



City of Kinston
Department of Fire & Rescue
P. O. Box 339 / 401 E Vernon Ave
Kinston, North Carolina 28502
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Chad Jackson, Interim Fire Chief

Fire Protection Permit Application

Project Name: _____

Project Address: _____

Installer/Contractor Name: _____ License # _____

Installer/Contractor Address: _____

Contact Person: _____ Phone: _____

Email: _____

Description work: _____

Plan Requirements: Two sets of plans required.

Alarm Plans: Building plans with system/alarm in place (devices)

Hood Systems/ Fire Suppressions Systems: Appliance type, location, and fire system mfg's installation instructions must be available at insp.

Sprinkler Systems: Sprinkler plans and hydraulic calculations.

Permit Fees: (Minimum Fee \$100)

Please check if applicable: Plan Review for Renovations \$100
 Plan Review for New and Add on Systems \$150
 Hood Suppression System/ Fire Suppression Systems \$100
 Commercial Fire Alarm \$100
 Fire sprinkler System \$200 + \$2.00 per head (_____ # of heads)
 Fire sprinkler Add-ons \$100 + \$2.00 per head (_____ # of heads)
 Fire sprinkler Renovations \$100
 Fire line installation (GC/Utility License # _____)

Please provide (2) sets of plans and payment of fee upon submittal.

Job Valuation: \$ _____ Permit Fee: \$ _____

Electrical Permits: Permit(s) required for associated electrical work and is/are not included with fire protection permit.

I hereby certify that all information in this application is correct and all work will comply with the state building code and all other applicable state and local laws, ordinances and regulations. The Fire Department will be notified of any changes of the approved plans and/or specifications for the project herein.

Signature: _____ Date: _____