

City of Kinston
FLOOD PLAIN DEVELOPMENT PERMIT APPLICATION

SECTION 1: General Provisions (APPLICANT to read and sign):

- 1 . No work of any kind may start until a permit is issued.
2. The permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until permit is re-issued.
4. Development shall not be used or occupied until a Certificate of Compliance is issued.
5. The permit will expire if no work is commenced within six months of issuance.
6. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
7. Applicant hereby gives consent to the Local Administrator or his/her representative to make reasonable inspections required to verify compliance.
8. AS THE APPLICANT, I AFFIRM THAT ALL STATEMENTS HEREIN AND IN THE ATTACHMENTS TO THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.

(APPLICANT'S SIGNATURE) _____ DATE _____

SECTION 2: Proposed Development (To be completed by APPLICANT)

NAME	ADDRESS	TELEPHONE
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APPLICANT

PROPERTY OWNER

BUILDER/CONTRACTOR

ENGINEER

General description of improvements (attach detailed specifications, if available)

PROJECT LOCATION:

To avoid delay in processing the application, please provide enough information to easily identify the project location. Provide the street address, lot number or legal description (attach) and, outside urban areas, the distance to the nearest intersecting road or well-known landmark. A sketch attached to this application showing the project location would be helpful.

A. STRUCTURAL DEVELOPMENT

<u>ACTIVITY</u>	<u>STRUCTURE TYPE</u>
<input type="checkbox"/> New Structure	<input type="checkbox"/> Residential (1-4 Family)
<input type="checkbox"/> Addition	<input type="checkbox"/> Residential (More than 4 Family)
<input type="checkbox"/> Alteration	<input type="checkbox"/> Non-residential (Flood proofing? <input type="checkbox"/> Yes)
<input type="checkbox"/> Relocation	<input type="checkbox"/> Combined Use (Residential & Commercial)
<input type="checkbox"/> Demolition	<input type="checkbox"/> Manufactured (Mobile) Home (In Manufactured
<input type="checkbox"/> Replacement	Home Park? <input type="checkbox"/> Yes)

ESTIMATED COST OF PROJECT \$ _____

B. OTHER DEVELOPMENT ACTIVITIES

Fill Drilling Grading

Clearing

Excavation (Except for Structural Development Checked Above)

Watercourse Alteration (Including Dredging and Channel Modifications)

Drainage Improvements (Including Culvert Work)

Road, Street or Bridge Construction

Subdivision (New or Expansion)

Individual Water or Sewer System

Other (Please specify) _____

After completing SECTION 2, APPLICANT should submit form to the Local Administrator for review.

SECTION 3: Floodplain Determination (To be completed by the Administrator)

The proposed development is located on FIRM Panel No. _____, Dated _____

The proposed development:

Is NOT located in a Special Flood Hazard Area and FLOOD PLAIN DEVELOPMENT PERMIT IS
NOT REQUIRED).

Is partially located in the SFHA, but building/development is not.

Is located in a Special Flood Hazard Area

FIRM zone designation is _____.

"100-Year" flood elevation (BFE) at the site is: ft. NGVD (MSL)

BFE is unavailable

Is located in the floodway. FBFM Panel No. _____ Dated _____

See Section 4 for additional instructions.

FLOOD PLAIN ADMINISTRATOR

DATE

SECTION 4: Additional Information Required (To be completed by Local Administrator)

The applicant must submit the documents checked below before the application can be processed:

A site plan showing the location of all existing structures, water bodies, adjacent roads, lot dimensions, and proposed development.

Development plans, drawn to scale, and specifications, including where applicable: details for anchoring structures, proposed elevation of lowest floor (including basement), types of water-resistant materials used below the first floor, details of flood proofing of utilities located below the first floor, and details of enclosures below the first floor.

Also, _____

Subdivision or other development plans. (If the subdivision or other development exceeds 50 lots or 5 acres, whichever is the lesser, the applicant must provide "100-year" flood elevations if they are not otherwise available).

Plans showing the extent of watercourse relocation and/or land form alterations.

Change in water elevation (in feet) Meets ordinance limits on elevation increases
 YES NO

Top of new compacted fill elevation _____ ft. NAVD.

Flood proofing protection level (non-residential only) _____ ft. NAVD. For flood proofing structures, applicant must attach certification from registered engineer or architect.

Certification from a registered engineer that the proposed activity in a regulatory floodway will not result in any increase in flood levels during the occurrence of the base flood discharge. A copy of all data and hydraulic/hydrologic calculations supporting this finding must also be submitted.

Other: _____

SECTION 5: PERMIT DETERMINATION (To be completed by LOCAL ADMINISTRATOR)

I have determined that the proposed activity: Is Is not in compliance with provisions of the Article XVI, Section I - Flood Hazard Areas, City of Kinston Unified Development Ordinance. This permit is issued and work authorized to commence subject to the conditions attached to and made part of this permit.

ADMINISTRATOR _____ DATE _____

SECTION 6: PERMIT COMPLIANCE DETERMINATION (To be completed by APPLICANT and LOCAL ADMINISTRATOR) Applicant is to call the Administrator upon completion for a compliance inspection

I certify that the project was completed in accordance with this permit application as approved and request a compliance inspection:

APPLICANT _____ DATE _____

I certify that the project as completed is in compliance with the City of Kinston's flood plain development regulations:

FLOOD PLAIN ADMINISTRATOR _____ DATE _____