



# City of Kinston

## Zoning Approval Steps

### Required for:

New Construction  
Additions/Expansions  
Change of Use

Family Care Homes  
Childcare  
Renovations  
Mobile Home placement  
Accessory Structures

## STEPS:

1. Fill out City of Kinston Zoning Permit Application – click [here](#)
2. Provide aerial of the property
3. Provide dimensioned drawings to include setbacks\*
4. Submit the completed application and drawings to the Planning Department in person or via email – [planning@kinstonnc.gov](mailto:planning@kinstonnc.gov).
5. Pay the fee via check, money order or credit card. Payment must be received prior to review.

*\*Commercial construction must comply with the Site Plan Checklist located [here](#).*



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Kinston, NC 28501



252-939-3271



[planning@kinstonnc.gov](mailto:planning@kinstonnc.gov)



[Kinstonnc.gov](http://Kinstonnc.gov)

Questions? Please call 252-939-3271

