in Construction-Electic in the amount of \$2,376,000.00 with a corresponding revenue appropriation of Transfer from Electric Fund.

Councilmember Suggs made the motion, seconded by Councilmember Tyson and upon a unanimous vote [5-0] the following Ordinance was adopted.

**AN ORDINANCE TO ESTABLISH THE
REBUILD ELECTRIC CIRCUIT 516 AND 521 AND EXTEND CIRCUIT 510 (E9133)
CAPITAL PROJECT FUND**

WHEREAS, the City strives to operate and maintain a modern and reliable electric infrastructure to deliver dependable electric service to its customers, and

WHEREAS, it is necessary to appropriate expenditures so the City may improve its electric infrastructure to include rebuild of 2.5 miles of Circuit 516 serving Airport Road to the City, 2.5 miles of Circuit 521 serving Cunningham Road to the Hospital area, and extend 1 mile of Circuit 510 tying Hardee Road, Plaza and the Hospital to 3 substations for increased flexibility so outages are more isolated allowing for faster restoration around the Hospital area. The project will be funded with a transfer from the Electric fund.

THEREFORE BE IT ORDAINED by the City Council of the City of Kinston, North Carolina that the following capital project budget ordinance is hereby adopted as follows:

<u>Rebuild Electric Circuit 516 and 521 and Extend Circuit 510 (E9133)</u>	<u>Current Budget</u>
Revenues:	
Transfer from Electric Fund	\$ 2,376,000.00
Total Revenues	<u>\$ 2,376,000.00</u>
Expenditures:	
Construction Work-Electric	\$ 2,376,000.00
Total Expenditures	<u>\$ 2,376,000.00</u>

Adopted this 4th day of September, 2018

8. Consider adoption of an Ordinance for a special revenue project for the 2017 Edward Byrne Memorial JAG GrantDonna Goodson

Donna Goodson, Finance Director stated on June 26, 2018 the City of Kinston and Lenoir County received an award of \$30,347.00 as a federal grant from the U.S. Department of Justice Office of Justice Programs. There is no local match required for this grant. Grant allows for the purchase of equipment and technology that will improve the safety and security of law enforcement officers and citizens. The City of Kinston will manage the project pursuant to the Memo of Understanding between the City and the County signed May 27, 2016. The Kinston Police Department will purchase riot/crowd control equipment and the Lenoir County Sheriff’s Department will purchase equipment for their Search and Rescue Team. Donna asked for adoption of Ordinance to create the special revenues project 2017 Edward Byrne Memorial JAG Grant.

Councilmember Suggs made the motion, seconded by Councilmember Solomon and upon a unanimous vote [5-0] the following Ordinance was adopted.

AN ORDINANCE ESTABLISHING THE SPECIAL REVENUE FUND

FY 2017 EDWARD BYRNE MEMORIAL JAG GRANT (P9138)

WHEREAS, the Office of Justice Programs at the Department of Justice has awarded a grant (2017-DJ-BX-0818) in the amount of \$30,347 to the City of Kinston Police Department and the Lenoir County Sheriff Department, and

WHEREAS, it is agreed the City of Kinston will administer the spending of the funds according to the Memo of Understanding between the City of Kinston and County of Lenoir signed May 27, 2016, and

WHEREAS, grant funds will be used to fund the purchase of equipment and technology that will improve the safety and security of its law enforcement officers and citizens. This will be funded with federal grant proceeds requiring no local match.

THEREFORE BE IT ORDAINED by the City Council of the City of Kinston, North Carolina that the following special revenue project budget ordinance is hereby adopted:

2017 Edward Byrne Memorial JAG Grant 2017 (2017-DJ-BX-0818)

Revenues:

Federal Grants - JAG	\$ 30,347.00
Total Revenues	<u>\$ 30,347.00</u>

Expenditures:

Law Enforcement Supplies	\$ 30,347.00
Total Expenditures	<u>\$ 30,347.00</u>

Adopted this 4th day of September, 2018

DEPARTMENT INFORMATION AND UPDATES

1. Interim Financial Update as of June 30, 2018.....Donna Goodson

Donna Goodson, Finance Director, stated combining all funds, the City received \$93,824,483 in revenues and expended \$91,889,788. Internal service funds have not been presented since the charges are captured within the funds reported. The General Fund derives 70% of its revenues from 3 major sources; Property Taxes (42%), Local Government Sales Tax (17%) and State Shared Revenue/Franchise Tax (11%). Property tax revenues are budgeted at 9.4 million dollars and make up approximately 37% of the General Fund budget. The City has collected approximately \$9 million dollars or 95.61% of the budgeted amount. The City has budgeted conservatively on the sales tax revenues. The State Shared Revenue/Franchise Tax receipts through June 30 are \$2,294,986 and represent approximately 97% of the budgeted amount. Through Debt Setoff the City has collected \$475,111 since reactivating the program in 2012. Of this amount \$65,414 was received in fiscal year 2018. The City's surplus sales on

www.GoveDeals.com total \$145,406 for FY 2018. We have approximately \$73,900 budgeted across all operating funds as revenues from surplus sales for FY2018. The City also had scrap metal sales of \$8,711.

1. Planning Grant Application Update.....Tatiana Height

Tatiana Height, Community Development Planner, stated she wanted to provide an update on the CDBG process. Public hearings were held in May, June and July of 2018. Public stated recreation is a high priority along with housing rehabilitation, and providing more programming for youth. Proposed in the grant application are improvement projects at Holloway Recreation Center (250,000), Housing Rehabilitation around Holloway into East Kinston (400,000) and Revitalization in the Emma Webb area (100,000). Issues to be address outside of the application are community programs, minimum housing codes, sidewalk improvements, foreclosure, roads in East Kinston and flood protections. The next steps are presentation of the draft application and public hearing on September 17th. The last step will be the submission of the final application by September 28, 2018.

CITY MANAGER’S REPORT

Tony Sears, City Manager, thanked Monique Hicks for her 22 dedicated years of service to the City of Kinston.

CITY ATTORNEY’S REPORT

The City Attorney had no report.

MAYOR AND COUNCILMEMBER REPORTS

Councilmember Swinson stated he had a resident call him on Friday, August 17, 2018 in regards to lots of debris on the corner of Gordon and East Street. Councilmember Swinson asked if dumpster is required when a property is being cleared.

Adam Short, Planning Director, stated in this situation the resident should have applied for a construction dumpster. Rhonda Barwick, Public Services Director, stated the dumpster is the best solution but if the resident would let Public Services know in advance they could work with them on getting the debris picked up.

Councilmember Swinson stated Adkin High School held their annual reunion here in Kinston over the weekend. The Adkin Alumni had some concerns with the Adkin Branch with the weeds and the debris. Councilmember Swinson then stated signage for the cemeteries may be needed in the City.

Councilmember Aiken congratulated the Parks and Recreation Department on their recent award at the Stadium.

Councilmember Suggs thanked the Savannah High School Alumni for hosting their biannual events in Kinston.

Councilmember Tyson stated he had received nothing but praises about the work on Hardee Road.

Mayor Hardy thanked Governor Cooper for coming into Kinston. He then thanked everyone in attendance.

ADJOURNMENT

Councilmember Swinson made the motion seconded by Councilmember Tyson and upon a unanimous vote [5-0] the City Council dedicated the meeting to Monique Hicks and adjourned at 7:11 pm.

Respectfully submitted,

Joanna Rose, Deputy City Clerk