

City of Kinston

FLOOD PLAIN DEVELOPMENT PERMIT APPLICATION

SECTION 1: General Provisions (APPLICANT to read and sign):

- 1 . No work of any kind may start until a permit is issued.
2. The permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until permit is re-issued.
4. Development shall not be used or occupied until a Certificate of Compliance is issued.
5. The permit will expire if no work is commenced within six months of issuance.
6. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
7. Applicant hereby gives consent to the Local Administrator or his/her representative to make reasonable inspections required to verify compliance.
8. AS THE APPLICANT, I AFFIRM THAT ALL STATEMENTS HEREIN AND IN THE ATTACHMENTS TO THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.

(APPLICANT'S SIGNATURE) _____ DATE _____

SECTION 2: Proposed Development (To be completed by APPLICANT)

NAME

ADDRESS

TELEPHONE

APPLICANT

PROPERTY OWNER

BUILDER/CONTRACTOR

ENGINEER

General description of improvements (attach detailed specifications, if available)

PROJECT LOCATION:

To avoid delay in processing the application, please provide enough information to easily identify the project location. Provide the street address, lot number or legal description (attach) and, outside urban areas, the distance to the nearest intersecting road or well-known landmark. A sketch attached to this application showing the project location would be helpful.

A. STRUCTURAL DEVELOPMENT

ACTIVITY

STRUCTURE TYPE

☐ New Structure

☐ Residential (1-4 Family)

☐ Addition

☐ Residential (More than 4 Family)

☐ Alteration

☐ Non-residential (Flood proofing? ☐ Yes)

☐ Relocation

☐ Combined Use (Residential & Commercial)

☐ Demolition

☐ Manufactured (Mobile) Home (In Manufactured

☐ Replacement

Home Park? ☐ Yes)

ESTIMATED COST OF PROJECT \$ _____

B. OTHER DEVELOPMENT ACTIVITIES

☐ Fill

☐ Drilling

☐ Grading

☐ Clearing

☐ Excavation (Except for Structural Development Checked Above)

☐ Watercourse Alteration (Including Dredging and Channel Modifications)

☐ Drainage Improvements (Including Culvert Work)

☐ Road, Street or Bridge Construction

☐ Subdivision (New or Expansion)

☐ Individual Water or Sewer System

☐ Other (Please specify) _____

After completing SECTION 2, APPLICANT should submit form to the Local Administrator for review.

SECTION 3: Floodplain Determination (To be completed by the Administrator)

The proposed development is located on FIRM Panel No. _____, Dated _____

The proposed development:

☐ Is NOT located in a Special Flood Hazard Area and FLOOD PLAIN DEVELOPMENT PERMIT IS **NOT REQUIRED**).

☐ Is partially located in the SFHA, but building/development is not.

☐ Is located in a Special Flood Hazard Area

FIRM zone designation is _____.

"100-Year" flood elevation (BFE) at the site is: _____ ft. NGVD (MSL)

☐ BFE is unavailable

☐ Is located in the floodway. FBFM Panel No. _____ Dated _____

☐ See Section 4 for additional instructions.

FLOOD PLAIN ADMINISTRATOR

DATE

The applicant must submit the documents checked below before the application can be processed:

Development plans, drawn to scale, and specifications, including where applicable: details for anchoring structures, proposed elevation of lowest floor (including basement), types of water-resistant materials used below the first floor, details of flood proofing of utilities located below the first floor, and details of enclosures below the first floor.

Other: _____

DATE