



# City of Kinston North Carolina

ADOPTED BUDGET  
JULY 1, 2025 - JUNE 30, 2026



**Holloway  
Recreation Center**



**Emma Webb  
Park**



**Bill Fay  
Park**

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# ELECTED CITY OFFICIALS



Chris J. Suggs  
Councilmember



Don Hardy  
Mayor



Robert A. Swinson, IV  
Councilmember



Felicia "Nikki" Solomon  
Councilmember



Antonio "Pearl" Hardy  
Mayor Pro Tempore



Barbara Seaforth  
Councilmember



## Strategic Planning Goals

### Mission

The City of Kinston collaborating with the community will deliver excellent service that will protect and enhance the quality of life for its residents, businesses and visitors, and will concentrate on strategies that will enhance the livability for a diverse community in the future.

### Strategic Planning Goals FY 2025-2030

The City Council embraces its' mission and ensures the policies, ordinances and budgets support the mission. The strategic goals identified below and action steps to be supported by this budget allow the City to support the desires of the community, its residents, businesses and visitors.

1. Commitment to Public Safety
2. Building a Vibrant, Healthy Community
3. Strategic Transportation and Utility Infrastructure Investment
4. Nurturing Community Relationships and Proactive Citizen Communication
5. Improving the Operational and Financial Strength of the City



# City of Kinston

Post Office Box 339  
Kinston, North Carolina 28502  
Phone: 252.939.3111 Fax: 252.939.3388

DON HARDY  
Mayor

RHONDA BARWWICK  
City Manager

JAMES P. CAULEY III  
City Attorney

DEBRA THOMPSON  
City Clerk

June 12, 2025

The Honorable Don Hardy, Mayor  
Members of the City Council  
Kinston, North Carolina

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At the May 20th City Council meeting the FY2025-2026 Manager's Recommended budget was presented to the Mayor and City Council. After proper advertisement, a Public Hearing was held during the June 3<sup>rd</sup> City Council meeting to receive public comments on the proposed budget. The only modification made to the budget since it was originally presented is to remove the 5% cost of living increase to the Mayor and Council salary line item and replace with a monthly increase of \$300 per member.

The proposed budget which totals \$133,038,055 is now eligible for approval. A reminder of several of the main elements of the budget are provided below.

## **Main Elements**

- ❖ The property tax rate is decreased by 4 cents
- ❖ Sewer rates increased by 15% to continue funding Sewer Capital Improvement Plan
- ❖ Stormwater Fee increased \$1 per ERU to continue funding Stormwater Capital Improvement Plan
- ❖ No increase in Electric rates
- ❖ No increase in Water Rates
- ❖ No increase in Environmental Service Fees
- ❖ No use of General Fund balance
- ❖ Creates a General Fund Capital Reserve \$420,000 for future infrastructure needs
- ❖ Provides a 5% COLA for all Full Time City Employees
- ❖ Road Resurfacing funded at \$655,400 plus \$50,000 to complete the final section of Hardee Road Rehabilitation Project
- ❖ Increased Building demolition funding to \$65,000
- ❖ Police Department budget includes \$644,000 to replace 60 body worn cameras and 20 in-car cameras with associated software
- ❖ Police Department budget also includes \$581,086 to replace 10 vehicles most with mileage in excess of 140,000 miles
- ❖ Police Department budget provides funds for 2 additional positions and related benefits
- ❖ Recreation Department budget includes \$257,500 for improvements to Holloway Center and Pool house, Emma Webb lighting, Bill Fay Park, Barnet Park and the roof at Mock Gym.
- ❖ Fire Department budget provides funds for 2 additional Firefighter II positions to improve our ability to meet National Fire Protection Association staffing requirements
- ❖ Budget provides for the employer retirement rate increase of .75% for all Non-LEO employees and 1.04% for LEO employees
- ❖ Group Insurance rates increased from \$775 to \$800 per month for the City's employer share
- ❖ Provides \$300,000 to refurbish the belt press at the wastewater treatment plant
- ❖ Provides \$657,006 to replace the sewer jet truck
- ❖ Provides \$2 million for a new substation transformer at the Cunningham Road Substation
- ❖ Provides \$690,000 to upgrade the POD Electric Substation

- ❖ Includes \$955,818 to replace wooden transmission poles on our electric system.
- ❖ Sets aside \$2.9 million for stormwater improvements along Herritage as part of the Herritage Street Project

The FY26 Annual Budget Ordinance is attached. I ask the City Council to consider its adoption during the June 17<sup>th</sup> City Council meeting.

Respectfully submitted,

A handwritten signature in black ink that reads "Rhonda Barwick". The signature is fluid and cursive, with "Rhonda" on the first line and "Barwick" on the second line.

Rhonda Barwick, City Manager



# City of Kinston

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Kinston, North Carolina 28502  
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DON HARDY  
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The Honorable Don Hardy, Mayor  
Members of the City Council  
Kinston, North Carolina

Pursuant to Section 159-11 of the North Carolina General Statutes, attached is the recommended FY 2025-2026 Budget for your consideration. The budget is balanced without the use of fund balance and includes a 4-cent reduction in the property tax rate. In order to meet capital needs in the Sewer and Stormwater Funds service fee increases for these utilities have been proposed. I would like to thank Department Heads and their staff for their assistance in preparing this document.

The proposed budget for all funds for FY 2025-2026 is \$133,038,055. This amount is comprised of all operating funds including the General Fund, Enterprise Funds, and Internal Service Funds as shown on the table below:

FUND	FUND NAME	MGR SUBMITTED
1100	General Operating	\$ 33,794,446
1110	Capital Reserve	420,832
1600	KCC Recreation Ctr Enter Fd	1,636,978
2100	CD-Administration	4,040
6100	Operations - Water	12,550,953
6120	Capital Reserve-Water Resources Fd	113,700
6200	Operations - Sewer	7,902,000
6220	Capital Reserve-Wastewater Fund	1,800
6300	Operations - Electric	50,058,315
6320	Electric Capital Reserve	5,310,318
6335	Rate Stabilization - Electric	2,490,000
6400	Operations - Environmental Services	5,390,557
6500	Stormwater Fund	4,225,400
6900	Public Services Fund	2,795,492
7100	Employee Health & Insurance	822,696
7120	Health Self-Insurance Fund	2,829,612
7140	Fleet Maintenance	847,713
7150	Inventory	781,754
7200	Facilities & Property Management	1,061,074
8101	Temple Israel Perpetual Care Fund	375
<b>Total of All Funds</b>		<b>\$ 133,038,055</b>

In order to remain competitive, we must continue to provide cost of living increases to our employees on a regular basis. In keeping with this goal, the recommended budget includes a 5% cost of living adjustment for all full-time employees effective July 1, 2025. It has been almost 20 years since the City conducted a Pay and Classification Study. This budget also includes \$40,000 to complete an updated study to ensure our positions are properly classified and competitive.

The proposed budget includes funding for six additional positions. In order to meet the Council's goal of improving communication efforts, the Public Information Officer position is moving from a part time to a full-time position. Several previously unfunded positions are funded including a Planner 1, Police Captain, Police Officer and two Firefighter II positions. The additional firefighter positions are needed to improve OSHA staffing requirements.

As in years past, the City continues to incur additional costs to provide Group Insurance and Retirement benefits to our employees. The employer retirement rate increased from 13.65% to 14.40% for non-LEO employees and increased from 15.04% to 16.08% for LEO-employees. Group insurance rates increased from \$775 to \$800 per month for the City's employer share. Most of our employees are unable to pay for dependent coverage under the City's plan. We must continue to look for ways to control or at least better prepare for rising healthcare costs.

The proposed budget includes a return on investment to the General Fund in the amount of a \$2.3 million from the electric fund. This return on investment to the City of Kinston from its electric system meets requirements of the Local Government Commission which govern such transfers. The Electric Fund also continues to set aside funds for Rate Stabilization and Electric Capital Reserves which funds the Electric Capital Improvements Plan. However due to an expected wholesale cost increase we are using the Rate Stabilization Fund for what it was intended and moving funds to offset that increase. Staff is working with Booth & Associates to complete an Electric Cost of Services Study. We should have those results after the fiscal year begins.

The budget presented includes a 15% increase in sewer rates to continue funding of our sewer capital projects. Capital needs such as \$300,000 to refurbish the belt press at the treatment plant and \$657,006 for a new sewer jet truck are requested. In addition, a \$1 increase in the monthly stormwater ERU fee is required to complete upcoming stormwater capital improvements such as Herritage Street, Blount Street and College Street among others.

Other key points and associated Strategic Planning Goals:

- Road resurfacing is funded at \$655,400 representing the amount needed to resurface city streets on a 25-year cycle and \$50,000 has been included to complete the final rehabilitation section of Hardee Road. (*Strategic Planning Goal #3 Transportation and Utility Infrastructure Investment*)
- Includes \$2,600 in the City Clerk's Budget to purchase HeyGov, a software program to assist in preparation of Minutes for boards and commissions. (*Strategic Planning Goal #4 Nurturing Community Relationships and Proactive Citizen Communication*)

- Management Information Systems budget includes \$151,649 to replace the phone system used throughout City facilities which is almost 10 years old. (*Strategic Planning Goal #5 Improving the Operational and Financial Strength of the City*)
- Building and Grounds budget includes \$138,750 to upgrade 5 traffic cabinets and wiring. (*Strategic Planning Goal #3 Transportation and Utility Infrastructure Investment*)
- Cemeteries budget includes \$54,120 to upgrade the fence at Southview Cemetery. (*Strategic Planning Goal #2 Building a Vibrant, Healthy Community*)
- Building Demolition funds of \$65,000 are provided in the Planning Department budget. (*Strategic Planning Goal #2 Building a Vibrant, Healthy Community*)
- Funds are also provided to cover consulting fees for the Downtown Master Plan and to complete the Comprehensive Land Use Plan update including Ordinance updates and Design Guidelines in the amount of \$60,000. (*Strategic Planning Goal #2 Building a Vibrant, Healthy Community*)
- Police Department budget includes \$644,000 to replace 60 body worn cameras and 20 in -car cameras with associated software. (*Strategic Planning Goal #1 Commitment to Public Safety*).
- Police Department budget includes \$581,086 to replace 10 vehicles most with mileage in excess of 140,000 miles. (*Strategic Planning Goal #1 Commitment to Public Safety*).
- Recreation budget includes funds to resurface the Holloway Pool house floor \$35,000 and \$13,500 to refurbish the gym floor at Holloway Center. (*Strategic Planning Goal #2 Building a Vibrant, Healthy Community*)
- Recreation budget includes \$20,000 to improve lighting along the walkway at Emma Webb Park. (*Strategic Planning Goal #2 Building a Vibrant, Healthy Community*)
- Recreation budget also includes \$70,000 to renovate 10 putting greens at Bill Fay Golf Course. (*Strategic Planning Goal #2 Building a Vibrant, Healthy Community*)
- Recreation budget includes funds in the amount of \$26,000 to replace 4 scoreboards at Bill Fay and Barnet Parks. (*Strategic Planning Goal #2 Building a Vibrant, Healthy Community*)
- Recreation budget includes \$93,000 to replace gym roof and a portion of the flat lower roofs at Mock Gym. (*Strategic Planning Goal #2 Building a Vibrant, Healthy Community*)

- Budget allows for the continued support of our agreement with Lenoir County to provide Animal Control services at \$280,000. (*Strategic Planning Goal #1 Commitment to Public Safety and #2 Building a Vibrant, Healthy Community*)

## **Revenue-Neutral Tax Rate Notification**

I provide the following information related to Lenoir County's reappraisal of real property which was completed this year:

The general reappraisal of real property for the City of Kinston occurs once every eight years. State law requires that units of local government, including public authorities, publish a revenue-neutral tax rate in the budget immediately following the completion of the general reappraisal of real property. The purpose of the revenue-neutral tax rate is to provide citizens with comparative information. The FY 2025-2026 operating budget follows the general reappraisal of real property for the City of Kinston. The revenue-neutral tax rate, as defined by G.S. 159- 11(e), is the rate that is estimated to produce revenue for the next fiscal year equal to the revenue for the current fiscal year if no reappraisal had occurred. The rate is then adjusted by a growth factor equal to the average annual percentage increase in the tax base due to improvements since the last general reappraisal.

The reappraisal produced a tax base of \$2,039,842,230 for City of Kinston Ad-valorem tax. The tax levy for the current fiscal year is \$11,989,947, and the growth factor since the last general reappraisal is 1.98 percent. Using the formula mandated by state law, the revenue-neutral tax rate for the City of Kinston Ad-valorem tax is 59.94 cents. The proposed property tax rate for FY 2025-2026 is 73 cents, which represents a decrease from the property tax rate of 77 cents for FY 2024-2025.

The reappraisal produced a tax base of \$39,299,415 for City of Kinston MSD tax. The tax levy for the current fiscal year is \$84,559, and the growth factor since the last general reappraisal is 3.55 percent. Using the formula mandated by state law, the revenue-neutral tax rate for the City of Kinston MSD tax is 22.28 cents. The proposed MSD tax rate for FY 2025-2026 is 23 cents, which represents a decrease from the MSD tax rate of 27 cents for FY 2024-2025.

The reappraisal produced a tax base of \$210,362,553 for City of Kinston GTP tax. The tax levy for the current fiscal year is \$94,663, and the growth factor since the last general reappraisal is .24 percent. Using the formula mandated by state law, the revenue-neutral tax rate for the City of Kinston MSD tax is 4.47 cents. The proposed GTP tax rate for FY 2025-2026 is 4.5 cents, which represents no change from the GTP tax rate of 4.5 cents for FY 2024-2025.

A copy of the Recommended Budget will be on file in the City Clerk's Office for public inspection as well as posted to the City's website. Our Public Hearing on the budget is scheduled for our June 3, 2025 City Council meeting.

Sincerely,

A handwritten signature in blue ink that reads "Rhonda F. Barwick".

Rhonda F. Barwick  
City Manager

**ANNUAL BUDGET ORDINANCE  
FOR FISCAL YEAR 2025-2026**

**BE IT ORDAINED** by the City Council of the City of Kinston, North Carolina in regular session assembled:

Section 1: The following amounts are hereby appropriated for the operation of the City's government and its activities for the fiscal year beginning July 1, 2025 and ending June 30, 2026 according to the following summary and schedules.

<u><b>SUMMARY</b></u>	<u><b>REVENUES</b></u>	<u><b>APPROPRIATIONS</b></u>
General Fund	\$ 33,794,446.00	\$ 33,794,446.00
General Fund Capital Reserve	420,832.00	420,832.00
Kinston Community Center Fund	1,636,978.00	1,636,978.00
Community Development	4,040.00	4,040.00
Water Fund	12,550,953.00	12,550,953.00
Water Resources Capital Reserve Fund	113,700.00	113,700.00
Wastewater Fund	7,902,000.00	7,902,000.00
Wastewater Capital Reserve Fund	1,800.00	1,800.00
Electric Fund	50,058,315.00	50,058,315.00
Electric Capital Reserve Fund	5,310,318.00	5,310,318.00
Electric Rate Stabilization Reserve Fund	2,490,000.00	2,490,000.00
Environmental Services Fund	5,390,557.00	5,390,557.00
Stormwater Fund	4,225,400.00	4,225,400.00
Public Services Fund	2,795,492.00	2,795,492.00
Employee Health & Insurance Fund	822,696.00	822,696.00
Health Self-Insurance Fund	2,829,612.00	2,829,612.00
Fleet Maintenance Fund	847,713.00	847,713.00
Inventory Fund	781,754.00	781,754.00
Facilities & Property Management Fund	1,061,074.00	1,061,074.00
Temple Israel Perpetual Care Fund	375.00	375.00
<b>Subtotal</b>	<b>\$ 133,038,055.00</b>	<b>\$ 133,038,055.00</b>
 Less: Internal Service Funds	 (9,138,341.00)	 (9,138,341.00)
<b>TOTAL BUDGET</b>	<b>\$ 123,899,714.00</b>	<b>\$ 123,899,714.00</b>

Section 2: That for said fiscal year there is hereby appropriated in all funds:

<b>REVENUES</b>		
<b>GENERAL FUND</b>		
Property Taxes	\$ 15,287,750.00	
Other Taxes	8,843,000.00	
Intergovernmental	1,549,193.00	
Sales & Service	1,472,000.00	
Shared Services Reimbursement	2,607,793.00	
Other Revenues	240,180.00	
Proceeds From Borrowing	1,494,230.00	
Interfund Transfers	<u>2,300,300.00</u>	
<b>TOTAL GENERAL FUND</b>	<u>\$ 33,794,446.00</u>	
<b>GENERAL FUND CAPITAL RESERVE</b>		
Investment Earnings	\$ 832.00	
Interfund Transfers	<u>420,000.00</u>	
<b>TOTAL GENERAL FUND CAPITAL RESERVE</b>	<u>\$ 420,832.00</u>	
<b>KINSTON COMMUNITY CENTER FUND</b>		
Sales & Services	<u>\$ 1,636,978.00</u>	
<b>TOTAL WOODMEN COMMUNITY CENTER FUND</b>	<u>\$ 1,636,978.00</u>	
<b>COMMUNITY DEVELOPMENT FUND</b>		
Investment Earnings	\$ 3,500.00	
Other Revenue	<u>540.00</u>	
<b>TOTAL COMMUNITY DEVELOPMENT FUND</b>	<u>\$ 4,040.00</u>	
<b>WATER FUND</b>		
Water Sales	\$ 9,020,000.00	
Investment Earnings	60,000.00	
Other Revenue	266,457.00	
Shared Services Reimbursement	2,249,095.00	
Proceeds From Borrowing	<u>955,401.00</u>	
<b>TOTAL WATER FUND</b>	<u>\$ 12,550,953.00</u>	
<b>WATER RESOURCES CAPITAL RESERVE FUND</b>		
Investment Earnings	\$ 13,700.00	
Interfund Transfers	<u>100,000.00</u>	
<b>TOTAL WATER RESOURCES CAPITAL RESERVE FUND</b>	<u>\$ 113,700.00</u>	

**WASTEWATER FUND**

Sewer Charges	\$ 7,410,000.00
Other Revenue	492,000.00
<b>TOTAL WASTEWATER FUND</b>	<b>\$ 7,902,000.00</b>

**WASTEWATER CAPITAL RESERVE FUND**

Investment Earnings	\$ 1,800.00
<b>TOTAL WASTEWATER CAPITAL RESERVE FUND</b>	<b>\$ 1,800.00</b>

**ELECTRIC FUND**

Electric Sales	\$ 43,720,120.00
Investment Earnings	100,000.00
Other Revenue	3,384,475.00
Interfund Transfers	2,853,720.00
<b>TOTAL ELECTRIC FUND</b>	<b>\$ 50,058,315.00</b>

**ELECTRIC CAPITAL RESERVE FUND**

Investment Earnings	\$ 64,000.00
Interfund Transfers	2,065,000.00
Appropriated Fund Balance	3,181,318.00
<b>TOTAL ELECTRIC CAPITAL RESERVE FUND</b>	<b>\$ 5,310,318.00</b>

**ELECTRIC RATE STABILIZATION RESERVE FUND**

Investment Earnings	\$ 50,000.00
Appropriated Fund Balance	2,440,000.00
<b>TOTAL ELECTRIC RATE STABILIZATION RESERVE FUND</b>	<b>\$ 2,490,000.00</b>

**ENVIRONMENTAL SERVICES FUND**

Sales & Services	\$ 4,875,000.00
Investment Earnings	17,000.00
Other Revenue	57,000.00
Appropriated Fund Balance	441,557.00
<b>TOTAL ENVIRONMENTAL SERVICES FUND</b>	<b>\$ 5,390,557.00</b>

**STORMWATER FUND**

Utility Fees	\$ 1,281,000.00
Investment Earnings	30,000.00
Other Revenue	24,400.00
Proceeds From Borrowing	2,890,000.00
<b>TOTAL STORMWATER FUND</b>	<b>\$ 4,225,400.00</b>

**TEMPLE ISRAEL PERPETUAL CARE FUND**

Investment Earnings	\$ 375.00
<b>TOTAL TEMPLE ISRAEL PERPETUAL CARE FUND</b>	<b>\$ 375.00</b>

**EXPENDITURES**

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**GENERAL FUND**

General Government	\$ 5,265,185.00
Planning	783,445.00
Public Safety/Code Enforcement	15,801,258.00
Infrastructure	3,022,242.00
Engineering	834,987.00
Parks & Recreation	5,411,580.00
Interfund Transfers & Shared Services Reimbursement	1,740,666.00
Organizational Support	785,669.00
Transfer to Fund Balance	<u>149,414.00</u>
<b>TOTAL GENERAL FUND</b>	<b>\$ 33,794,446.00</b>

**GENERAL FUND CAPITAL RESERVE**

Transfer to Fund Balance	\$ 420,832.00
<b>TOTAL GENERAL FUND CAPITAL RESERVE</b>	<b>\$ 420,832.00</b>

**KINSTON COMMUNITY CENTER FUND**

Kinston Community Center Operations	\$ 1,565,363.00
Interfund Transfers & Shared Services Reimbursement	10,000.00
Transfer to Fund Balance	<u>61,615.00</u>
<b>TOTAL WOODMEN COMMUNITY CENTER FUND</b>	<b>\$ 1,636,978.00</b>

**COMMUNITY DEVELOPMENT FUND**

Transfer to Fund Balance	\$ 4,040.00
<b>TOTAL COMMUNITY DEVELOPMENT FUND</b>	<b>\$ 4,040.00</b>

**WATER FUND**

Water Operations	\$ 10,266,341.00
Interfund Transfers & Shared Services Reimbursement	2,022,466.00
Transfer to Fund Balance	<u>111,825.00</u>
Debt Service	<u>150,321.00</u>
<b>TOTAL WATER FUND</b>	<b>\$ 12,550,953.00</b>

**WATER RESOURCES CAPITAL RESERVE FUND**

Transfer to Fund Balance	\$ 113,700.00
<b>TOTAL WATER CAPITAL RESERVE FUND</b>	<b>\$ 113,700.00</b>

**WASTEWATER FUND**

Wastewater Operations	\$ 3,090,276.00
Interfund Transfers & Shared Services Reimbursement	3,521,574.00
Transfer to Fund Balance	172,920.00
Debt Service	<u>1,117,230.00</u>
<b>TOTAL WASTEWATER FUND</b>	<b>\$ 7,902,000.00</b>

**WASTEWATER CAPITAL RESERVE FUND**

Transfer to Fund Balance	\$ 1,800.00
<b>TOTAL WASTEWATER CAPITAL RESERVE FUND</b>	<b>\$ 1,800.00</b>

**ELECTRIC FUND**

Electric Operations	\$ 40,975,596.00
Interfund Transfers & Shared Services Reimbursement	<u>9,082,719.00</u>
<b>TOTAL ELECTRIC FUND</b>	<b>\$ 50,058,315.00</b>

**ELECTRIC CAPITAL RESERVE FUND**

Interfund Transfers & Shared Services Reimbursement	\$ 5,310,318.00
<b>TOTAL ELECTRIC CAPITAL RESERVE FUND</b>	<b>\$ 5,310,318.00</b>

**ELECTRIC RATE STABILIZATION RESERVE FUND**

Interfund Transfers & Shared Services Reimbursement	\$ 2,440,000.00
Transfer to Fund Balance	<u>50,000.00</u>
<b>TOTAL ELECTRIC RATE STABILIZATION RESERVE FUND</b>	<b>\$ 2,490,000.00</b>

**ENVIRONMENTAL SERVICES FUND**

Environmental Services Operations	\$ 3,882,165.00
Interfund Transfers & Shared Services Reimbursement	1,268,136.00
Debt Service	<u>240,256.00</u>
<b>TOTAL ENVIRONMENTAL SERVICES FUND</b>	<b>\$ 5,390,557.00</b>

**STORMWATER FUND**

Stormwater Operations	\$ 742,910.00
Interfund Transfers & Shared Services Reimbursement	3,220,660.00
Transfer to Fund Balance	227,844.00
Debt Service	<u>33,986.00</u>
<b>TOTAL STORMWATER FUND</b>	<b>\$ 4,225,400.00</b>

**TEMPLE ISRAEL PERPETUAL CARE FUND**

Interfund Transfers & Shared Services Reimbursement	300.00
Transfer to Fund Balance	<u>75.00</u>
<b>TOTAL TEMPLE ISRAEL PERPETUAL CARE FUND</b>	<b>\$ 375.00</b>

**Section 3: There is hereby levied for the fiscal year ending June 30, 2026, the following rate on each \$100 of assessed valuation of taxable property as listed as of January 1, 2025 for the purpose of raising revenue from current year's property tax as set forth in the foregoing estimate of revenue, and in order to finance the foregoing appropriations.**

**TOTAL RATE PER \$100 VALUATION \$ .73**

The rate is based on an estimated total appraised value of property for the purpose of taxation of \$2,039,842,230 with an assessment ratio of 100% of appraised value. An estimated collection rate of 98.41% is based on the previous year's collections.

**Section 4: There is hereby levied for the fiscal year ending June 30, 2026, the following rate of taxes on each \$100 of assessed valuation of property in the Municipal Service District listed as of January 1, 2025 for the purpose of raising revenue from current year's property tax as set forth in the foregoing estimate of revenue and in order to finance the foregoing appropriations.**

**TOTAL RATE PER \$100 VALUATION \$ .23**

The rate is based on an estimated total appraised value of property for the purpose of taxation of \$34,742,873 with an assessment ratio of 100% of appraised value. An estimated collection rate of 96.64% is based on previous year's collections.

**Section 5: There is hereby levied for the fiscal year ending June 30, 2026, the following rate of taxes on each \$100 of assessed valuation of property in the Global Transpark (GTP) Fire Tax listed as of January 1, 2025 for the purpose of raising revenue from current year's property tax as set forth in the foregoing estimate of revenue and in order to finance the foregoing appropriations.**

**TOTAL RATE PER \$100 VALUATION \$ .045**

The rate is based on an estimated total appraised value of property for the purpose of taxation of \$211,020,895 with an assessment ratio of 100% of appraised value. An estimated collection rate of 100% is based on previous year's collections.

**Section 6: Privilege licenses and franchise taxes for the privilege of conducting specified businesses and professions within the City of Kinston are hereby levied at the rates previously established, authorized and adopted by the City Council of the City of Kinston and outlined in the Manual of Fees and Charges.**

**Section 7: Public Services Streets, Cemetery and Engineering Department fees are hereby levied at the rates previously established, authorized and adopted by the City Council of the City of Kinston and outlined in the Manual of Fees and Charges.**

**Section 8: Department of Planning and Inspections fees and building permits are hereby levied at the rates previously established, authorized and adopted by the City Council of the City of Kinston and outlined in the Manual of Fees and Charges.**

**Section 9: Police Department fees are hereby levied at the rates previously established, authorized and adopted by the City Council of the City of Kinston and outlined in the Manual of Fees and Charges.**

**Section 10: Department of Fire and Rescue fees are hereby levied at the rates previously established, authorized and adopted by the City Council of the City of Kinston and outlined in the Manual of Fees and Charges.**

**Section 11: Parks and Recreation Department fees and charges are hereby levied at the rates previously established, authorized and adopted by the City Council of the City of Kinston and outlined in the Manual of Fees and Charges.**

**Section 12: Miscellaneous fees and charges are hereby levied at the rates previously established, authorized and adopted by the City Council of the City of Kinston and outlined in the Manual of Fees and Charges.**

**Section 13: Kinston Community Center Fees are hereby levied at the rates previously established, authorized and adopted by the City Council of the City of Kinston and outlined in the Manual of Fees and Charges. The Lion's Water Adventure is hereby levied at the rates previously established, authorized and adopted by the City Council of the City of Kinston and outlined in the Manual of Fees and Charges.**

**Section 14: Water rates are hereby levied at the rates previously established, authorized and adopted by the City Council of the City of Kinston and outlined in the Manual of Fees and Charges.**

**Section 15: Wastewater (Sewer) Rates are hereby amended for all base and variable charges for regular and wholesale usage. The Manual of Fees and Charges is hereby amended to reflect the new rate sheet attached.**

**Section 16: Electric Rates are levied at the rates previously established, authorized and adopted by the City Council of the City of Kinston and outlined in the Manual of Fees and Charges.**

Section 17: Environmental Service Fees are levied at the rates previously established, authorized and adopted by the City Council of the City of Kinston and outlined in the Manual of Fees and Charges.

Section 18: Stormwater Fees are hereby amended for each Equivalent Residential Unit. The Manual of Fees and Charges is hereby amended to reflect the new rate sheet attached.

Section 19: The budget approved by this ordinance may be reviewed by the City Council after the end of each quarter and shall be subject to modification by ordinance if the actual revenues and necessary expenditures are found to differ substantially from the estimates contained herewith.

Section 20: The City Manager is hereby authorized to increase the line item appropriation in the attached budget to cover those purchase orders which were issued prior to June 30, 2025, but not filled prior to that date, and is authorized to pay for all goods or services received pursuant to such purchase orders from all funds so appropriated. The City Manager shall report to the City Council all such purchase orders.

Section 21: The City Manager shall have the authority to transfer appropriations from one line item to another line item within a departmental budget so long as the total departmental appropriations shall not be increased. Funds cannot be transferred from one department to another without prior approval of the City Council.

Adopted this 17th day of June, 2025.



Debra Thompson

**EMPLOYEE HEALTH & INSURANCE FUND  
INTERNAL SERVICE FUND FINANCIAL PLAN**  
For the Fiscal Year July 1, 2025 - June 30, 2026

Section 1: The following are the estimated expenditures for the Employee Health & Insurance Internal Service Fund operations:

Employee Health	\$ 248,460.00
Worker's Compensation	414,700.00
Risk Management	154,996.00
Transfers to Fund Balance	<u>4,540.00</u>
<b>TOTAL EMPLOYEE HEALTH &amp; INSURANCE FUND EXPENDITURES</b>	<b><u>\$ 822,696.00</u></b>

Section 2: The following are the estimated revenues for the Employee Health & Insurance Internal Service Fund operations:

Investment Earnings	\$ 11,000.00
Shared Services Reimbursement	<u>811,696.00</u>
<b>TOTAL EMPLOYEE HEALTH &amp; INSURANCE FUND REVENUES</b>	<b><u>\$ 822,696.00</u></b>

Section 3: The financial plan approved by this ordinance may be reviewed by the City Council after the end of each quarter and shall be subject to modification by ordinance if the actual revenues and necessary expenditures are found to differ substantially from the estimates contained herewith.

Section 4: The City Manager is hereby authorized to increase the line item appropriation in the attached financial plan to cover those purchase orders which were issued prior to June 30, 2025, but not filled prior to that date, and is authorized to pay for all goods or services received pursuant to such purchase orders from all funds so appropriated. The City Manager shall report to the City Council all such purchase orders.

Section 5: The City Manager shall have the authority to transfer appropriations from one line item to another line item within a departmental budget so long as the total departmental appropriations shall not be increased. Funds cannot be transferred from one department to another without prior approval of the City Council.

Adopted this 17th day of June, 2025.



Debra Thompson, City Clerk

**HEALTH SELF INSURANCE FUND  
INTERNAL SERVICE FUND FINANCIAL PLAN  
For the Fiscal Year July 1, 2025 - June 30, 2026**

Section 1: The following are the estimated expenditures for the Health Self Insurance Fund operations:

Self Insured Health Benefits	\$ 2,774,447.00
Transfers to Fund Balance	<u>55,165.00</u>
<b>TOTAL HEALTH SELF INSURANCE FUND EXPENDITURES</b>	<b><u>\$ 2,829,612.00</u></b>

Section 2: The following are the estimated revenues for the Health Self Insurance Fund operations:

Health Insurance Premiums Active Employer	\$ 2,483,185.00
Health Insurance Premiums Active Employee	135,952.00
Health Insurance Premiums Retirees	204,515.00
Investment Earnings	<u>5,960.00</u>
<b>TOTAL HEALTH SELF INSURANCE FUND REVENUES</b>	<b><u>\$ 2,829,612.00</u></b>

Section 3: The financial plan approved by this ordinance may be reviewed by the City Council after the end of each quarter and shall be subject to modification by ordinance if the actual revenues and necessary expenditures are found to differ substantially from the estimates contained herewith.

Section 4: The City Manager is hereby authorized to increase the line item appropriation in the attached financial plan to cover those purchase orders which were issued prior to June 30, 2025, but not filled prior to that date, and is authorized to pay for all goods or services received pursuant to such purchase orders from all funds so appropriated. The City Manager shall report to the City Council all such purchase orders.

Section 5: The City Manager shall have the authority to transfer appropriations from one line item to another line item within a departmental budget so long as the total departmental appropriations shall not be increased. Funds cannot be transferred from one department to another without prior approval of the City Council.

Adopted this 17th day of June, 2025.



Debra Thompson  
Debra Thompson, City Clerk

**FLEET MAINTENANCE FUND  
INTERNAL SERVICE FUND FINANCIAL PLAN  
For the Fiscal Year July 1, 2025 - June 30, 2026**

Section 1: The following are the estimated expenditures for the Fleet Maintenance Internal Service Fund operations:

Fleet Maintenance	\$ <u>847,713.00</u>
<b>TOTAL FLEET MAINTENANCE FUND EXPENDITURES</b>	<b><u>\$ 847,713.00</u></b>

Section 2: The following are the estimated revenues for the Fleet Maintenance Internal Service Fund operations:

Shared Services Reimbursement	\$ 645,212.00
Labor Sales Fleet Maintenance	<u>202,501.00</u>
<b>TOTAL FLEET MAINTENANCE FUND REVENUES</b>	<b><u>\$ 847,713.00</u></b>

Section 3: The financial plan approved by this ordinance may be reviewed by the City Council after the end of each quarter and shall be subject to modification by ordinance if the actual revenues and necessary expenditures are found to differ substantially from the estimates contained herewith.

Section 4: The City Manager is hereby authorized to increase the line item appropriation in the attached financial plan to cover those purchase orders which were issued prior to June 30, 2025, but not filled prior to that date, and is authorized to pay for all goods or services received pursuant to such purchase orders from all funds so appropriated. The City Manager shall report to the City Council all such purchase orders.

Section 5: The City Manager shall have the authority to transfer appropriations from one line item to another line item within a departmental budget so long as the total departmental appropriations shall not be increased. Funds cannot be transferred from one department to another without prior approval of the City Council.

Adopted this 17th day of June, 2025.



Debra Thompson, City Clerk

**INVENTORY FUND  
INTERNAL SERVICE FUND FINANCIAL PLAN  
For the Fiscal Year July 1, 2025 - June 30, 2026**

Section 1: The following are the estimated expenditures for the Inventory Internal Service Fund operations:

Fuel Purchases	\$ 752,854.00
Operating Expenses	16,900.00
Transfers to Fund Balance	<u>12,000.00</u>
<b>TOTAL INVENTORY FUND EXPENDITURES</b>	<b><u>\$ 781,754.00</u></b>

Section 2: The following are the estimated revenues for the Inventory Internal Service Fund operations:

Reimbursement of Fuel Purchases	\$ 781,554.00
Investment Earnings	<u>200.00</u>
<b>TOTAL INVENTORY FUND REVENUES</b>	<b><u>\$ 781,754.00</u></b>

Section 3: The financial plan approved by this ordinance may be reviewed by the City Council after the end of each quarter and shall be subject to modification by ordinance if the actual revenues and necessary expenditures are found to differ substantially from the estimates contained herewith.

Section 4: The City Manager is hereby authorized to increase the line item appropriation in the attached financial plan to cover those purchase orders which were issued prior to June 30, 2025, but not filled prior to that date, and is authorized to pay for all goods or services received pursuant to such purchase orders from all funds so appropriated. The City Manager shall report to the City Council all such purchase orders.

Section 5: The City Manager shall have the authority to transfer appropriations from one line item to another line item within a departmental budget so long as the total departmental appropriations including capital outlay shall not be increased. Funds cannot be transferred from one department to another without prior approval of the City Council.

Adopted this 17th day of June, 2025.



Debra Thompson

Debra Thompson, City Clerk

**FACILITIES AND PROPERTY MAINTENANCE FUND  
INTERNAL SERVICE FUND FINANCIAL PLAN  
For the Fiscal Year July 1, 2025 - June 30, 2026**

Section 1: The following are the estimated expenditures for the Facilities and Property Maintenance Internal Service Fund operations:

Building and Grounds/City Hall	\$ 316,600.00
Miscellaneous Properties	161,874.00
Building and Grounds/Public Service Complex	<u>582,600.00</u>
<b>TOTAL FACILITIES AND PROPERTY MAINTENANCE EXPENDITURES</b>	<b><u>\$ 1,061,074.00</u></b>

Section 2: The following are the estimated revenues for the Facilities and Property Maintenance Internal Service Fund operations:

Shared Services Reimbursement	\$ 817,357.00
Investment Earnings	5,000.00
Other Revenues	9,400.00
Appropriated Fund Balance	<u>229,317.00</u>
<b>TOTAL FACILITIES AND PROPERTY MAINTENANCE REVENUES</b>	<b><u>\$ 1,061,074.00</u></b>

Section 3: The financial plan approved by this ordinance may be reviewed by the City Council after the end of each quarter and shall be subject to modification by ordinance if the actual revenues and necessary expenditures are found to differ substantially from the estimates contained herewith.

Section 4: The City Manager is hereby authorized to increase the line item appropriation in the attached financial plan to cover those purchase orders which were issued prior to June 30, 2025, but not filled prior to that date, and is authorized to pay for all goods or services received pursuant to such purchase orders from all funds so appropriated. The City Manager shall report to the City Council all such purchase orders.

Section 5: The City Manager shall have the authority to transfer appropriations from one line item to another line item within a departmental budget so long as the total departmental appropriations shall not be increased. Funds cannot be transferred from one department to another without prior approval of the City Council.

Adopted this 17th day of June, 2025.



Debra Thompson, City Clerk

## **CITY OF KINSTON**

### **SEWER RATES**

#### **INSIDE RESIDENTIAL/SMALL GENERAL SERVICE**

**\$25.36 PER MONTH MINIMUM**

**VARIABLE CHARGE: \$5.59/1000 GAL. = .00559/GAL = .041841/cu ft.**

#### **OUTSIDE RESIDENTIAL/SMALL GENERAL SERVICE**

**\$50.74 PER MONTH MINIMUM**

**VARIABLE CHARGE: \$11.21/1000 GAL. = .01121/GAL. = .083907/cu ft**

#### **INSIDE INDUSTRIAL \***

**\$22.06 PER MONTH MINIMUM**

**VARIABLE CHARGE: \$4.88/1000 GAL. = .00488/GAL. = .036527/cu ft**

#### **OUTSIDE INDUSTRIAL \***

**\$43.10 PER MONTH MINIMUM**

**VARIABLE CHARGE: \$8.53/1000 GAL. = .00853/GAL. = .063847/cu ft**

#### **AVAILABILITY \*\***

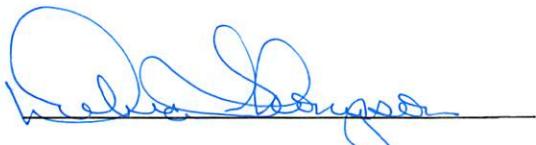
The sewer availability charge will be \$22.06 per month

\* Available for industrial customers using a minimum of 375,000 gallons per month for a period of three (3) consecutive months within a twelve (12) month period.

\*\* Sewer Availability is for customers who reside within the City limits.

**Effective date: Rates effective for bills rendered on/after July 1, 2025**

**15% INCREASE ON ALL BASE AND VARIABLE CHARGES**



Debra Thompson, City Clerk

**CITY OF KINSTON**  
**WHOLESALE SEWER RATES**

**WHOLESALE SEWER RATE**

**\$99.10 PER MONTH MINIMUM**

**VARIABLE CHARGE:**

WASTEWATER TREATMENT AND COLLECTION: \$5.16/1,000 GALLONS  
WASTEWATER TREATMENT ONLY: \$4.70/1,000 GALLONS

This rate is available to customers who will serve 50 or more residential or commercial properties which are active accounts in the initial development of the project and where the City of Kinston has no ownership or maintenance responsibilities for the sewer collection system, unless negotiated by separate agreement. Service will be supplied at one point of delivery and all charges for flow will be billed to one entity representing the development. The Wastewater Treatment Only rate is applicable for sewage delivered, as directed by the City, to the Briery Run Lift Station.

**EFFECTIVE WITH BILLS RENDERED ON OR AFTER AUGUST 1, 2025.**

**15% INCREASE ON ALL BASE AND VARIABLE CHARGES**



Debra Thompson, City Clerk

AN ORDINANCE TO AMEND THE MANUAL OF FEES AND CHARGES,  
PUBLIC UTILITIES

BE IT AND IT IS HEREBY ORDAINED by the City Council of the City of Kinston that the Manual of Fees and Charges be amended as follows:

One Equivalent Residential Unit (ERU) is equivalent to the average impervious area found on a single family residential property. By measuring a representative of residential properties, it has been determined that the average residential property has a total impervious area of 3,059 square feet. Therefore, one (1) ERU = 3,059 square feet of impervious area.

Section 1: A flat fee of \$5.50 per month per single family residential property shall be charged to all single family residential properties in the City in order to provide funding to the Stormwater Utility to address stormwater management issues and drainage concerns with the City limits. This fee shall be referred to as a Stormwater Fee.

Section 2: A fee of \$5.50 per ERU per month shall be charged to all non-single family residential commercial properties in the City in order to provide funding to the Stormwater Utility to address stormwater management issues and drainage concerns with the City limits. This fee shall be referred to as a Stormwater Fee. There shall also be set a maximum of 250 ERU per month per property and a minimum of one ERU per month.

Section 3: This fee is to be effective and shall be billed on or after July 1, 2025.

**This Ordinance to Amend was passed by the City Council on June 17, 2025**

# Budget Summary

The adopted budget for all funds for FY 2025-2026 is \$133,038,055. This amount is comprised of all operating funds including the General Fund and three major Enterprise funds.

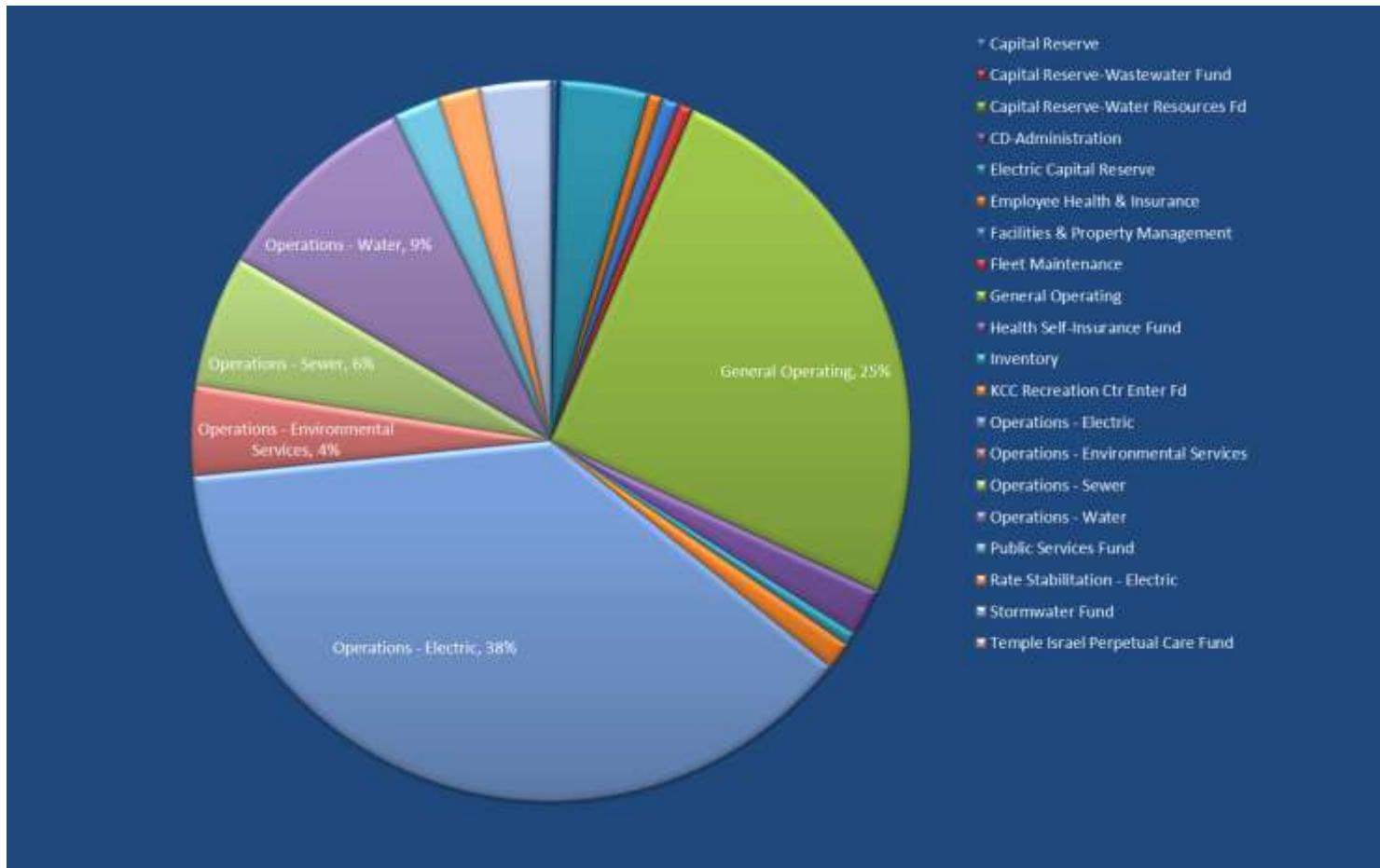
		<b>FY25 Adopted Budget Dec 31</b>	<b>FY25-FY26 Dept Request</b>	<b>Manager Submitted</b>	<b>FY25-FY26 Adopted</b>
<b>General Fund</b>					
1100-General Operating	Revenues	\$30,672,586	\$33,528,051	33,794,446	\$33,794,446
	Expenditures	\$30,672,586	\$32,013,378	33,794,446	\$33,794,446
	<b>Surplus/(Deficit)</b>	<b>\$0</b>	<b>\$1,514,673</b>	<b>\$0</b>	<b>\$0</b>
<b>General Fund Capital Reserve</b>					
1110-Capital Reserve	Revenues	\$20,365	\$20,832	\$420,832	\$420,832
	Expenditures	\$20,365	\$20,832	\$420,832	\$420,832
	<b>Surplus/(Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Kinston Community Center Fund</b>					
1600-KCC Recreation Ctr Enter Fd	Revenues	\$1,704,042	\$1,636,978	\$1,636,978	\$1,636,978
	Expenditures	\$1,704,042	\$1,636,978	\$1,636,978	\$1,636,978
	<b>Surplus/(Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Community Development Fund</b>					
2100-CD-Administration	Revenues	\$4,540	\$4,040	\$4,040	\$4,040
	Expenditures	\$4,540	\$4,040	\$4,040	\$4,040
	<b>Surplus/(Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Water Resources Fund</b>					
6100-Operations - Water Resources	Revenues	\$11,980,899	\$12,507,076	\$12,550,953	\$12,550,953
	Expenditures	\$11,980,899	\$12,507,076	\$12,550,953	\$12,550,953
	<b>Surplus/(Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Water Resources Capital Reserve Fund</b>					
6120-Capital Reserve-Water Resources Fd	Revenues	\$474,000	\$113,700	\$113,700	\$113,700
	Expenditures	\$474,000	\$113,700	\$113,700	\$113,700
	<b>Surplus/(Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Wastewater Fund</b>					
6200-Operations - Sewer	Revenues	\$11,520,248	\$7,902,000	\$7,902,000	\$7,902,000
	Expenditures	\$11,520,248	\$7,902,000	\$7,902,000	\$7,902,000
	<b>Surplus/(Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Wastewater Capital Reserve Fund</b>					
6220-Capital Reserve-Wastewater Fund	Revenues	\$201,000	\$1,800	\$1,800	\$1,800
	Expenditures	\$201,000	\$1,800	\$1,800	\$1,800
	<b>Surplus/(Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric Fund</b>					
6300-Operations - Electric	Revenues	\$51,008,330	\$49,356,851	\$50,058,315	\$50,058,315
	Expenditures	\$51,008,330	\$49,356,851	\$50,058,315	\$50,058,315
	<b>Surplus/(Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric Capital Reserve Fund</b>					
6320-Electric Capital Reserve	Revenues	\$4,723,065	\$5,310,318	\$5,310,318	\$5,310,318
	Expenditures	\$4,723,065	\$5,310,318	\$5,310,318	\$5,310,318
	<b>Surplus/(Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric Rate Stabilization Reserve Fund</b>					
6335-Electric Rate Stabilization Reserve Fund	Revenues	\$3,646,865	\$2,841,753	\$2,490,000	\$2,490,000
	Expenditures	\$3,646,865	\$2,841,753	\$2,490,000	\$2,490,000
	<b>Surplus/(Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Environmental Services Fund</b>					
6400-Operations - Environmental Services	Revenues	\$5,505,626	\$5,347,954	\$5,390,557	\$5,390,557
	Expenditures	\$5,505,626	\$5,347,954	\$5,390,557	\$5,390,557
	<b>Surplus/(Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Budget Summary (Cont.)

<b>Stormwater Fund</b>				
6500-Stormwater Fund	Revenues	\$1,719,600	\$4,225,400	\$4,225,400
	Expenditures	\$1,719,600	\$4,225,400	\$4,225,400
	<b>Surplus/(Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Public Services Fund</b>				
6900-Public Services Fund	Revenues	\$2,784,791	\$2,702,750	\$2,795,492
	Expenditures	\$2,784,791	\$2,702,750	\$2,795,492
	<b>Surplus/(Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Employee Health &amp; Insurance Fund</b>				
7100-Employee Health & Insurance	Revenues	\$811,696	\$822,696	\$822,696
	Expenditures	\$811,696	\$822,696	\$822,696
	<b>Surplus/(Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health Self Insurance Fund</b>				
7120-Health Self Insurance Fund	Revenues	\$3,034,202	\$2,829,612	\$2,829,612
	Expenditures	\$3,034,202	\$2,829,612	\$2,829,612
	<b>Surplus/(Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Fleet Maintenance Fund</b>				
7140-Fleet Maintenance	Revenues	\$747,087	\$758,204	\$847,713
	Expenditures	\$747,087	\$758,204	\$847,713
	<b>Surplus/(Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Inventory Fund</b>				
7150-Inventory	Revenues	\$779,076	\$781,754	\$781,754
	Expenditures	\$779,076	\$781,754	\$781,754
	<b>Surplus/(Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Facilities &amp; Property Management Fund</b>				
7200-Facilities & Property Management	Revenues	\$892,882	\$1,060,980	\$1,061,074
	Expenditures	\$892,882	\$1,060,980	\$1,061,074
	<b>Surplus/(Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Temple Israel Perpetual Care Fund</b>				
8101-Temple Israel Perpetual Care Fund	Revenues	\$400	\$375	\$375
	Expenditures	\$400	\$375	\$375
	<b>Surplus/(Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL ALL FUNDS</b>				
	Revenues	<b>\$132,231,300</b>	<b>\$131,753,124</b>	<b>\$133,038,055</b>
	Expenditures	<b>\$132,231,300</b>	<b>\$130,238,451</b>	<b>\$133,038,055</b>
	<b>Surplus/(Deficit)</b>	<b>\$0</b>	<b>\$1,514,673</b>	<b>\$0</b>

# Adopted Budget FY2025-2026

## All Funds % of Total



## Your Tax Dollar

For the FY25-26 Budget, Management is recommending a decrease in the property tax rate from \$.77 to .73 per \$100 of assessed valuation for a total projected amount of \$14,675,000 with all categories of ad valorem revenue. The City will be realizing an estimated increase of \$3,459,000 in property tax revenue. The following graphic below illustrates how each property tax dollar funds various areas of City Government within the General Fund.



# Capital Outlay

The FY 25-26 Department Requests for Capital Outlay line items for all operating funds totaled \$5,358,431 and the Manager Recommended and Adopted was increased to \$5,665,118. The requests consisted of the following:

Capital Outlay Type	Capital Outlay Description	Department Request	Manager Recommended	Adopted
<b>75200</b>	Capital Outlay -Data Processing Eq	\$382,149	\$859,149	\$859,149
<b>75400</b>	Capital Outlay -Motor Vehicles	\$2,422,176	\$2,251,863	\$2,251,863
<b>75500</b>	Capital Outlay-Other Equip	\$445,448	\$445,448	\$445,448
<b>75990</b>	Capital Outlay -Other	\$921,558	\$921,558	\$921,558
<b>75100</b>	Capital Outlay -Furniture/Equip.	\$118,500	\$118,500	\$118,500
<b>75510</b>	Capital Outlay -Recreation Equipmen	\$26,000	\$26,000	\$26,000
<b>75800</b>	Capital Outlay -Building Improvmts	\$686,700	\$686,700	\$686,700
<b>75900</b>	Capital Outlay -Contract Labor	\$125,900	\$125,900	\$125,900
<b>75960</b>	Capital Outlay -Distribution System	\$230,000	\$230,000	\$230,000
<b>Grand Total</b>		<b>\$5,358,431</b>	<b>\$5,665,118</b>	<b>\$5,665,118</b>

Below is the detail of the Capital Outlay by Fund:

Fund	Organization	Department	Manager	
	Code	Request	Recommended	Adopted
1100	4122	\$ 196,649	\$ 196,649	\$ 196,649
1100	4253	372,430	372,430	372,430
1100	4371	936,899	1,243,586	1,243,586
1100	4372	58,934	58,934	58,934
1100	4510	14,618	14,618	14,618
1100	6121	144,500	144,500	144,500
1100	6122	369,904	369,904	369,904
1100	6124	42,000	42,000	42,000
1600	6127	37,544	37,544	37,544
6100	7101	172,256	172,256	172,256
6100	7103	1,284,045	1,284,045	1,284,045
6200	7154	351,000	351,000	351,000
6300	7202	228,000	228,000	228,000
6400	4256	616,232	616,232	616,232
7140	4251	9,720	9,720	9,720
7200	4260	114,900	114,900	114,900
7200	4262	18,800	18,800	18,800
7200	7204	390,000	390,000	390,000
<b>Grand Total</b>		<b>\$ 5,358,431</b>	<b>\$ 5,665,118</b>	<b>\$ 5,665,118</b>

#### Asset Repurpose Task

Just as previous fiscal years, staff compiled a list of the vehicles/equipment to be replaced and coordinated with Department Heads and staff to view such vehicles/equipment to determine whether another department could use the vehicles/equipment. This then allows the receiving department to turn in older and worn capital for surplus rather than disposing of capital that still has good life and use for another department who may not need it in the same capacity as the disposing department. Staff is still working on the Asset Repurpose Assignment and will have final results as the final adopted budget is prepared.

# Capital Outlay Detail

Fund	Organization	Item to be Purchased	Department	Manager		
			Request	Recommended	Adopted	
1100	4151	Phone system replacement	\$151,649	\$151,649	\$151,649	
		Vmware replacement	45,000	45,000	45,000	
		2025 Ford F250 with Knapheide service body	53,061	53,061	53,061	
		2025 F250 with Knapheide service body	52,149	52,149	52,149	
		2025 Kubota B26	47,000	47,000	47,000	
		2025 PJ 20ft Trailer for Cemetery Backhoe	12,000	12,000	12,000	
		Replace 2 traffic light poles at McLeewan and Caswell, McLeewan and Washington	15,350	15,350	15,350	
		Upgrading 5 traffic light cabinets/wiring. Equipment is obsolete and no longer supported or produced	138,750	138,750	138,750	
		Southview Cemetery Fence upgrade	54,120	54,120	54,120	
		Vehicles	751,399	581,086	581,086	
	4371	Surveillance Camera - MD-HC-LL Hermit Camera (\$9,000) & Power supply	10,700	10,700	10,700	
		Covert Proximate ground pedestal video system (Surveillance Camera)	7,800	7,800	7,800	
		60 Axon Body Worn Cameras & 20 Axon In-Car Cameras w/ Cloud Storage	167,000	644,000	644,000	
		2026/Ford F-150	58,934	58,934	58,934	
		Survey Grade GPS Unit	14,618	14,618	14,618	
6100	6121	Holloway Pool house floor resurfacing	35,000	35,000	35,000	
		Holloway Gym Floor Repaired/Resurfaced	13,500	13,500	13,500	
		Emma Webb Park Lighting (walkways/pathways)	20,000	20,000	20,000	
		Barnet Parks parking lot paving (section 1)	50,000	50,000	50,000	
		Replacement of 2 Scoreboards (Barnet)	13,000	13,000	13,000	
		Replacement 2 Scoreboards (Bill Fay Park)	13,000	13,000	13,000	
		2025 F-150 Ford	38,000	38,000	38,000	
		2025 F-250XL Crew Cab Service Body	67,000	67,000	67,000	
		1980's Toyota Forklift	89,904	89,904	89,904	
		1988 Ford F-700 Bucket truck	12,000	12,000	12,000	
1600	6127	Renovation of 10 putting greens at Bill Fay Golf Course	70,000	70,000	70,000	
		Replace gym roof and part of flat lower roofs at Mock Gym	93,000	93,000	93,000	
		SteelGreen Sprayer with 120 gallon tank to eliminate sprayer from crew	42,000	42,000	42,000	
		<b>1100 Total</b>	<b>\$2,135,934</b>	<b>\$2,442,621</b>	<b>\$2,442,621</b>	
		Precor BP AMT885 P84 (2)	\$22,267	\$22,267	\$22,267	
		NuStep T6 Max Recumbent Stepper (2)	15,277	15,277	15,277	
		<b>1600 Total</b>	<b>\$37,544</b>	<b>\$37,544</b>	<b>\$37,544</b>	
6100	7101	2025 Chevrolet Silverado 1500 Crew Cab 4 Dr WT 4WD CK10543	\$46,356	\$46,356	\$46,356	
		Well #8 resurface driveway to well house	52,000	52,000	52,000	
		Building extension to cover chemical infrastructure to include electric rem	28,900	28,900	28,900	
		Mixer for Tank #4 to improve quality of water to include electrical hookup	45,000	45,000	45,000	
		2025 F350 crew cab with service body	82,039	82,039	82,039	
	7103	2025 GapVax	657,006	657,006	657,006	
		2025 CAT 306 mini ex	170,000	170,000	170,000	
		Pollock St Lift Station Bar screen repair/replace	350,000	350,000	350,000	
		Replacement of Galvanized Water Mains	25,000	25,000	25,000	
		<b>6100 Total</b>	<b>\$1,456,301</b>	<b>\$1,456,301</b>	<b>\$1,456,301</b>	
6200	7154	2025 Kawasaki Mule SX with hard top & winch	\$12,000	\$12,000	\$12,000	
		WWTP Grit Pump	39,000	39,000	39,000	
		Belt Press Refurbishment	300,000	300,000	300,000	
		<b>6200 Total</b>	<b>\$351,000</b>	<b>\$351,000</b>	<b>\$351,000</b>	
	7202	Spare breakers for emergency replacements to avoid extended outages	\$160,000	\$160,000	\$160,000	
6300		2025 DitchWitch C30XB Ride on Trencher	23,000	23,000	23,000	
		Breaker analyzer and Vacuum Bottle Tester to verify breaker conditions to	45,000	45,000	45,000	
		<b>6300 Total</b>	<b>\$228,000</b>	<b>\$228,000</b>	<b>\$228,000</b>	
6400	4256	2026 HV607 SBA Rear Loader	\$308,116	\$308,116	\$308,116	
		2026 HV607 SBA Rear Loader	308,116	308,116	308,116	
6400		<b>6400 Total</b>	<b>\$616,232</b>	<b>\$616,232</b>	<b>\$616,232</b>	
7140	4251 Coats 1500 Wheel Balancer w/ wheel lift	\$9,720	\$9,720	\$9,720		
7200	7204	<b>7140 Total</b>	<b>\$9,720</b>	<b>\$9,720</b>	<b>\$9,720</b>	
		Replace one gas heater in Fleet	\$5,000	\$5,000	\$5,000	
		Replace Warped front auto gate	10,000	10,000	10,000	
		Install pvc roof system on warehouse and fleet to correct 60+ leaks	375,000	375,000	375,000	
		Flooring replacement Nurse exam room, P.I.O. office and City manager of	11,000	11,000	11,000	
		Painting in city manager offices	5,800	5,800	5,800	
		Roof restoration 2 upper sections on city hall side	46,000	46,000	46,000	
		Cash drawer replacement at drive thru	11,000	11,000	11,000	
		Replace iVu server for city hall main ac price includes software and floor p	18,500	18,500	18,500	
		PD floor replacement - 1st floor offices	22,600	22,600	22,600	
	4262	Replace main HVAC at Chamber of Commerce	18,800	18,800	18,800	
7200		<b>7200 Total</b>	<b>\$523,700</b>	<b>\$523,700</b>	<b>\$513,700</b>	
		<b>Grand Total</b>	<b>\$5,358,431</b>	<b>\$5,665,118</b>	<b>\$5,655,118</b>	

# Position Funding Summary by Fund & Organization

## Position Funding Summary by Fund and Organization

Presents full time employees for the City of Kinston in a single page snapshot view at a fund and organizational level. The 10 operating funds are further broken down into the broader organizational and functional areas of the City.

FUND	DEPT REQUESTED FUNDING POSITIONS	MANAGER RECOMMENDED FUNDING POSITIONS	ADOPTED FUNDED POSITIONS
<b>1100-GENERAL</b>			
4110-City Clerk	2	2	2
4111-City Council	0	0	0
4120-City Manager	3	3	3
4122-MIS	5	5	5
4123-MSD Dev/DK	1	1	1
4130-Collections	4.5	4.5	4.5
4133-Purch/Whse	3	3	3
4134-Accounting	7.5	7.5	7.5
4140-Human Res	2.5	2.5	2.5
4252-Streets	9	9	9
4253-Cemeteries	6	6	6
4292-Planning	6	6	6
4371-Police	68	68	68
4372-Fire	53	53	53
4510-Engineering	7	7	7
6120-P&R Admin	3	3	3
6121-P&R Programs	6	6	6
6122-P&R Parks	16	16	16
6123-P&R County	5	5	5
6124-P&R Stadium	2	2	2
	<b>209.5</b>	<b>209.5</b>	<b>209.5</b>
<b>1600-KINSTON COMMUNITY CTR</b>			
6127-KCC	2	2	2
	<b>2</b>	<b>2</b>	<b>2</b>
<b>6100-WATER</b>			
7101-Production	6	6	6
7103-Operations	21	21	21
	<b>27</b>	<b>27</b>	<b>27</b>

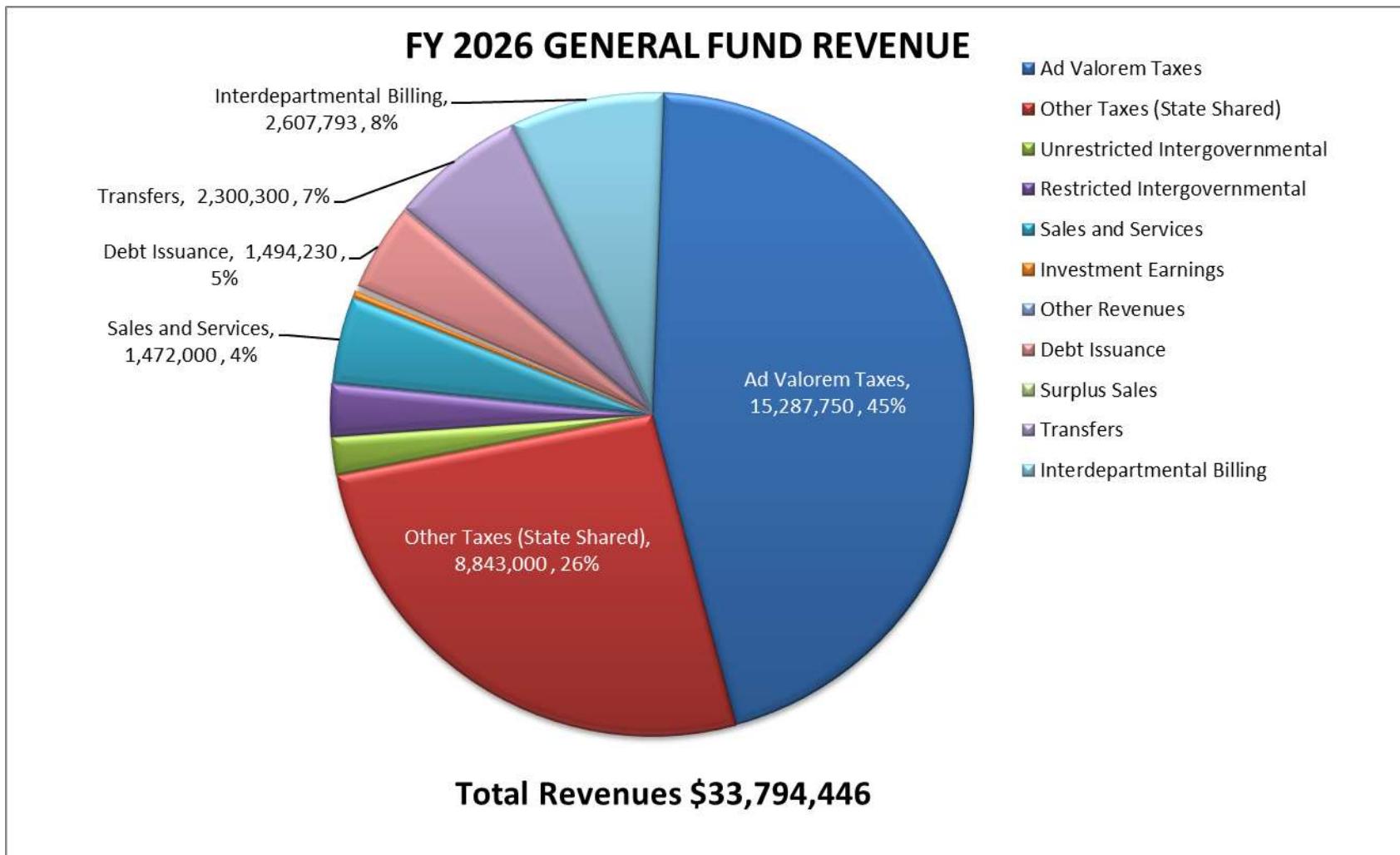
FUND	DEPT REQUESTED FUNDED POSITIONS	MANAGER RECOMMENDED FUNDED POSITIONS	ADOPTED FUNDED POSITIONS
<b>6200-SEWER</b>			
7154-WW Treatment	15	15	15
	<b>15</b>	<b>15</b>	<b>15</b>
<b>6300-ELECTRIC</b>			
7202-Operations	21	21	21
	<b>21</b>	<b>21</b>	<b>21</b>
<b>6400-ENVIRONMENTAL SERVICES</b>			
4255-Commercial	6	6	6
4256-Residential	18	18	18
	<b>24</b>	<b>24</b>	<b>24</b>
<b>6500-Stormwater</b>			
7501-Stormwater	8	8	8
	<b>8</b>	<b>8</b>	<b>8</b>
<b>6900-PUBLIC SERVICES</b>			
7301-Administration	8	8	8
7302-Billing Cust Srvc	14	14	14
7303-Meter Services <sup>(*)2</sup>	6	6	6
	<b>28</b>	<b>28</b>	<b>28</b>
<b>7100-EMPLOYEE HEALTH</b>			
4141-Emp Health	2	2	2
4144-Risk Mgmt	0.5	0.5	0.5
	<b>2.5</b>	<b>2.5</b>	<b>2.5</b>
<b>7140-FLEET MAINT.</b>			
4251-Fleet Maint	9	9	9
	<b>9</b>	<b>9</b>	<b>9</b>
<b>Total Funded Positions</b>	<b>346</b>	<b>346</b>	<b>346</b>

**Changes from FY25 to FY26**

City Manager	PIO moved from temporary to full-time employee
Planning	Planner I position requested
Police	Captain position unfunded in prior year requested to be funded
Fire	Police Officer position unfunded in prior year requested to be funded
	2 Firefighter II positions requested unfunded for several years

# General Fund Revenues

The General Fund encompasses 25% of the City's activities and services. It accounts for all financial resources not accounted for in other funds. The General Fund services the following departments: Police, Fire, Code Enforcement, Planning, Recreation, Streets, Cemeteries and Engineering. It also supports internal functions for Human Resources, Finance, Purchasing and Management Information Systems.



# General Fund Revenues

## Comparison of Major Categories

Revenue Source	FY22 Actual	FY23 Actual	FY24 Actual	FY25 June 30 Est	FY25 Budget	FY25-26 Manager Recommended	FY25-26 Adopted
Ad Valorem Taxes	\$ 11,207,176	\$ 11,486,476	\$ 11,802,809	\$ 11,888,411	\$ 11,854,300	\$ 15,287,750	\$ 15,287,750
Other Taxes (State Shared)	7,759,156	8,559,413	8,845,754	8,393,343	8,528,400	8,843,000	8,843,000
Unrestricted Intergovernmental	695,436	706,079	716,882	699,213	734,500	657,193	657,193
Restricted Intergovernmental	694,106	783,058	884,669	925,739	919,500	892,000	892,000
Sales and Services	1,762,715	1,662,017	1,530,462	1,410,525	1,484,505	1,472,000	1,472,000
Investment Earnings	23,709	61,599	146,989	113,725	65,000	125,000	125,000
Other Revenues	192,536	250,371	266,550	454,536	451,670	91,180	91,180
Debt Issuance	95,081	965,000	607,316	-	-	1,494,230	1,494,230
Surplus Sales	7,164	16,449	20,943	31,195	30,000	24,000	24,000
Transfers	3,982,742	3,708,290	2,300,300	2,851,235	2,851,235	2,300,300	2,300,300
Interdepartmental Billing	2,078,799	2,168,060	2,426,479	2,484,125	2,484,125	2,607,793	2,607,793
Appropriated Fund Balance	-	-	-	1,269,351	1,269,351	-	-
<b>Total Revenues</b>	<b>\$ 28,498,621</b>	<b>\$ 30,366,812</b>	<b>\$ 29,549,153</b>	<b>\$ 30,521,397</b>	<b>\$ 30,672,586</b>	<b>\$ 33,794,446</b>	<b>\$ 33,794,446</b>

# Property Taxes

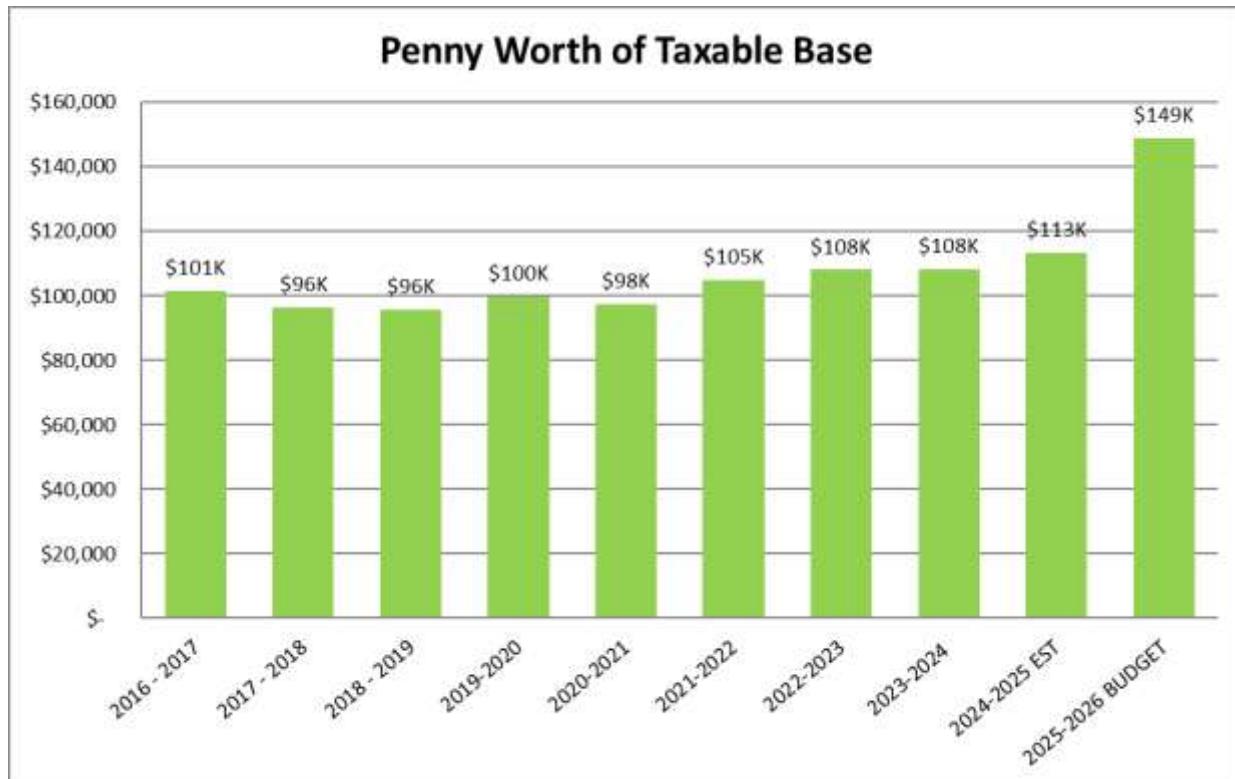
Ad Valorem property taxes are those taxes assessed and collected on real and personal property, as well as motor vehicles.

**HISTORY:** The general appraisal of real property for the City of Kinston occurs once every eight years with the January 2025 property values being adjusted to reflect the reappraisal. The property tax base for FY 2025-2026 is projected to be \$2.040 Billion. This is an increase of over \$568.6 Million more than the budgeted tax base for FY 2024-2025 of \$1.471 Billion. At a proposed tax rate of \$.73 per \$100 of assessed valuation and a collection rate of 98.41% for ad valorem taxes and 100% for motor vehicles, this equates to a projected increase of \$3.475 million in the current year property tax revenues associated with the city's tax base.

**ASSUMPTIONS:** The estimated net taxable value for FY 2024-2025 is \$1.471 Billion. With a tax rate of \$.77 per \$100 of assessed valuation and a collection rate of 98.41% for ad valorem property taxes and 100.00% for motor vehicle taxes, the projected current year total property tax revenue, is \$11.3 million

The chart below includes a comparison of appraised values, tax rates and penny worth of tax.

Year	Total Tax Base	Taxable	Tax Rate	Tax Levy Calc	Taxable Base	PENNY WORTH OF LEVY
2016 - 2017	\$ 1,536,846,991	\$ 15,368,470	0.66	\$ 10,143,190	\$ 153,685	\$ 101,432
2017 - 2018	\$ 1,377,663,000	\$ 13,776,630	.70	\$ 9,643,641	\$ 137,766	\$ 96,436
2018 - 2019	\$ 1,367,000,000	\$ 13,670,000	.70	\$ 9,569,000	\$ 136,700	\$ 95,690
2019-2020	\$ 1,368,000,000	\$ 13,680,000	0.73	\$ 9,986,400	\$ 136,800	\$ 99,864
2020-2021	\$ 1,336,000,000	\$ 13,360,000	0.73	\$ 9,752,800	\$ 133,600	\$ 97,528
2021-2022	\$ 1,363,500,000	\$ 13,635,000	0.77	\$ 10,498,950	\$ 136,350	\$ 104,990
2022-2023	\$ 1,403,750,000	\$ 14,037,500	0.77	\$ 10,808,875	\$ 140,375	\$ 108,089
2023-2024	\$ 1,406,901,236	\$ 14,069,012	0.77	\$ 10,833,140	\$ 140,690	\$ 108,331
2024-2025 EST	\$ 1,471,209,031	\$ 14,712,090	0.77	\$ 11,328,310	\$ 147,121	\$ 113,283
2025-2026 BUDGET	\$ 2,039,842,230	\$ 20,398,422	0.73	\$ 14,890,848	\$ 203,984	\$ 148,908



## Other Taxes (Includes State Shared)

**DESCRIPTION:** Other Taxes consist of sales and use taxes (reported separately in the next section), occupancy tax, privilege licenses, telecommunications license, gross receipts tax, GTP fire tax, utility franchise tax, piped natural gas excise tax and telecommunications sale tax.

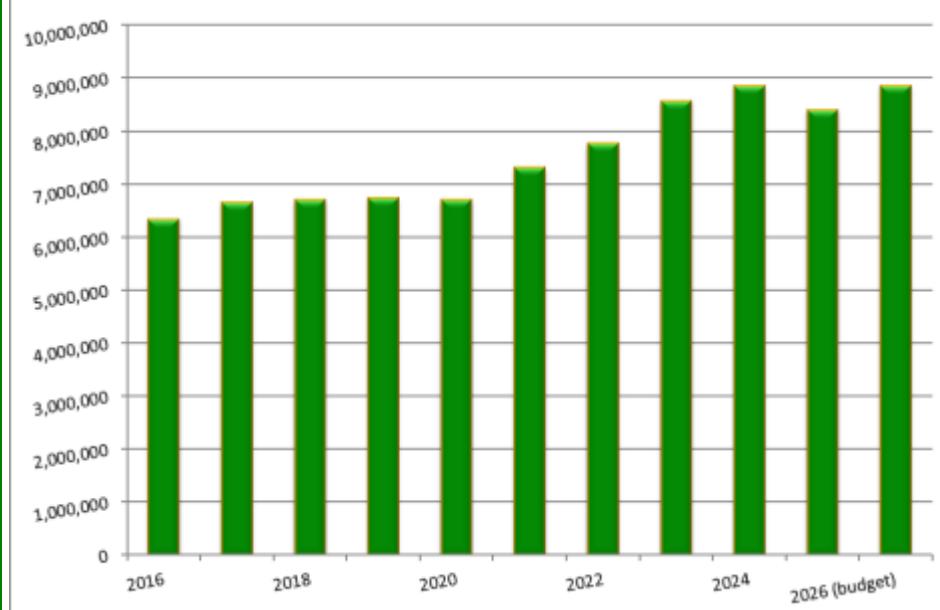
Revenue Source	FY22 Actual	FY23 Actual	FY24 Actual	FY25 June 30 Est	FY25 Budget	FY25-26 Manager Recommended	FY25-26 Adopted
Sales Tax Revenue	\$ 5,333,476	\$ 5,989,880	\$ 5,976,201	\$ 5,540,076	\$ 5,900,000	\$ 5,800,000	\$ 5,800,000
Occupancy Tax	245,023	306,375	502,771	330,664	330,000	334,000	334,000
Occupancy Tax Penalties	-	-	42,038	-	-	-	-
Privilege Licenses	2,503	1,898	2,018	1,733	2,400	2,000	2,000
Telecom License	127,940	118,596	108,216	104,212	112,000	100,000	100,000
Gross Receipts Tax Vehicles	37,649	43,915	46,319	52,161	46,000	53,000	53,000
Gross Receipts Tax Heavy Equipment	-	-	-	-	-	-	-
GTP Fire Tax	1	-	-	-	-	-	-
Utility Franchise Tax	1,751,327	1,815,776	1,909,809	2,096,971	1,886,000	2,300,000	2,300,000
Piped Natural Gas Excise Tax	113,916	132,868	116,628	136,688	127,000	131,000	131,000
Telecommunications Sale Tax	147,321	150,105	141,753	130,838	125,000	123,000	123,000
<b>Total Revenues</b>	<b>\$ 7,759,156</b>	<b>\$ 8,559,413</b>	<b>\$ 8,845,754</b>	<b>\$ 8,393,343</b>	<b>\$ 8,528,400</b>	<b>\$ 8,843,000</b>	<b>\$ 8,843,000.00</b>

## Analysis of Other Taxes Actual Dollars and Percent Growth

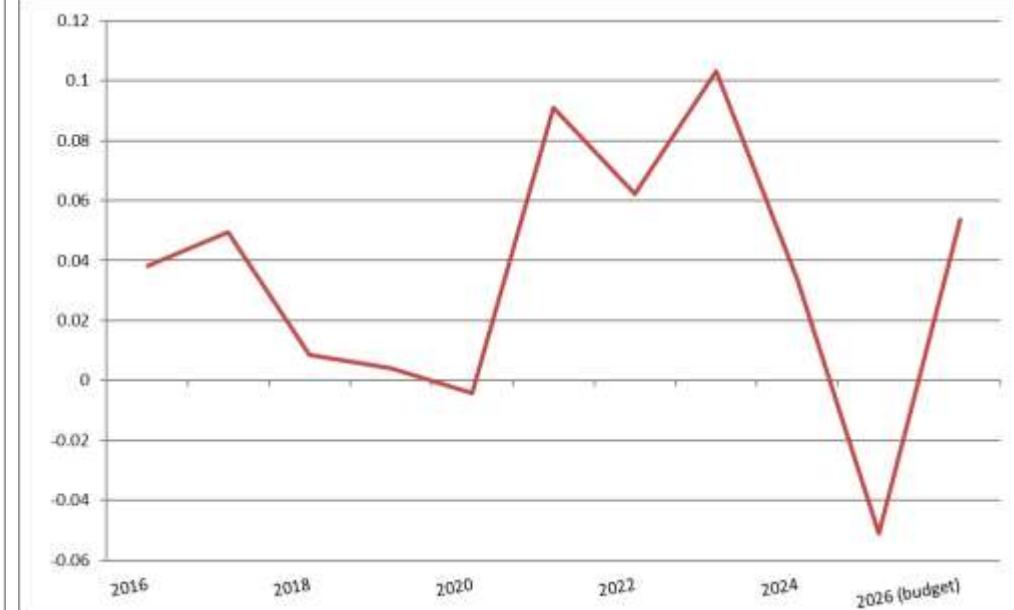
### FY2016 thru FY2026

Fiscal Year	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025 (est)	2026 (budget)
ACTUAL (\$)	\$ 6,327,107	\$ 6,640,035	\$ 6,697,076	\$ 6,724,170	\$ 6,695,152	\$ 7,303,774	\$ 7,759,156	\$ 8,559,413	\$ 8,845,754	\$ 8,393,343	\$ 8,843,000
Fiscal Year	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025 (est)	2026 (budget)
ACTUAL (% Growth)	3.81%	4.95%	0.86%	0.40%	-0.43%	9.09%	6.23%	10.31%	3.35%	-5.11%	5.36%

Actual



Percentage to Growth



# Sales Tax Revenue

North Carolina local government sales tax revenues have continued to grow at an unprecedented rate. Stimulus checks provided directly to consumers, enhanced and extended unemployment benefits, changes in consumer behavior, rapidly rising inflation, and collections of sales taxes from online sales are major drivers in estimating the revenue received from the State of North Carolina from Sales tax based on ad valorem distributions. All 100 counties levy the Article 39, 40 and 42 local option taxes which are distributed monthly.

- Article 39 (1971) allows for a levy of 1 percent local government sales tax along with the State sales and use tax at the general State rate. All 100 counties levy the tax. The distribution of the tax is based on point of delivery. The division of the proceeds is based on one of two methods, per capita or ad valorem. Lenoir County has selected ad valorem as the method to share with its municipalities.
- Article 40 Supplemental  $\frac{1}{2}$  percent (1983) allows for each county to levy an additional  $\frac{1}{2}$  percent local option sales tax. All 100 counties levy the tax. Distribution of funds is ad valorem (based on the same formula selected under the original sales tax.)
- Article 42 Additional  $\frac{1}{2}$  percent (1986) allows counties to levy a second  $\frac{1}{2}$  percent local option sales tax. Distribution of net proceeds was originally on a per capita basis but in 2007 the General Assembly passed legislation to change the distribution to point of delivery effective October 1, 2009.
- City Hold Harmless (Article 44 Replacement) In 2007 the General Assembly passed legislation to have the State assume county Medicaid costs and eliminate the Article 44 local sales tax and raise the State tax rate. October 1, 2008 the state took over  $\frac{1}{4}$  cent of that local tax and on October 1, 2009 took over the remaining  $\frac{1}{4}$  cent. Because municipalities received no benefit from the state assuming Medicaid costs, the 2007 legislation provided for municipalities to be completely reimbursed for the loss of the Article 44 taxes through a City Hold Harmless payment.

Growth in sales tax revenue continues to slow. Following years of pre-pandemic growth that ranged between 4 and 7%, and multiple years of double-digit growth in the early 2020's, the state is in the midst of the 5<sup>th</sup> year of year-over-year declines in the growth rate. The general uncertainty around the economy makes for a particularly difficult forecast of sales tax revenues. It is predicted that the remainder of the current fiscal year being largely consistent with the first half. Continued persistent inflation may boost sales tax revenue some, but not significantly. For the next fiscal year, the possibility of tariffs along with layoffs and potential immigration actions have the potential to lead to increased inflation, which may contribute to increasing sales tax revenues. North Carolina is likely to continue to add population, and with a more typical tourist season in the summer and fall, the NCLM statewide projection for FY25-26 is growth of 2.8% over FY24-25.

# Budget and Funding Trends – Sales Tax Revenue

Revenue Source	FY22 Actual	FY23 Actual	FY24 Actual	FY25 June 30 Est	FY25 Budget	FY25-26 Manager Recommended	FY25-26 Adopted
Local Option - 1% (Art 39)	\$ 1,938,584	\$ 2,141,625	\$ 2,136,245	\$ 2,136,287	\$ 2,200,000	\$ 2,200,000	\$ 2,200,000
Local Option - 1/2 % (Art 40 42)	2,380,313	2,651,537	2,661,082	2,250,516	2,400,000	2,400,000	2,400,000
Hold Harmless-Local Option 1/2%	1,014,580	1,196,718	1,178,874	1,153,273	1,300,000	1,200,000	1,200,000
<b>Total Revenues</b>	<b>\$ 5,333,476</b>	<b>\$ 5,989,880</b>	<b>\$ 5,976,201</b>	<b>\$ 5,540,076</b>	<b>\$ 5,900,000</b>	<b>\$ 5,800,000</b>	<b>\$ 5,800,000</b>

Analysis of Sales Tax Actual Dollars and Percent Growth FY2016 thru FY2026 – Local Option 1%

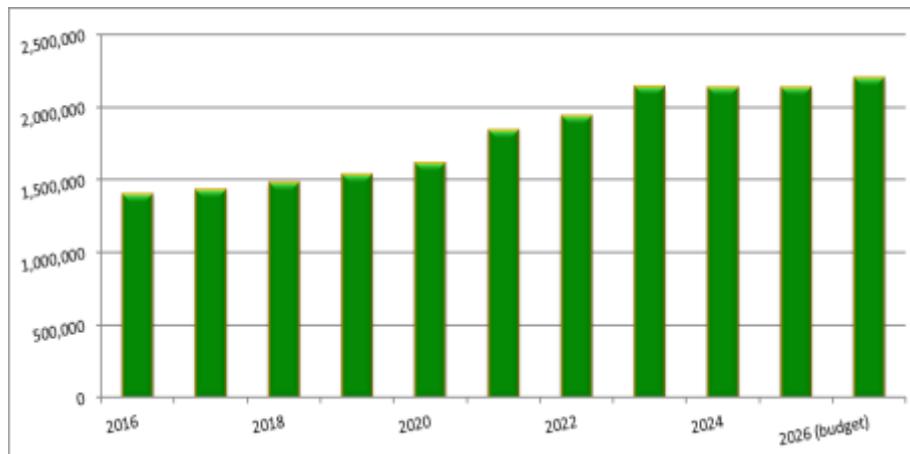
## Local Option - 1% - Actual

Fiscal Year	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025 (est)	2026 (budget)
ACTUAL (\$)	\$ 1,401,098	\$ 1,429,286	\$ 1,477,594	\$ 1,536,641	\$ 1,612,619	\$ 1,842,934	\$ 1,938,584	\$ 2,141,625	\$ 2,136,245	\$ 2,136,287	\$ 2,200,000

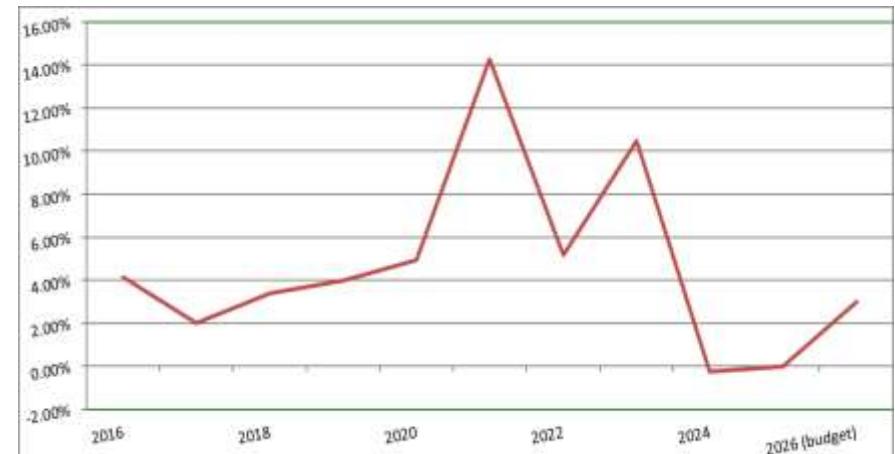
## Local Option - 1% - Percentage to Growth

Fiscal Year	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025 (est)	2026 (budget)
ACTUAL (% Growth)	4.14%	2.01%	3.38%	4.00%	4.94%	14.28%	5.19%	10.47%	-0.25%	0.00%	2.98%

Local Option 1%



Local Option 1% - Percentage to Growth



## Analysis of Sales Tax Actual Dollars and Percent Growth FY2016 thru FY2026 – Local Option ½ %

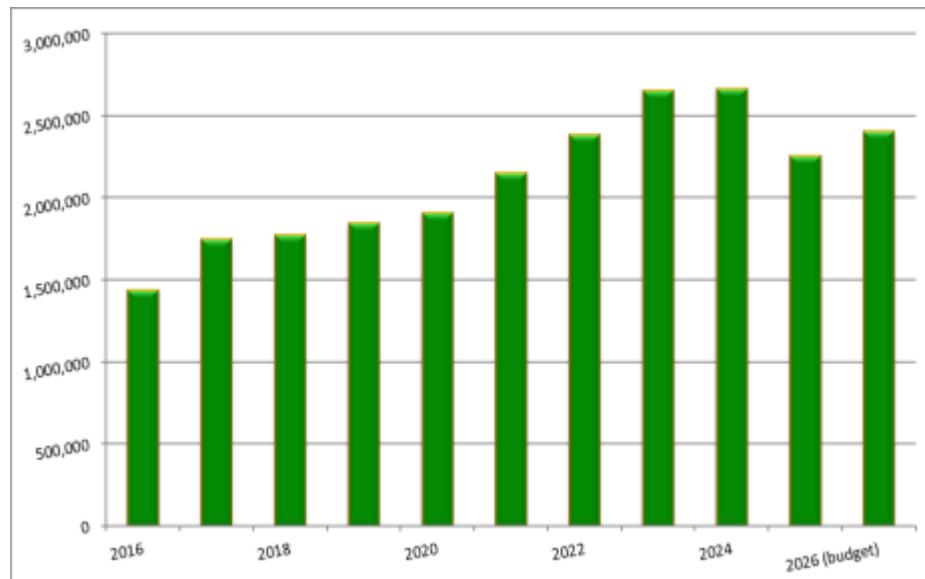
### Local Option - 1/2% - Actual

Fiscal Year	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025 (est)	2026 (budget)
ACTUAL (\$)	\$ 1,435,670	\$ 1,747,113	\$ 1,770,408	\$ 1,841,571	\$ 1,905,017	\$ 2,151,171	\$ 2,380,313	\$ 2,651,537	\$ 2,661,082	\$ 2,250,516	\$ 2,400,000

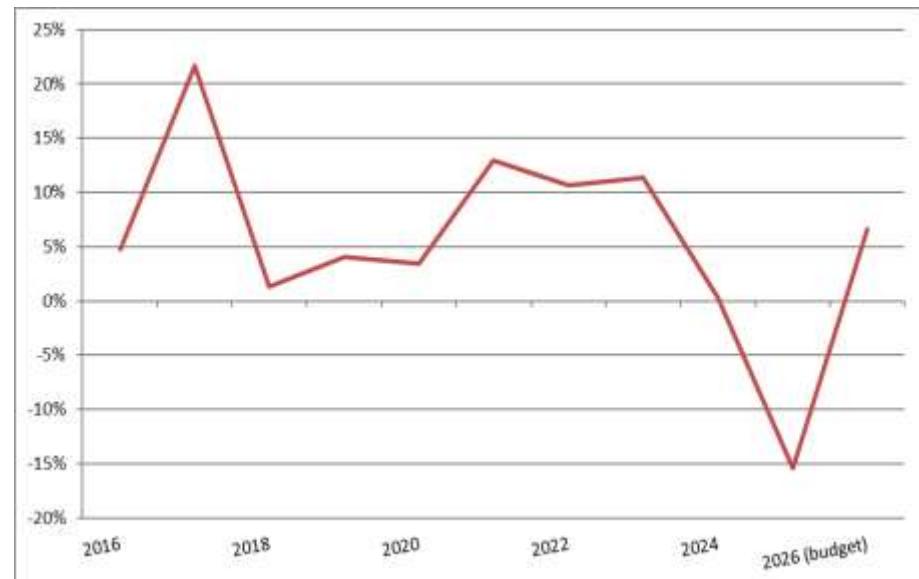
### Local Option - 1/2% - Percentage to Growth

Fiscal Year	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025 (est)	2026 (budget)
ACTUAL (% Growth)	4.76%	21.69%	1.33%	4.02%	3.45%	12.92%	10.65%	11.39%	0.36%	-15.43%	6.64%

Local Option 1/2%



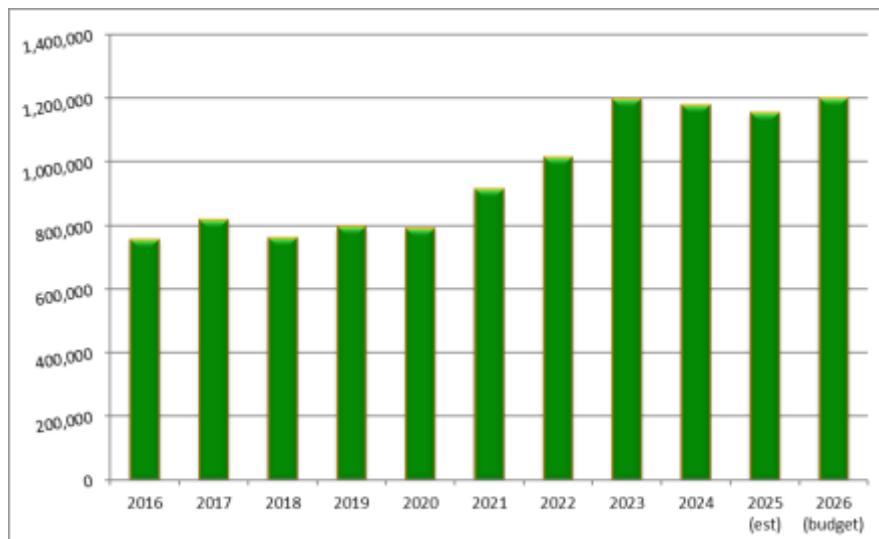
Local Option 1/2% - Percentage to Growth



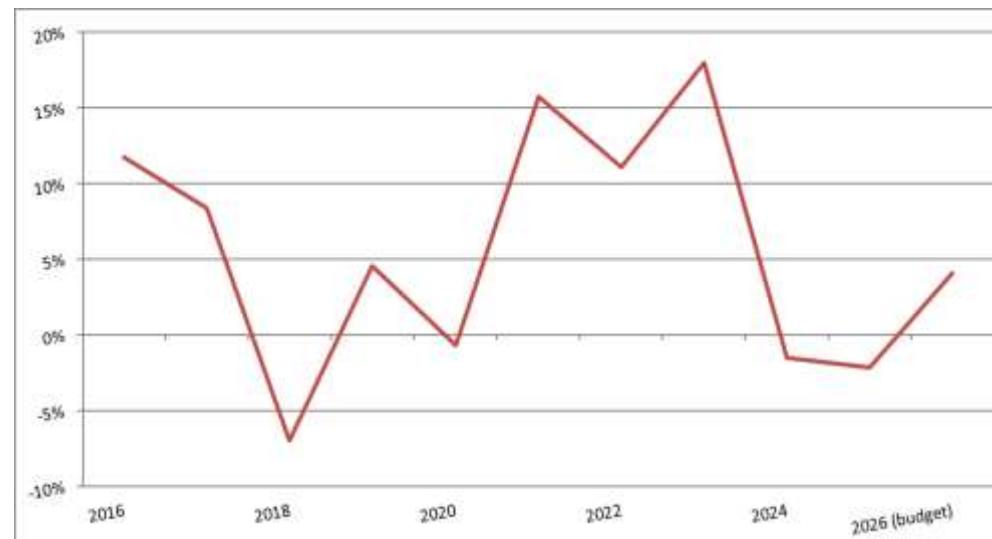
Analysis of Sales Tax Actual Dollars and Percent Growth FY2014 thru FY2024 – Hold Harmless Local Option ½ %

Fiscal Year	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025 (est)	2026 (budget)
ACTUAL (\$)	\$ 754,201	\$ 817,477	\$ 760,527	\$ 795,101	\$ 789,683	\$ 913,633	\$ 1,014,580	\$ 1,196,718	\$ 1,178,874	\$ 1,153,273	\$ 1,200,000
Fiscal Year	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025 (est)	2026 (budget)
ACTUAL (% Growth)	11.72%	8.39%	-6.97%	4.55%	-0.68%	15.70%	11.05%	17.95%	-1.49%	-2.17%	4.05%

Hold Harmless 1/2%



Hold Harmless 1/2% - Percentage to Growth

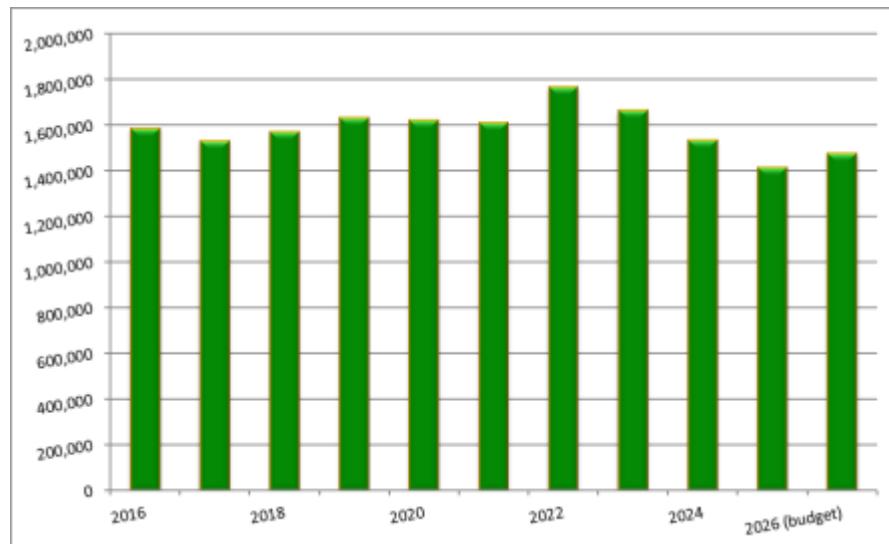


# Sales, Services and Other Revenues

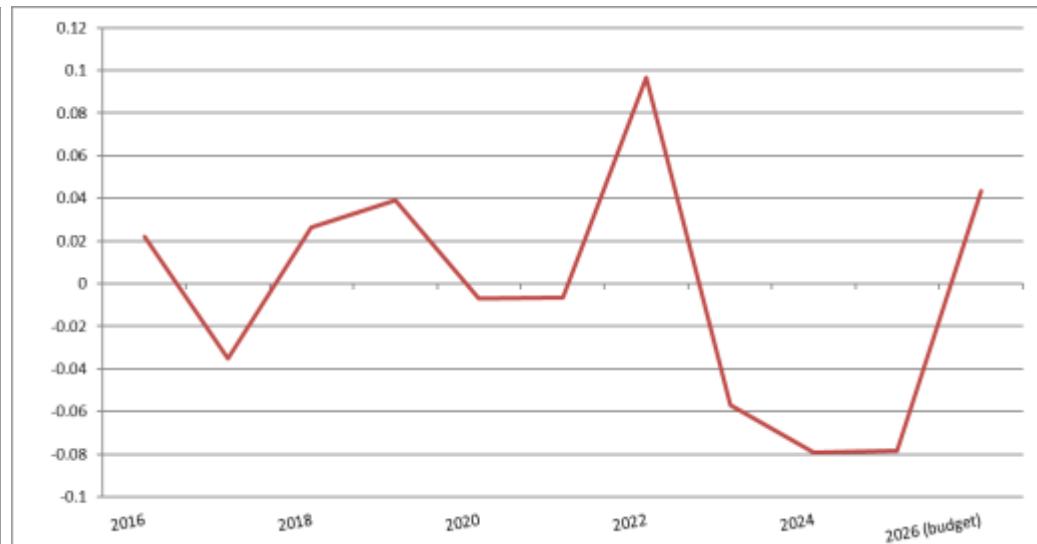
Revenues in the sales, services and other category encompass a wide range of local revenue sources. This category is important to the overall financial strength of the City because it includes revenue from quasi- “self-supporting”, general governmental activities such as building inspections, planning and zoning fees, police department fees and charges, engineering permit fees, cemetery lots and grave fees, recreation fees, rents and reimbursements.

Fiscal Year	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025 (est)	2026 (budget)
ACTUAL (\$)	\$ 1,582,953	\$ 1,527,597	\$ 1,567,755	\$ 1,628,754	\$ 1,617,702	\$ 1,607,090	\$ 1,762,715	\$ 1,662,017	\$ 1,530,462	\$ 1,410,525	\$ 1,472,000
Fiscal Year	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025 (est)	2026 (budget)
ACTUAL (% Growth)	2.21%	-3.50%	2.63%	3.89%	-0.68%	-0.66%	9.68%	-5.71%	-7.92%	-7.84%	4.36%

Actual

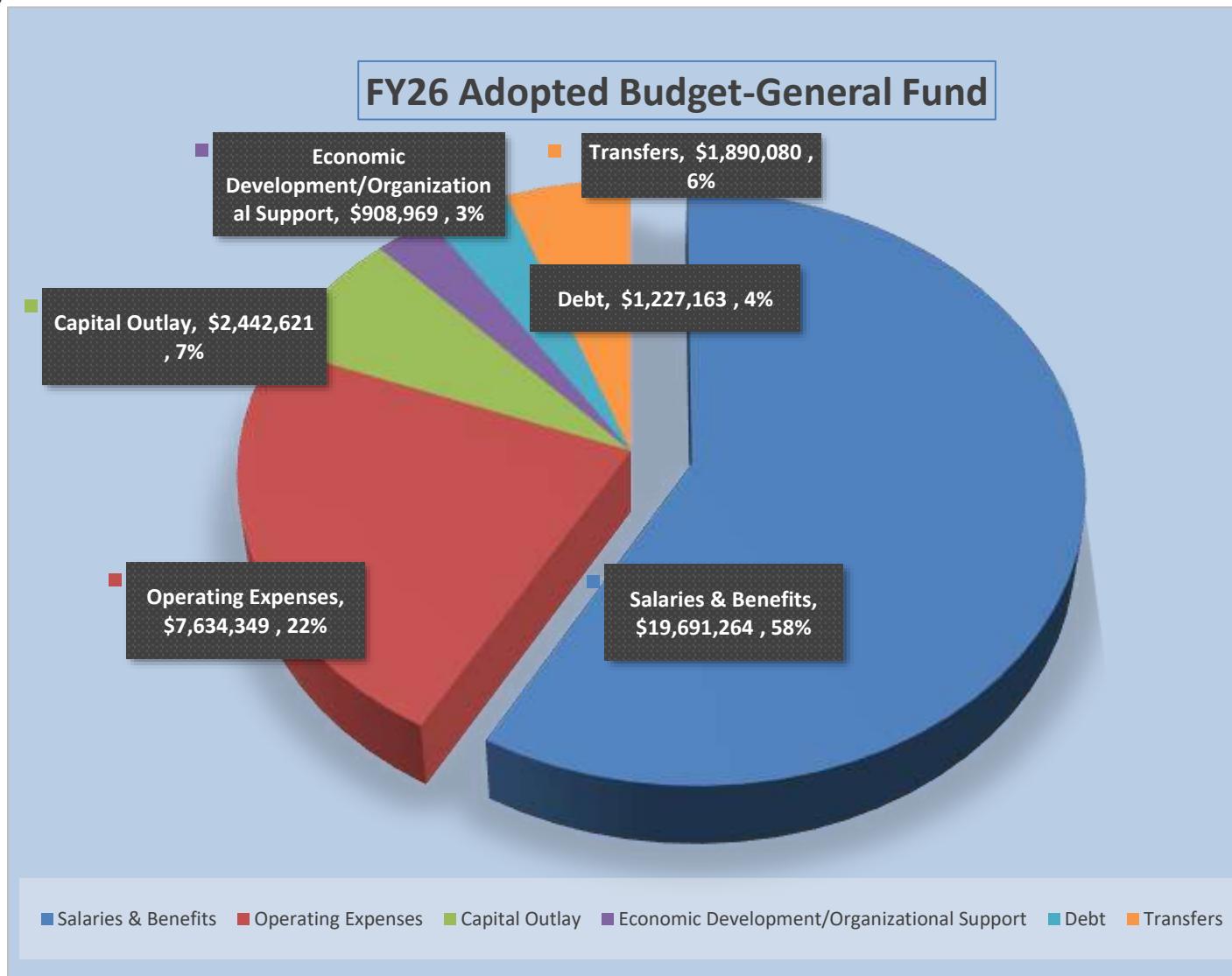


Percentage to Growth



# General Fund Expenditures

The General Fund encompasses 25% of the City's activities and services. It accounts for all financial resources not accounted for in other funds. The General Fund services the following departments: Police, Fire, Code Enforcement, Planning, Recreation, Streets, Cemeteries and Engineering. It also supports internal functions for Human Resources, Finance, Purchasing and Management Information Systems. Total General Fund Expenditures include salaries and benefits of 58% for general fund employees of the City.



**MISSION:**

*The City Clerk serves the Mayor, City Council and the Citizens. This office provides professional, courteous, and efficient service to ensure open access to information and the legislative process to the public.*

**DESCRIPTION OF SERVICES:**

The City Clerk is the official record keeper of City Council Meeting Minutes, Ordinances, Resolutions, cemetery records, and other public records needed for archival purposes. Provides administrative service to the Mayor and Council Members as requested. Provide services to the public and interact with businesses and organizations.

**HIGHLIGHTS FROM FY 2024-25:**

1. Continued work regarding mapping the Maplewood and Cedar Grove cemeteries for online software.
2. Continued work on the website for the Clerk and Council pages to post information, calendar, and forms.
3. Continued work to provide updates of ordinances online through Municode.

**GOALS FOR FY 2025-26:**

1. Continue working to provide updates of ordinances online through Municode.
2. Update the ordinance for city-owned cemeteries.
3. Finalize the addition of the Clerk and cemetery individual web pages with related information to the website (forms and fees).
4. Offer online fillable burial permit/work order forms for submission to the clerk's office.
5. Offer online payment ability to funeral homes and individuals for the purchase of cemetery spaces and opening and closing fees.

**Fiscal Year 2026**  
**General Fund Appropriations**

		Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>1100</b>	<b>General Operating</b>						
<b>4110</b>	<b>City Clerk</b>						
61210	Salaries - regular	64,197	96,211	99,782	104,801	108,360	108,360
61251	Merit/Bonus	-	-	-	-	-	-
61260	Salaries - Temp/Part-time	15,482	252	-	-	-	-
61270	Salaries - Longevity	1,921	1,921	2,028	2,130	2,236	2,236
61810	Social Security Contribution	6,250	7,437	7,800	8,200	8,500	8,500
61820	Retirement Contribution	8,059	12,683	13,900	15,400	16,000	16,000
61825	Supplemental RET - 401K	962	1,443	1,500	1,600	1,700	1,700
61830	Group Insurance Contribution	8,251	17,572	18,600	18,602	19,200	19,200
61832	City Provided Group Term Life	272	404	600	600	600	600
61853	Worker's Compensation Prems.	2,845	684	900	900	900	900
61871	Allowances-Wellness Benefit	480	615	960	960	960	960
71000	Procurement Card Encumbrance	-	-	-	-	-	-
71990	Professional Service - Other	-	-	3,400	3,400	3,400	3,400
72600	Office Supplies & Materials	1,032	910	1,100	1,100	1,100	1,100
72601	Office Equipment	-	-	2,500	-	-	-
72910	Data Processing Supplies	419	99	450	500	500	500
72950	Equipment purchase - Noncapital	-	-	700	-	-	-
72990	Miscellaneous Supplies	226	-	-	-	-	-
73110	Meeting and Travel	1,667	1,081	3,925	5,305	5,305	5,305
73200	Telephone Service	25	25	200	200	200	200
73392	Bank Card Collection Fees	-	794	750	750	750	750
73410	Printing Costs	-	604	900	900	900	900
73950	Training and Employee Development	1,734	1,405	1,850	1,730	1,730	1,730
74220	Data Processing Software	4,066	3,250	4,200	6,565	6,565	6,565
74500	Insurance	1,445	1,445	2,042	1,461	1,471	1,471
74910	Dues and Subscription	723	953	750	1,750	1,750	1,750
76300	Development of City	-	136	-	-	-	-
<b>4110 Total</b>		120,057	149,924	168,837	176,854	182,127	182,127

**MISSION:**

*The City of Kinston collaborating with the community will deliver excellent service that will protect and enhance the quality of life for its residents, businesses and visitors, and will concentrate on strategies that will enhance the livability for a diverse community in the future.*

**DESCRIPTION OF SERVICES:**

The Mayor and City Council are duly elected representatives of the City of Kinston. The City Council holds semi-monthly meetings to review, discuss and vote on items such as awarding contracts, adopting city ordinances (laws), and approving the annual budget to name a few. The City Council strives to provide a safe and welcoming community.

**HIGHLIGHTS FROM FY 2024-25:**

1. Maintained a consistent level of essential services provided to our residents and businesses with a focus on fiscally responsible spending of resources.
2. Continued appropriations to assist in updating the City's infrastructure, utilities, and transportation.
3. Continued to maintain a consistent level of essential services provided to our residents and businesses with a focus on fiscally responsible spending of resources.
4. Established a relationship with Lenoir County to collaborate on projects beneficial to the residents of the City of Kinston and Lenoir County.

**GOALS FOR FY 2025-26:**

1. Work with the Mayor's Crime Intervention Task Force in seeking funding to combat violent crime.
2. Provide consistent updates to City infrastructure, utilities, and transportation.
3. Continue to seek an increase in economic development and investment in the community.
4. Pursue building community relationships.
5. Provide a cleaner/healthier community.
6. Work to provide city-wide transportation.
7. Work to provide affordable housing.

**Fiscal Year 2026**  
**General Fund Appropriations**

			Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>1100</b>	<b>4111</b>	<b>City Council</b>						
	61290	Board Member Salary	55,170	55,284	57,771	74,187	60,659	74,187
	61291	Board Member Salary-Allowances	18,630	18,516	18,243	23,427	19,155	23,427
	61810	Social Security Contribution	5,646	5,646	5,900	7,500	6,200	7,500
	61853	Worker's Compensation Prems.	116	684	700	800	700	800
	71000	Procurement Card Encumbrance	-	-	-	-	-	-
	71990	Professional Service - Other	2,450	-	-	-	-	-
	72310	Education/Program Supplies	-	-	-	-	-	-
	72600	Office Supplies & Materials	-	14	400	700	700	700
	72601	Office Equipment	-	3,015	15,000	7,500	7,500	7,500
	72990	Miscellaneous Supplies	-	875	-	-	-	-
	73110	Meeting and Travel	34,557	45,822	40,000	1,500	1,500	1,500
	73111	Meeting and Travel - Mayor	-	-	-	15,000	15,000	15,000
	73112	Meeting and Travel - Council	-	-	-	25,000	25,000	25,000
	73220	Cellular Telephone Service	940	1,367	1,404	2,900	2,900	2,900
	73410	Printing Costs	-	555	300	450	450	450
	73950	Training and Employee Development	6,473	12,335	27,000	-	-	-
	73951	Training & Employee Develop - Mayor	-	-	-	7,000	7,000	7,000
	73952	Training & Employee Dev - Council	-	-	-	20,000	20,000	20,000
	74500	Insurance	57,245	57,245	61,478	16,807	16,993	16,993
	74910	Dues and Subscription	22,954	23,639	31,764	32,615	32,615	32,615
	76300	Development of City	843	939	5,500	7,500	7,500	7,500
	76390	Election Expense	-	23,707	-	25,500	25,500	25,500
<b>4111 Total</b>			205,023	249,643	265,460	268,386	249,372	268,572

**MISSION:**

*Directs the employees toward the accomplishments and implementation of policies set forth by the City Council. The Manager provides information to the City Council so all actions may be in the best interest of the citizens and assists the Council in considering policy issues and goal setting priorities.*

**DESCRIPTION OF SERVICES:**

1. Ensure that local, state and federal laws and regulations are implemented.
2. Implement strategic plan and policies set forth by the City Council
3. Responsible for the day-to-day activities of the city.
4. Ensure all operations and projects are operational, efficient and sustainable

**HIGHLIGHTS FROM FY 2024-25**

1. Worked with Council to pursue Strategic Planning Goals and achieved several Action Steps.
2. Continued to revise Administrative Policies to provide more uniformity in administrative and personnel related items.
3. Filled three (2) key Department Heads: Recreation, Human Resources, and (1) Public Information Officer positions.
4. Combined City Animal Control services with Lenoir County through an Interlocal Agreement adopted by Council.
5. Set processes in place to ensure EPAFs are received against the budgeted position.
6. Worked with newly hired PIO to increase social media and website presence for the City.

**GOALS FOR FY 2025-26**

1. Continue to review processes and activities to reduce costs where possible.
2. Continue to pursue the Strategic Goals identified by the City Council and pursue full Strategic Planning for City.
3. Continue efforts to build financially healthy funds while maintaining stabilized rates to customers.
4. Continue partnerships with Lenoir County where advantageous to both.

**Fiscal Year 2026**  
**General Fund Appropriations**

			Actuals	Actuals	Adopted	Department	Manager	Adopted
			FY23	FY24	Budget	Request	Recommended	Budget
1100	4120	<b>City Manager - Administration</b>			FY25	FY26	FY26	FY26
	61210	Salaries - regular	189,077	202,819	212,583	272,747	286,384	286,384
	61230	Salaries - Vacation Payouts/Other	-	-	-	-	-	-
	61260	Salaries - Temp/Part-time	-	21,920	40,278	-	-	-
	61270	Salaries - Longevity	5,735	6,742	7,545	7,546	7,923	7,923
	61810	Social Security Contribution	15,168	17,598	20,000	21,500	22,600	22,600
	61820	Retirement Contribution	23,907	27,083	30,100	40,400	42,400	42,400
	61825	Supplemental RET - 401K	6,718	8,054	3,200	9,400	9,800	9,800
	61830	Group Insurance Contribution	16,572	17,818	18,600	27,900	28,800	28,800
	61832	City Provided Group Term Life	792	814	1,100	1,400	1,500	1,500
	61853	Worker's Compensation Prems.	3,342	2,204	2,100	2,300	2,400	2,400
	61870	Allowances	12,936	7,847	8,000	8,000	8,000	8,000
	61871	Allowances-Wellness Benefit	960	650	960	1,440	1,440	1,440
	61873	Allowance-Cell Phone Reimbursement	180	976	1,104	1,104	1,104	1,104
	71000	Procurement Card Encumbrance	-	-	-	-	-	-
	71920	Professional Service - Legal	150,350	212,180	195,000	228,000	228,000	228,000
	71990	Professional Service - Other	24,153	-	-	-	-	-
	72600	Office Supplies & Materials	1,524	2,126	3,000	3,000	3,000	3,000
	72601	Office Equipment	828	689	2,000	2,000	2,000	2,000
	72910	Data Processing Supplies	577	479	1,000	1,000	1,000	1,000
	72990	Miscellaneous Supplies	10	-	-	-	-	-
	73110	Meeting and Travel	6,482	6,270	25,000	21,000	21,000	21,000
	73120	Tuition/Education Reimbursements	-	-	-	-	-	-
	73200	Telephone Service	14	12	300	300	300	300
	73210	Long Distance Telephone Service	-	-	150	150	150	150
	73301	Electric Expenses/Street Lighting	-	-	-	-	-	-
	73420	Reproduction Costs	-	153	400	400	400	400
	73510	Building Repair & Maintenance	4,876	-	1,000	1,000	1,000	1,000
	73700	Advertising	234	250	500	500	500	500
	73950	Training and Employee Development	4,757	140	12,700	12,700	12,700	12,700

**Fiscal Year 2026**  
**General Fund Appropriations**

				Actuals	Actuals	Adopted	Department	Manager	Adopted
				FY23	FY24	Budget	Request	Recommended	Budget
1100	4120	74500	Insurance	2,600	2,600	4,095	4,095	3,374	3,374
		74910	Dues and Subscription	4,846	5,808	10,000	10,000	10,000	10,000
		76300	Development of City	30	9,970	10,000	10,000	10,000	10,000
		77301	Costs of Issuance of Debt	18,350	-	-	-	-	-
<b>4120 Total</b>				495,017	555,200	610,715	687,882	705,775	705,775

**MISSION:**

*The City of Kinston Management Information System Department has a clear mission to provide robust and cutting-edge automation solutions for the City of Kinston. Our team is committed to delivering top-notch hardware, software, and communication products and services to meet the city's technological needs.*

**DESCRIPTION OF SERVICES:**

MIS determines the technology needs of all departments by compiling and analyzing data and recommends the appropriate hardware and/or software. We provide system security, network support and user training.

**HIGHLIGHTS FROM FY 2024-25:**

1. Banner Utility Upgrade complete
2. New Security Analyst for MIS
3. Dial tone updated from a Copper connection to a Fiber connection
4. PC updates to Windows 11
5. H-VAC change out complete

**GOALS FOR FY 2025-26:**

1. PC replacement for Fire and Utilities Department(s)
2. Main Database Server Replacement
3. Chief Information Officer certification class (School of Government)
4. MIS Career Development Plan
5. Phone System Replacement
6. VMware Replacement Testing

**Fiscal Year 2026**  
**General Fund Appropriations**

			Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>1100</b>	<b>4122</b>	<b>Management Information Systems</b>						
	61210	Salaries - regular	310,777	344,962	404,012	414,861	435,604	435,604
	61270	Salaries - Longevity	8,445	8,962	10,704	11,293	11,858	11,858
	61810	Social Security Contribution	25,395	28,123	31,800	32,700	34,300	34,300
	61820	Retirement Contribution	38,908	45,746	56,700	61,400	64,500	64,500
	61825	Supplemental RET - 401K	4,662	5,174	6,100	6,300	6,600	6,600
	61830	Group Insurance Contribution	24,823	29,508	46,500	46,500	48,000	48,000
	61831	Return of Pretax Insurance Prem.	-	-	-	-	-	-
	61832	City Provided Group Term Life	1,313	1,421	2,100	2,100	2,200	2,200
	61853	Worker's Compensation Prem.	3,122	3,404	3,400	3,400	3,600	3,600
	61870	Allowances	15,043	16,215	18,600	18,600	18,600	18,600
	61871	Allowances-Wellness Benefit	1,360	1,320	2,400	2,400	2,400	2,400
	71000	Procurement Card Encumbrance	-	-	-	-	-	-
	71927	Professional Service - Consultant	26,250	29,133	30,000	30,000	30,000	30,000
	72600	Office Supplies & Materials	123	-	200	200	200	200
	72910	Data Processing Supplies	43,704	43,075	40,000	45,000	45,000	45,000
	72950	Equipment purchase - Noncapital	-	47,250	50,000	50,000	50,000	50,000
	73110	Meeting and Travel	8,375	6,638	12,000	12,000	12,000	12,000
	73200	Telephone Service	28,804	32,698	31,500	31,500	31,500	31,500
	73201	Telephone Service-Centrex Trunk Ln	49,419	45,925	52,500	52,500	52,500	52,500
	73210	Long Distance Telephone Service	-	-	-	-	-	-
	73250	Postage	42	-	100	100	100	100
	73590	Other Repair & Maintenance	350,726	441,330	529,970	547,800	547,800	547,800
	73950	Training and Employee Development	9,739	15,173	15,000	15,000	15,000	15,000
	74500	Insurance	41,150	80,430	89,700	90,000	37,104	37,104
	75200	Capital Outlay -Data Processing Eq	350,229	31,120	16,000	196,649	196,649	196,649
	75800	Capital Outlay -Building Improvmts	-	-	-	-	-	-
	<b>4122 Total</b>		1,342,408	1,257,608	1,449,286	1,670,303	1,645,515	1,645,515

***Mission:***

*To spearhead historic commercial district revitalization using the Main Street Approach™ that promotes economic development within the context of historic preservation.*

**DESCRIPTION OF SERVICES:**

Revitalizing downtown Kinston through broad-based economic development by utilizing the architectural and cultural assets so as to revitalize the historic commercial district while stimulating downtown business and community growth. Managing Kinston Enterprise Building for Small Businesses through collaborative efforts with LCC Small Business Center, DK Board and other partners.

**HIGHLIGHTS FROM FY 2024-2025:**

1. Continued and benefited from successful marketing of downtown: (Success: in the past year, DKR's Facebook page alone (not including Insta and TicTok) reached over 200,000 active users, had over 512,000 video views, and added 760 Followers)
2. New Businesses: Bar Bell Gym, 222 Chop House, Grace & Bloom, Deoggie Spaw, The Counter, Rustic Root, Crystals
3. July 4th 2024: Hosted the largest-ever event in Pearson Park with over 6,000 guests
4. More residential came online (Christopher's Café mixed-use rehab)
5. Sold Kinston Enterprise Center (Sale closed April 1, 2025)
6. Began developing plans and fundraising for the redesign of the All American City Park
7. DKR Design Committee recognized as "Main Street Champions" by NC Main Street
8. Two more buildings sold and one is for sale
9. Increased the Spring plantings budget to \$2000 for greater impact
10. Established Procedures manual and adopted a fiscal responsibility policy

**GOALS FOR FY 2025-2026:**

1. Continue our critically important social media marketing of downtown Kinston in order to keep Kinston relevant and push our new vibe in order to maintain our momentum
2. The DKR team completed and submitted to the City a comprehensive neglected buildings ordinance
3. Push for action on neglected buildings in the MSD
4. Secure a permanent new home for DKR
5. Make blogs available as an email newsletter
6. Advocate for exciting, engaging “KINSTON” signage at Hwy 70
7. Partner with Kinston Teens to explore grants that support safe, attractive pedestrian pathways from East and West of downtown into downtown
8. Complete Mitchell and North Streets intersection plans

**Fiscal Year 2026**  
**General Fund Appropriations**

			Actuals	Actuals	Adopted	Department	Manager	Adopted
			FY23	FY24	Budget FY25	Request FY26	Recommended FY26	Budget FY26
1100	4123	<b>Municipal Svc District &amp; Pride Mgmt</b>						
	61210	Salaries - regular	72,174	73,846	75,723	75,728	79,515	79,515
	61270	Salaries - Longevity	-	1,073	1,133	1,133	1,190	1,190
	61810	Social Security Contribution	5,610	5,821	5,900	5,900	6,200	6,200
	61820	Retirement Contribution	8,633	9,682	10,500	11,100	11,700	11,700
	61825	Supplemental RET - 401K	1,083	1,107	1,200	1,200	1,300	1,300
	61832	City Provided Group Term Life	303	312	400	400	500	500
	61853	Worker's Compensation Prem.	139	636	700	700	700	700
	71000	Procurement Card Encumbrance	-	-	-	-	-	-
	73110	Meeting and Travel	1,355	1,255	2,910	2,910	2,910	2,910
	73950	Training and Employee Development	-	149	900	900	900	900
	74500	Insurance	-	222	677	700	703	703
	<b>4123 Total</b>		89,296	94,103	100,043	100,671	105,618	105,618

**DIVISION: COLLECTIONS****MISSION:**

*The Collections Division of the City of Kinston Finance Department is dedicated to implementing fiscal policies, procedures and reporting mechanisms which will ensure proper management of the receipting and depositing of the City of Kinston's revenues.*

**DESCRIPTION OF SERVICES:**

The Collections division is responsible for maintaining accurate records in the billing and collection process according to the laws and policies that provide data to management. Collections also utilize all resources to ensure a maximum collection rate for Beer and Wine Privilege License, Miscellaneous charges, Assessments, False Alarms, Weed Abatement and Demolitions.

**HIGHLIGHTS FROM FY 2024-25:**

1. Point of Sale machines implemented with collections of \$1.3 million and 6K transactions.
2. Remittance Coordinator completed the following courses: Introduction to Local Government Finance Aug 2024, Budgeting in Local Government Nov 2024, Fundamental Supervisory Practices Jan 2025, Governmental accounting and Financial Reporting Mar 2025.
3. Revenue Collector completed class for Debt Setoff Program in Oct 2024.
4. Hired new full-time cashier for drive-thru transactions.
5. Trained all new and existing employees on updated customer suite program.
6. Debt Setoff received over 11K from 46 debtors.

**GOALS FOR FY 2025-26**

1. Hire and train new Remittance Coordinator and Supervisor
2. Revenue Collector to attend additional training course i.e., Accurint, Debt Setoff and other sources to improve collection.
3. Hire and train new Revenue Collector.
4. Hire and train new Full-time Cashier

**Fiscal Year 2026**  
**General Fund Appropriations**

			Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
1100	4130	<b>Collections</b>						
	61210	Salaries - regular	172,077	180,884	185,902	185,931	195,228	195,228
	61230	Salaries - Vacation Payouts/Other	1,325	-	-	-	-	-
	61260	Salaries - Temp/Part-time	1,775	78	-	-	-	-
	61270	Salaries - Longevity	-	768	810	-	-	-
	61810	Social Security Contribution	13,100	13,640	14,300	14,300	15,000	15,000
	61820	Retirement Contribution	21,187	23,478	25,500	26,800	28,200	28,200
	61825	Supplemental RET - 401K	2,581	2,713	2,900	2,800	3,000	3,000
	61830	Group Insurance Contribution	31,598	31,173	41,850	41,850	43,200	43,200
	61832	City Provided Group Term Life	714	767	937	937	984	984
	61853	Worker's Compensation Prems.	3,588	1,545	1,600	1,600	1,600	1,600
	61871	Allowances-Wellness Benefit	705	1,680	2,160	2,160	2,160	2,160
	71000	Procurement Card Encumbrance	-	-	-	-	-	-
	72600	Office Supplies & Materials	660	1,031	1,400	1,400	1,400	1,400
	72601	Office Equipment	604	328	1,000	1,000	1,000	1,000
	72910	Data Processing Supplies	-	-	450	450	450	450
	73110	Meeting and Travel	307	70	1,900	1,900	1,900	1,900
	73200	Telephone Service	-	-	700	50	50	50
	73392	Bank Card Collection Fees	-	920	2,000	2,000	2,000	2,000
	73394	Lockbox Fees	-	-	8,100	8,100	8,100	8,100
	73395	Cash Over / Cash Short	395	22	300	300	300	300
	73397	Debt Setoff Expenses	2,220	2,400	2,500	2,500	2,500	2,500
	73410	Printing Costs	-	-	100	100	100	100
	73420	Reproduction Costs	-	-	100	100	100	100
	73510	Building Repair & Maintenance	-	-	150	150	150	150
	73520	Equipment Repair/Maintenance	-	144	400	400	400	400
	73910	Testing and Evaluation	-	-	150	-	-	-
	73950	Training and Employee Development	-	69	3,000	1,500	1,500	1,500
	74500	Insurance	5,061	5,061	6,249	1,993	1,993	1,993
	74910	Dues and Subscription	-	10	250	250	250	250

**Fiscal Year 2026**  
**General Fund Appropriations**

				Actuals	Actuals	Adopted	Department	Manager	Adopted
				FY23	FY24	Budget	Request	Recommended	Budget
						FY25	FY26	FY26	FY26
1100	4130	74950	Collection Fees - Property Tax	189,944	194,675	195,000	244,000	244,000	244,000
		74990	Miscellaneous	347	90	400	400	400	400
<b>4130 Total</b>				448,188	461,546	500,108	542,971	555,965	555,965

**DIVISION: PURCHASING AND WAREHOUSE****MISSION:**

*Purchasing and Warehouse is dedicated to implementing fiscal policies, procedures and reporting mechanisms which will ensure efficient and effective disbursement of City of Kinston's resources.*

**DESCRIPTION OF SERVICES:**

The Purchasing & Warehouse Division provides assistance and guidance to City departments that are buying goods or services while ensuring compliance with State Statutes and local policies. The division is responsible for maintaining and auditing the Procurement Card and Fuel Card Program, disposing of City surplus material and equipment, operating a Central Store containing an inventory of goods, and operating and monitoring the fuel island to support City departments in their day-to-day operations.

**HIGHLIGHTS FROM FY 2024-25:**

1. Maintain City purchasing policy to ensure it coincides with changes to State purchasing laws.
2. Provide City employees and potential vendors access to pertinent information needed to conduct business with the City.
3. Updated vendor list and sourced new suppliers to ensure effective inventory controls.
4. Cross trained employees regarding Purchasing duties.

**GOALS FOR FY 2025-26:**

1. Purchasing manager successfully complete Purchasing Certification.
2. Update and purge warehouse inventory to better serve departments.
3. Certify and train warehouse staff.
4. Simplify requisition and purchase order process.
5. Cross train with A/P to further develop and streamline purchasing/receiving processes.

**Fiscal Year 2026**  
**General Fund Appropriations**

			Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
1100	4133	<b>Warehouse Operations</b>						
	61210	Salaries - regular	124,535	110,651	144,367	144,753	151,991	151,991
	61220	Salaries - Overtime	-	72	-	-	-	-
	61230	Salaries - Vacation Payouts/Other	1,462	-	-	-	-	-
	61270	Salaries - Longevity	860	859	908	908	953	953
	61810	Social Security Contribution	9,569	8,455	11,200	11,200	11,800	11,800
	61820	Retirement Contribution	15,410	14,424	19,900	21,000	22,100	22,100
	61825	Supplemental RET - 401K	1,867	1,661	2,200	2,200	2,300	2,300
	61830	Group Insurance Contribution	8,866	9,486	27,900	27,900	28,800	28,800
	61832	City Provided Group Term Life	527	458	800	800	800	800
	61853	Worker's Compensation Prems.	2,351	1,202	1,200	1,200	1,300	1,300
	61871	Allowances-Wellness Benefit	40	480	1,440	1,440	1,440	1,440
	71000	Procurement Card Encumbrance	-	-	-	-	-	-
	72200	Small Tools and Supplies	499	289	1,000	1,000	1,000	1,000
	72300	Safety and Uniform Supplies	194	366	525	625	625	625
	72420	Building Supplies	1,271	417	1,500	1,500	1,500	1,500
	72600	Office Supplies & Materials	1,764	240	700	700	700	700
	72601	Office Equipment	-	1,252	-	1,000	1,000	1,000
	72910	Data Processing Supplies	-	-	200	200	200	200
	73110	Meeting and Travel	1,290	695	1,900	1,900	1,900	1,900
	73200	Telephone Service	16	10	75	75	75	75
	73220	Cellular Telephone Service	-	-	-	-	-	-
	73520	Equipment Repair/Maintenance	-	-	-	-	-	-
	73700	Advertising	-	-	250	250	250	250
	73950	Training and Employee Development	2,743	495	6,210	6,210	6,210	6,210
	74140	Rent of Uniforms	169	-	250	250	250	250
	74400	Service & Maintenance Contracts	571	321	1,000	1,000	1,000	1,000
	74500	Insurance	8,453	8,453	9,527	20,150	20,150	20,150
	74520	Vehicle Insurance	214	214	322	231	231	231
	74810	Fleet Maintenance Charges	342	481	1,600	1,600	1,600	1,600

**Fiscal Year 2026**  
**General Fund Appropriations**

				Actuals	Actuals	Adopted	Department	Manager	Adopted
				FY23	FY24	Budget	Request	Recommended	Budget
1100	4133	74820	Fleet Fuel Charges	148	385	600	600	600	600
		74910	Dues and Subscription	100	100	300	300	300	300
		74961	Lenoir County Schools	-	-	200	200	200	200
<b>4133 Total</b>				183,260	161,466	236,074	249,192	259,275	259,275

**DIVISION: ACCOUNTING****MISSION:**

*The Accounting Division is dedicated to implementing fiscal policies, procedures and reporting mechanisms which will enable management to ascertain the City's financial condition, evaluate its performance, and plan its future.*

**DESCRIPTION OF SERVICES:**

The Accounting Division oversees and maintains all financial transaction activities to ensure they are in compliance with the Generally Accepted Accounting Principles, Government Auditing Standards, Federal and State laws, and local ordinances, policies and procedures. The division is responsible for accurately posting transactions to the general ledger, cash management, payroll processing, accounts payable, fixed assets, and debt management. We assist departments with financial grant management, completion of various federal and state regulatory reports, and annual budget preparation. Accounting is responsible for the implementation and upkeep of financial policies and procedures, internal auditing of transactions and reporting, and the preparation of the annual financial audit and the Comprehensive Annual Financial Report.

**HIGHLIGHTS FROM FY 2024-25:**

1. Received an unmodified opinion of the Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2023.
2. General Fund Balance increased by \$2.9 million for the Fiscal Year Ended June 30, 2023.
3. Timely submitted annual audit to the NC Local Government Commission with no contract amendment.
4. Provided oversight of data accumulation and report submission for American Rescue Plan Act funding received and all funds obligated by December 31, 2024.

**GOALS FOR FY 2025-26:**

1. Implement the use of the GASB reporting module integral to Banner Finance.
2. Implement ACH payments for vendor accounts payable and employee reimbursement and travel advances.
3. Redesign Fixed Asset In-Service forms, policies and procedures on a web-based platform for ease of access and electronic submission and archiving.
4. Assistant Finance Director successfully complete the NC Finance Officers' Certification Program

**Fiscal Year 2026**  
**General Fund Appropriations**

			Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
1100	4134	Accounting Services						
	61210	Salaries - regular	407,582	420,607	440,980	420,955	442,003	442,003
	61260	Salaries - Temp/Part-time	765	-	-	-	-	-
	61270	Salaries - Longevity	2,932	3,678	5,160	6,930	7,277	7,277
	61810	Social Security Contribution	30,725	31,708	34,200	32,800	34,400	34,400
	61820	Retirement Contribution	50,160	54,835	60,900	61,700	64,700	64,700
	61825	Supplemental RET - 401K	6,115	6,309	6,700	6,500	6,800	6,800
	61830	Group Insurance Contribution	53,437	57,940	69,750	69,750	72,000	72,000
	61832	City Provided Group Term Life	1,722	1,781	2,300	2,200	2,300	2,300
	61853	Worker's Compensation Prem.	2,351	3,610	3,700	3,500	3,700	3,700
	61871	Allowances-Wellness Benefit	2,480	2,730	3,600	3,600	3,600	3,600
	61873	Allowance-Cell Phone Reimbursement	900	900	900	900	900	900
	71000	Procurement Card Encumbrance	-	-	-	-	-	-
	71910	Professional Service - Accounting	55,605	76,965	76,925	85,000	88,500	88,500
	71990	Professional Service - Other	-	-	3,000	4,000	4,000	4,000
	72400	Maintenance and Repair Supplies	-	443	400	400	400	400
	72600	Office Supplies & Materials	4,292	3,838	5,000	5,000	5,000	5,000
	72601	Office Equipment	640	336	1,500	1,500	1,500	1,500
	72910	Data Processing Supplies	752	646	2,000	2,000	2,000	2,000
	73110	Meeting and Travel	978	101	2,000	3,400	3,400	3,400
	73200	Telephone Service	1,212	1,070	1,500	500	500	500
	73250	Postage	13,685	16,026	18,266	18,350	18,350	18,350
	73398	Bank Fees	-	-	1,460	1,400	1,400	1,400
	73410	Printing Costs	425	448	1,000	1,050	1,050	1,050
	73420	Reproduction Costs	-	-	450	200	200	200
	73430	City Hall Copier Rent & Supplies	1,105	2,541	4,393	2,100	2,100	2,100
	73510	Building Repair & Maintenance	-	-	1,500	1,500	1,500	1,500
	73520	Equipment Repair/Maintenance	827	-	2,000	2,000	2,000	2,000
	73590	Other Repair & Maintenance	12,730	13,128	21,000	8,050	8,050	8,050
	73950	Training and Employee Development	1,404	2,160	3,500	4,500	4,500	4,500

**Fiscal Year 2026**  
**General Fund Appropriations**

				Actuals	Actuals	Adopted	Department	Manager	Adopted
				FY23	FY24	Budget	Request	Recommended	Budget
<b>1100</b>	<b>4134</b>	74390	Rent of Other Equipment	2,169	2,170	2,600	2,200	2,200	2,200
		74400	Service & Maintenance Contracts	3,670	4,158	5,400	5,350	5,350	5,350
		74500	Insurance	12,795	12,795	16,365	10,522	10,611	10,611
		74910	Dues and Subscription	973	825	1,800	1,935	1,935	1,935
		74990	Miscellaneous	1,797	1,137	1,500	1,500	1,500	1,500
<b>4134 Total</b>				674,226	722,886	801,749	771,292	803,726	803,726

**MISSION:**

*Human Resources is responsible for the recruitment and selection of qualified employees, position classification, administer benefits, manages personnel records, and provide services that promote a work environment that is characterized by fair treatment of staff, open communications, personal accountability, trust and mutual respect.*

**DESCRIPTION OF SERVICES:**

Manage employee benefits, post open positions, conduct new employee orientation, organize annual open enrollment, assist Target Care and employees with annual biometrics, assist in EEOC claims, correct errors and provide payroll services, assist employees with retirement process and questions, set-up and monitor annual training classes.

**HIGHLIGHTS FROM FY 2024-25:**

1. Eight employee retirements
2. 69.11% Biometric participation with Target Care – increase from previous year
3. Cross-training of HR personnel
4. Participation in Job Fairs in surrounding areas
5. Updated and modernized existing personnel policies

**GOALS FOR FY 2025-26:**

1. Continue work on uploading former personnel files for electronic filing
2. Strengthen recruitment, interviewing, reduce turn-over rate
3. Review Career Development programs for City personnel in each department
4. Conduct a policy audit to ensure policies reflect any recent changes to labor laws, employee rights, and organizational practices.
5. Conduct a classification and compensation study

**Fiscal Year 2026**  
**General Fund Appropriations**

			Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
1100	4140	<b>HR - Administration</b>						
	61210	Salaries - regular	158,137	126,206	170,796	174,565	183,293	183,293
	61230	Salaries - Vacation Payouts/Other	3,895	7,441	-	-	-	-
	61260	Salaries - Temp/Part-time	13,263	5,444	13,000	-	-	-
	61270	Salaries - Longevity	1,418	-	-	1,406	1,476	1,476
	61810	Social Security Contribution	13,590	10,601	14,100	13,500	14,200	14,200
	61820	Retirement Contribution	19,983	17,275	23,400	25,400	26,700	26,700
	61825	Supplemental RET - 401K	2,373	1,893	2,600	2,700	2,800	2,800
	61830	Group Insurance Contribution	11,140	14,461	23,250	23,250	24,000	24,000
	61832	City Provided Group Term Life	662	546	900	900	1,000	1,000
	61853	Worker's Compensation Prems.	1,734	1,620	1,600	1,500	1,500	1,500
	61870	Allowances	1,787	1,329	1,800	1,800	1,800	1,800
	61871	Allowances-Wellness Benefit	280	720	1,200	1,200	1,200	1,200
	61872	Allowance-Retiree Wellness Benefit	3,904	25	-	-	-	-
	61873	Allowance-Cell Phone Reimbursement	900	725	900	900	900	900
	61890	Death Benefits	-	-	-	-	-	-
	71000	Procurement Card Encumbrance	-	-	-	-	-	-
	71990	Professional Service - Other	42,359	30,589	54,000	88,500	88,500	88,500
	72300	Safety and Uniform Supplies	89	-	-	-	-	-
	72600	Office Supplies & Materials	1,584	1,293	2,000	2,000	2,000	2,000
	72910	Data Processing Supplies	504	330	1,200	1,200	1,200	1,200
	72990	Miscellaneous Supplies	566	-	-	-	-	-
	73110	Meeting and Travel	1,091	87	2,630	2,630	2,630	2,630
	73200	Telephone Service	407	407	500	500	500	500
	73250	Postage	8	46	100	200	200	200
	73392	Bank Card Collection Fees	-	-	200	200	200	200
	73410	Printing Costs	-	126	200	200	200	200
	73520	Equipment Repair/Maintenance	-	-	300	300	300	300
	73700	Advertising	12,126	11,312	15,000	15,000	15,000	15,000
	73950	Training and Employee Development	167	150	2,350	2,350	2,350	2,350

**Fiscal Year 2026**  
**General Fund Appropriations**

				Actuals	Actuals	Adopted	Department	Manager	Adopted
				FY23	FY24	Budget	Request	Recommended	Budget
<b>1100</b>	<b>4140</b>	74400	Service & Maintenance Contracts	1,250	1,319	1,800	1,800	1,800	1,800
		74500	Insurance	15,845	17,000	18,364	5,468	5,518	5,518
		74910	Dues and Subscription	717	495	1,045	1,045	1,045	1,045
		74921	Medical Reimbursement - Retirees	201,761	198,302	243,000	235,000	235,000	235,000
<b>4140 Total</b>				511,537	449,742	596,235	603,514	615,312	615,312

**DIVISION: STREETS****MISSION:**

*To deliver professional, responsive, efficient and effective public services to all citizens and the community through responsible utilization and conservation of public funds and resources in order to promote, enhance and protect the prosperity and quality of life in Kinston and its service area.*

**DESCRIPTION OF SERVICES:**

The Street Section of the Water Resources Division is now comprised of 9 employees that perform maintenance and repair of 116.01 miles of City maintained streets. They are responsible for the maintenance and repair of asphalt utility cuts, potholes, asphalt cracking, sidewalks, contract tree removal along City right-of-way, and contract mowing of the City rights-of-way. The Street Section is also responsible for snow and ice removal during winter storm events and street cleaning during hurricanes and other adverse weather events.

**HIGHLIGHTS FROM FY 2024-25:**

1. Undercutting/repaving Briarfield from Briery Run Road to Saddle Ridge Court.
2. Performed patching/curbing and other preparations ahead of \$1 million resurfacing project.
3. Hiring two high school interns to learn asphalt and concrete trades.
4. Continue administration of entry level CDL Driver training program for multiple sections/departments.
5. Use of unspent operating funds to perform asphalt work on Sand Clay Road from Hwy 258 to Barnet Park.

**DIVISION: STREETS****GOALS FOR FY 2025-26:**

1. Complete first ever high school internships and improve career education at local high schools.
2. Hire and train new staff to fill vacancies (currently 3 vacancies in 9 positions) to improve response times to citizen complaints related to roads and sidewalks.
3. Continue evaluation of Cape Seal, micro-resurfacing and other treatments to extend pavement life at lower costs than standard asphalt resurfacing.
4. Prepare for Herringate Street Improvements through evaluations of sidewalks, curbing and street conditions.
5. Participate in the first ever Kinston Safe Streets for All Program, identifying ways to make Kinston's roads safer for pedestrians and motorists.

**Fiscal Year 2026**  
**General Fund Appropriations**

			Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
1100	4252	<b>Street Maintenance</b>						
	61210	Salaries - regular	257,838	287,572	404,920	410,303	430,819	430,819
	61220	Salaries - Overtime	2,210	1,612	8,240	8,000	8,400	8,400
	61230	Salaries - Vacation Payouts/Other	7,444	-	515	1,500	1,575	1,575
	61240	Salaries - Standby	194	273	2,060	2,000	2,100	2,100
	61270	Salaries - Longevity	4,815	3,433	3,805	3,805	3,995	3,995
	61810	Social Security Contribution	20,329	21,826	32,100	32,600	34,200	34,200
	61820	Retirement Contribution	33,141	37,851	57,300	61,300	64,400	64,400
	61825	Supplemental RET - 401K	3,905	4,340	6,300	6,400	6,800	6,800
	61830	Group Insurance Contribution	50,233	57,310	83,700	83,700	86,400	86,400
	61832	City Provided Group Term Life	1,080	1,168	2,100	2,100	2,200	2,200
	61853	Worker's Compensation Prems.	4,701	3,486	3,400	3,400	3,700	3,700
	61870	Allowances	500	-	-	-	-	-
	61871	Allowances-Wellness Benefit	470	630	4,320	4,320	4,320	4,320
	61873	Allowance-Cell Phone Reimbursement	384	672	800	800	800	800
	71000	Procurement Card Encumbrance	-	-	-	-	-	-
	72200	Small Tools and Supplies	2,731	6,456	8,000	8,000	8,000	8,000
	72220	Storm Sewer and Supplies	-	-	-	-	-	-
	72250	Street Construction/Reconstruction	89,623	75,068	150,000	150,000	150,000	150,000
	72300	Safety and Uniform Supplies	5,251	6,648	7,100	7,100	7,100	7,100
	72430	Sidewalk Supplies	11,095	9,376	25,000	25,000	25,000	25,000
	72950	Equipment purchase - Noncapital	-	-	2,400	1,800	1,800	1,800
	72990	Miscellaneous Supplies	491	5,827	3,000	3,000	3,000	3,000
	73110	Meeting and Travel	273	-	3,000	3,000	3,000	3,000
	73220	Cellular Telephone Service	650	-	-	-	-	-
	73300	Electric Expenses/City	-	5	-	-	-	-
	73301	Electric Expenses/Street Lighting	165,480	136,517	180,000	180,000	180,000	180,000
	73360	Landfill Fees	355	944	3,000	4,000	4,000	4,000
	73520	Equipment Repair/Maintenance	71	875	-	1,500	1,500	1,500
	73570	Street Resurfacing Repair & Maint.	281,042	-	655,400	655,400	655,400	655,400

**Fiscal Year 2026**  
**General Fund Appropriations**

				Actuals	Actuals	Adopted	Department	Manager	Adopted
				FY23	FY24	Budget	Request	Recommended	Budget
						FY25	FY26	FY26	FY26
1100	4252	73600	Street Prevention Repair & Maint.	33,720	-	80,000	80,000	80,000	80,000
		73950	Training and Employee Development	471	2,099	4,600	4,600	4,600	4,600
		74140	Rent of Uniforms	1,236	1,417	2,200	2,200	2,200	2,200
		74400	Service & Maintenance Contracts	51,372	117,473	102,600	102,600	102,600	102,600
		74500	Insurance	8,034	8,034	10,520	5,886	3,685	3,685
		74520	Vehicle Insurance	7,715	7,881	9,383	11,449	11,579	11,579
		74810	Fleet Maintenance Charges	58,555	51,290	62,000	60,000	60,000	60,000
		74820	Fleet Fuel Charges	19,578	19,593	45,000	45,000	45,000	45,000
		74910	Dues and Subscription	289	-	300	300	300	300
		74920	Claims and Adjustments	-	-	8,400	8,400	8,400	8,400
		75400	Capital Outlay -Motor Vehicles	(20)	-	-	-	-	-
		75500	Capital Outlay-Other Equip	-	-	-	-	-	-
		77110	Installment Contracts Principal	18,058	18,540	47,760	28,943	28,943	28,943
		77210	Installment Contracts Interest	2,286	1,804	6,727	5,237	5,237	5,237
		77301	Costs of Issuance of Debt	-	1,511	-	-	-	-
<b>4252 Total</b>				<b>1,145,598</b>	<b>891,531</b>	<b>2,025,950</b>	<b>2,013,643</b>	<b>2,041,053</b>	<b>2,041,053</b>

**DIVISION: CEMETERY****MISSION:**

*To deliver professional, responsive, efficient, and effective public services to all citizens and the community through responsible utilization and conservation of public funds and resources in order to promote, enhance, and protect the prosperity and quality of life in Kinston and its service area.*

**DESCRIPTION OF SERVICES:**

The Cemeteries Section includes the staff and expenses for employees performing all cemetery maintenance and grave activities, plus the employees involved in building/property maintenance, traffic signals and traffic signs. The city owns and maintains five cemeteries (Westview, Southview, Maplewood/Hebrew, Colonial, and Cedar Grove) and has an agreement to maintain the Temple Israel cemetery on Hill Farm Road.

**HIGHLIGHTS FROM FY 2024-25:**

1. Flooring in Bathrooms and Administrative areas at Public Service Complex.
2. 5 trees were removed from Maplewood Cemetery that were damaging roads.
3. HVAC Unit replaced at G.A.T.E.
4. Work on ADA improvements at City Hall.
5. Work on Roadways at Westview Cemetery.

**GOALS FOR FY 2025-26:**

1. Remove 3 dead trees at 1209 Morningside Dr City owned lot.
2. Upgrade roof at Public Service Complex warehouse and Fleet maintenance areas to correct 60+ leaks.
3. Replace automatic gate at public service complex to help with failures and security.
4. Start Upgrading Traffic intersections that are outdated and parts becoming obsolete.
5. Street sign Upgrades East Gordon and East Caswell St.
6. Replace 2 aging traffic light poles on McLewan St. before failure.
7. HVAC unit replaced in Cemetery/Sign Shop

**Fiscal Year 2026**  
**General Fund Appropriations**

			Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
1100	4253	Cemetery						
	61210	Salaries - regular	175,571	170,734	242,377	246,563	258,894	258,894
	61220	Salaries - Overtime	7,900	7,179	7,107	8,000	8,400	8,400
	61230	Salaries - Vacation Payouts/Other	1,378	3,121	-	-	-	-
	61240	Salaries - Standby	1,551	1,568	1,906	2,000	2,100	2,100
	61260	Salaries - Temp/Part-time	11,553	4,876	3,921	3,921	3,921	3,921
	61270	Salaries - Longevity	1,126	1,408	1,561	1,561	1,639	1,639
	61810	Social Security Contribution	14,492	13,647	19,700	20,100	21,100	21,100
	61820	Retirement Contribution	23,263	23,777	34,600	37,200	39,100	39,100
	61825	Supplemental RET - 401K	2,764	2,692	3,800	3,900	4,100	4,100
	61830	Group Insurance Contribution	35,129	35,410	55,800	55,800	57,600	57,600
	61832	City Provided Group Term Life	724	671	1,300	1,300	1,400	1,400
	61853	Worker's Compensation Prem.	2,722	2,131	2,100	2,100	2,300	2,300
	61871	Allowances-Wellness Benefit	1,315	610	2,880	2,880	2,880	2,880
	61873	Allowance-Cell Phone Reimbursement	384	384	384	384	384	384
	71000	Procurement Card Encumbrance	-	-	-	-	-	-
	72200	Small Tools and Supplies	749	1,368	1,500	2,000	2,000	2,000
	72210	Signs and Supplies	7,483	7,445	11,000	15,000	15,000	15,000
	72290	Fire Suppression Supplies	-	-	-	-	-	-
	72300	Safety and Uniform Supplies	1,388	973	1,600	1,950	1,950	1,950
	72400	Maintenance and Repair Supplies	252	430	1,000	2,000	2,000	2,000
	72460	Distribution Supplies	-	-	-	-	-	-
	72490	Traffic Signal Supplies	7,942	9,978	18,300	17,500	17,500	17,500
	72990	Miscellaneous Supplies	13	9	700	700	700	700
	73110	Meeting and Travel	140	-	-	-	-	-
	73220	Cellular Telephone Service	1,700	-	-	-	-	-
	73300	Electric Expenses/City	15,474	15,052	17,000	17,000	17,000	17,000
	73301	Electric Expenses/Street Lighting	-	1	-	-	-	-
	73310	Electric Expense/ Other	309	365	400	400	400	400
	73340	Water and Sewer Expense	6,409	607	800	800	800	800

**Fiscal Year 2026**  
**General Fund Appropriations**

				Actuals	Actuals	Adopted	Department	Manager	Adopted
				FY23	FY24	Budget	Request	Recommended	Budget
						FY25	FY26	FY26	FY26
1100	4253	73350	Refuse Expense	870	870	900	1,000	1,000	1,000
		73370	Stormwater Expenses	2,430	2,430	2,500	2,600	2,600	2,600
		73510	Building Repair & Maintenance	761	1,386	1,000	2,000	2,000	2,000
		73520	Equipment Repair/Maintenance	798	798	900	1,000	1,000	1,000
		73540	Grounds Repair & Maintenance	-	-	25,000	5,000	5,000	5,000
		73541	Temple Israel Cemetery Repairs	960	1,040	1,000	1,000	1,000	1,000
		73950	Training and Employee Development	50	580	950	1,500	1,500	1,500
		74140	Rent of Uniforms	1,397	1,086	1,600	1,600	1,600	1,600
		74400	Service & Maintenance Contracts	78,180	78,180	78,450	93,450	93,450	93,450
		74500	Insurance	4,027	4,027	5,520	2,701	3,227	3,227
		74520	Vehicle Insurance	733	2,142	3,239	4,167	4,214	4,214
		74810	Fleet Maintenance Charges	12,219	22,893	15,000	15,000	15,000	15,000
		74820	Fleet Fuel Charges	9,238	13,606	15,876	16,000	16,000	16,000
		75400	Capital Outlay -Motor Vehicles	32,246	37,422	-	105,210	105,210	105,210
		75500	Capital Outlay-Other Equip	-	-	-	59,000	59,000	59,000
		75990	Capital Outlay -Other	10,760	-	-	208,220	208,220	208,220
		<b>4253 Total</b>		476,398	470,893	581,671	962,507	981,189	981,189

**MISSION:**

*Our mission is to facilitate development, engage citizens in the planning process, strengthen our neighborhoods and implement policies and programs representative of community needs. We strive toward a built environment that promotes healthy living, economic opportunity, and instills pride in our community.*

**DESCRIPTION OF SERVICES:**

Planning is responsible for: creating long-range plans that strategize land use, zoning, historic preservation, public art, and floodplain regulation; applying and managing grants for various plans and development opportunities; providing technical assistance to citizens and developers with land development projects; reviewing development plans for compliance with the Unified Development Ordinance; managing bids on city-owned property; managing the city's National Flood Insurance Program; providing staff support to various boards, commissions and the City Council; issuing permits for zoning compliance and certification, demolition, and signs; enforcing zoning compliance, grass and weed abatement and Kinston's Minimum Housing Code; initializing and finalizing condemnation of unsafe buildings.

**HIGHLIGHTS FROM FY 2024-25**

1. Completed eight (8) homes under the Essential Single Family Rehabilitation Loan Program (ESFRLP) totaling \$266,436.
2. Officially opened the Kinston Social District downtown with 22 participants (9 ABC licenses and 13 non-ABC holders). Provided each participant with the social district logo, instructions on participating in the social distance and installed required signage.
3. Commenced the implementation of online permitting software.
4. Processed almost 300 zoning permits, 14 commercial site plan reviews, 40 zoning verifications, and 4 flood plain development applications.
5. Streamlined commercial review with cloud-based software.
6. Reestablished Historic Preservation Commission and was able to process outstanding certifications of appropriateness and began the design guideline update.
7. Conducted Affordable Housing Workshops for the City Council.
8. Hired a Community Development Planner and a Zoning Code Enforcement Officer.
9. Arranged for Staff to attend grant writing and quasi-judicial training.
10. Provided training for two HPC members for maintenance of the city's certified local government status for historic preservation.
11. Restored and relocated Adkin High School Walkout murals to comply with the National Endowment of the Arts grant requirements.

**GOALS FOR FY 2025-26:**

1. Hire personnel to fill positions- Rehab Specialist and establish a new Planner I position
2. Develop Downtown Masterplan in collaboration with Lenoir County, DK and other stakeholders
3. Implement Kinston 101 program for high school students to learn about city operations and potential job opportunities
4. Create citizen input surveys concerning housing strategic goals and vape/tobacco regulations
5. Continue to work with Downtown Kinston on non-residential minimum code standards
6. Implement the first phase of the 30-year Comprehensive Plan for the future development of Kinston alongside any ordinance changes
7. Host community forums for real estate agents on flood prevention and historic preservation
8. Conduct educational forums about the community rating system as well as other community resources
9. Continue to work on public/private opportunities for revitalization of vacant buildings (Glen Raven and Vernon Park Mall).
10. Evaluate the inspections interlocal agreement.
11. Commence plan for FEMA buyout properties
12. Continue to apply for rehabilitation loans and grants

**Fiscal Year 2026**  
**General Fund Appropriations**

			Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
1100	4292	Planning						
	61210	Salaries - regular	59,568	165,291	307,430	350,214	367,725	367,725
	61230	Salaries - Vacation Payouts/Other	-	801	-	-	-	-
	61260	Salaries - Temp/Part-time	-	431	-	-	-	-
	61810	Social Security Contribution	4,556	12,690	23,600	26,800	28,200	28,200
	61820	Retirement Contribution	7,262	21,462	42,000	50,500	53,000	53,000
	61825	Supplemental RET - 401K	894	2,479	4,700	5,300	5,600	5,600
	61830	Group Insurance Contribution	5,839	22,802	46,500	55,800	57,600	57,600
	61832	City Provided Group Term Life	234	697	1,600	1,800	1,900	1,900
	61853	Worker's Compensation Prems.	1,856	2,677	2,600	2,900	3,100	3,100
	61870	Allowances	557	1,006	1,000	1,000	1,000	1,000
	61871	Allowances-Wellness Benefit	-	620	2,400	2,880	2,880	2,880
	61873	Allowance-Cell Phone Reimbursement	500	750	750	750	750	750
	71000	Procurement Card Encumbrance	-	-	-	-	-	-
	71920	Professional Service - Legal	31,083	6,622	20,000	20,000	20,000	20,000
	71927	Professional Service - Consultant	26,279	-	40,000	60,000	60,000	60,000
	71990	Professional Service - Other	50,000	50,000	50,000	30,000	30,000	30,000
	72300	Safety and Uniform Supplies	-	-	500	750	750	750
	72320	Audio - Visual Library Supplies	-	-	1,000	1,000	1,000	1,000
	72600	Office Supplies & Materials	1,032	1,143	1,350	1,550	1,550	1,550
	72601	Office Equipment	-	0	900	900	900	900
	72991	Weed Abatement/Grass Mowing Expense	-	4,996	25,000	25,000	25,000	25,000
	73110	Meeting and Travel	2,457	2,817	4,500	4,500	4,500	4,500
	73200	Telephone Service	0	34	100	150	150	150
	73220	Cellular Telephone Service	356	1,447	950	1,740	1,740	1,740
	73250	Postage	-	1,316	500	1,200	1,200	1,200
	73392	Bank Card Collection Fees	-	712	600	1,500	1,500	1,500
	73395	Cash Over / Cash Short	-	-	-	-	-	-
	73410	Printing Costs	260	280	500	500	500	500
	73512	Building Demolition	1,600	3,000	64,000	65,000	65,000	65,000

**Fiscal Year 2026**  
**General Fund Appropriations**

				Actuals	Actuals	Adopted	Department	Manager	Adopted
				FY23	FY24	Budget	Request	Recommended	Budget
						FY25	FY26	FY26	FY26
1100	4292	73520	Equipment Repair/Maintenance	164	-	600	1,000	1,000	1,000
		73700	Advertising	2,261	1,722	4,000	4,000	4,000	4,000
		73950	Training and Employee Development	1,093	2,000	3,500	4,500	4,500	4,500
		73990	Temporary Labor Services	-	2,700	17,500	17,500	17,500	17,500
		74400	Service & Maintenance Contracts	288	1,210	12,000	10,000	10,000	10,000
		74500	Insurance	2,782	2,782	4,646	3,395	3,413	3,413
		74520	Vehicle Insurance	-	3,103	575	1,075	1,087	1,087
		74810	Fleet Maintenance Charges	-	1,597	1,500	1,500	1,500	1,500
		74820	Fleet Fuel Charges	-	705	3,000	3,000	3,000	3,000
		74910	Dues and Subscription	574	550	1,000	1,900	1,900	1,900
4292 Total				201,495	320,442	690,801	759,604	783,445	783,445

**MISSION:**

*The Kinston Police Department pledges to serve our community, to safeguard lives and property, and to preserve order all while respecting the constitutional rights of everyone to liberty, equality, and justice*

<b>DESCRIPTION OF SERVICES:</b>		
Proactive Uniformed Patrols	Traffic Enforcement	School Resources
Crime Laboratory	Records Dissemination	SWAT Capabilities
Criminal Investigations	Community Support	

**KINSTON POLICE DEPARTMENT**

The Kinston Police Department has 67 full-time sworn police officers, five part-time sworn police officers and is aided by seven nonsworn staff members. The Kinston Police Department's primary responsibility of protecting the life and property of our citizens as well as addressing the fear and perception of crime. As an agency that practices community policing, we also work with our community partners known as "stakeholders" to address quality of life issues. A universal approach to creating a safe, lively community is the desired goal.

The Kinston Police Department is structured into four divisions: Operations Division, Support Services Division, Professional Services Division and our Administration Division. The Operations Division contains our Patrol Division and Violent Crime Action Team. The Support Services Division encompasses our Criminal Investigations Unit, Crime Lab (CSI) Unit, Records Division, School Resource Officers and our Sentinels. Our Professional Services Division includes Accreditation, Internal Affairs, Recruitment, Reserve Officers and our Training Division. Finally, our Administrative Division consists of our Administrative Team within the department.

**HIGHLIGHTS FROM FY 2024-25:**

1. The agency received a pay increase that allowed us to become competitive in salary with surrounding municipal law enforcement agencies.
2. We continued our recruitment efforts with the target to fill the funded vacant police officer positions within the organization, which resulted in our agency being full-capacity by end of fiscal year 24-25.
3. We hired a new Data Analytics Manager to assist with data analyzation, information sharing and implemented quarterly crime reports for public viewing.
4. We established a marketing/public relations position within the agency to assist with increasing our social media presence, as well as positive appearance in our community.
5. We built a new metal structure on our property with funding from the Regional Economic Development Grant that will house all KPD equipment and specialized vehicles.
6. We continued to utilize the Kinston Police Department 5-Year Strategic Plan.
7. We established an Accreditation Manager with the agency to begin the accreditation process with CALEA and NCLEA.
8. We enhanced agency equipment, such as purchased new patrol rifles, new officer safety equipment and innovative software to provide information for our citizens in real-time format.
9. We brought world-class training to the agency to assist with leadership challenges in the 21<sup>st</sup> Century.
10. We utilized proactive policing efforts and community policing strategies to reduce crime in our community by 20%.

**GOALS FOR FY 2025-26:**

1. Retain our current staff members and continue our recruitment efforts to fill vacant and previously unfunded police officer positions within the organization.
2. Continue to offer enhanced training for our officers and staff members and bring several outside training courses to our agency.
3. Continue the accreditation process with CALEA and NCLEA with the goal of implementing a mock assessment this budget year.
4. Utilize small group committees with the goal of implementing a wellness & health program for officers and nonsworn staff as well as implement a research committee to design a police canine memorial.
5. Enhance agency equipment, such as continue to upgrade vehicles, body worn cameras, in-car camera system(s), cloud storage system for all cameras, officer safety equipment and utilize a community crime mapping system to provide information for our citizens in real-time format.
6. Utilize community policing and intelligence led policing strategies to continue to reduce violent crime in our community.
7. Continue to utilize the Kinston Police Department 5-Year Strategic Plan and begin the process of designing a new 5-Year Strategic Plan after 2027.
8. Hold a promotion process with the intention of promoting two Captains and two Sergeants.
9. Improve community policing efforts to include building upon our P.A.C.E. and C.L.E.A.R. initiatives.
10. Research, apply and utilize local, state and federal grants to secure funding for specific programs, resources, and initiatives that address community needs more effectively.

**Fiscal Year 2026**  
**General Fund Appropriations**

			Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
1100	4371	<b>Law Enforcement</b>						
	61210	Salaries - regular	3,685,034	3,716,324	4,102,450	4,240,980	4,453,030	4,453,030
	61220	Salaries - Overtime	120,197	129,087	109,250	110,000	115,500	115,500
	61230	Salaries - Vacation Payouts/Other	55,594	44,820	63,250	60,000	63,000	63,000
	61240	Salaries - Standby	27,386	23,685	25,300	25,300	26,565	26,565
	61252	Clothing Allowances	9,800	-	-	-	-	-
	61260	Salaries - Temp/Part-time	17,881	11,525	61,325	96,632	96,632	96,632
	61270	Salaries - Longevity	43,613	40,713	47,151	46,481	48,805	48,805
	61280	Separation Allowances	292,952	296,473	267,847	268,000	268,000	268,000
	61810	Social Security Contribution	318,799	319,400	357,800	370,900	388,000	388,000
	61820	Retirement Contribution	511,289	551,619	639,119	704,846	740,238	740,238
	61825	Supplemental RET - 401K	179,717	181,054	198,786	205,687	216,283	216,283
	61830	Group Insurance Contribution	496,316	498,825	613,800	632,400	652,800	652,800
	61831	Return of Pretax Insurance Prem.	-	-	-	-	-	-
	61832	City Provided Group Term Life	13,762	13,893	20,700	21,400	22,500	22,500
	61853	Worker's Compensation Prem.	26,723	35,088	34,100	35,500	38,400	38,400
	61870	Allowances	1,200	600	500	-	-	-
	61871	Allowances-Wellness Benefit	13,905	11,290	31,680	32,640	32,640	32,640
	71000	Procurement Card Encumbrance	-	-	-	-	-	-
	71990	Professional Service - Other	12,026	11,519	13,700	13,500	13,500	13,500
	71995	Professional Service - Contingency	-	-	-	-	-	-
	72110	Janitorial Supplies	97	254	300	300	300	300
	72200	Small Tools and Supplies	-	66	-	-	-	-
	72300	Safety and Uniform Supplies	28,680	39,711	42,700	46,000	46,000	46,000
	72310	Education/Program Supplies	5,130	11,698	10,000	10,000	10,000	10,000
	72320	Audio - Visual Library Supplies	2,038	1,155	1,300	1,300	1,300	1,300
	72350	Medication and Bandages	915	31	1,000	1,000	1,000	1,000
	72380	Sundries	25,000	25,000	30,000	30,000	30,000	30,000
	72400	Maintenance and Repair Supplies	-	-	-	-	-	-
	72401	Weapon Parts and Supplies	-	-	-	-	-	-

**Fiscal Year 2026**  
**General Fund Appropriations**

				Actuals	Actuals	Adopted	Department	Manager	Adopted
				FY23	FY24	Budget	Request	Recommended	Budget
1100	4371	72600	Office Supplies & Materials	7,541	8,493	7,000	7,000	7,000	7,000
		72601	Office Equipment	5,287	4,986	6,000	6,000	6,000	6,000
		72630	Laboratory Supplies	-	-	-	-	-	-
		72640	Law Enforcement Supplies	38,765	49,069	48,553	58,500	58,500	58,500
		72650	Photograph Supplies	811	691	1,000	1,000	1,000	1,000
		72910	Data Processing Supplies	4,652	4,491	4,300	4,300	4,300	4,300
		72950	Equipment purchase - Noncapital	-	71,993	91,791	109,418	109,418	109,418
		72990	Miscellaneous Supplies	5,024	3,482	3,000	3,000	3,000	3,000
		73110	Meeting and Travel	20,756	27,806	20,000	25,000	25,000	25,000
		73200	Telephone Service	5,424	1,337	1,000	1,000	1,000	1,000
		73220	Cellular Telephone Service	54,768	60,609	50,000	63,000	63,000	63,000
		73250	Postage	432	446	1,000	1,000	1,000	1,000
		73290	Other Communications	975	1,227	1,000	1,000	1,000	1,000
		73300	Electric Expenses/City	2,505	2,548	3,000	3,000	3,000	3,000
		73330	Natural Gas Expense	1,017	-	1,500	1,500	1,500	1,500
		73340	Water and Sewer Expense	803	3,331	1,700	1,700	1,700	1,700
		73350	Refuse Expense	573	573	900	900	900	900
		73370	Stormwater Expenses	54	54	100	100	100	100
		73410	Printing Costs	975	1,310	2,000	2,000	2,000	2,000
		73510	Building Repair & Maintenance	1,307	678	5,000	5,000	5,000	5,000
		73520	Equipment Repair/Maintenance	7,671	6,145	10,000	6,000	6,000	6,000
		73550	Communications Repair & Maintenance	1,606	1,048	3,000	3,000	3,000	3,000
		73590	Other Repair & Maintenance	4,515	-	-	-	-	-
		73630	K-9 Health Care & Maintenance	4,491	20,980	10,000	14,000	14,000	14,000
		73950	Training and Employee Development	13,320	18,556	20,000	30,000	30,000	30,000
		74400	Service & Maintenance Contracts	145,848	146,131	165,833	207,655	207,655	207,655
		74496	Animal Control Services	-	211,917	212,000	280,000	280,000	280,000
		74500	Insurance	64,176	76,624	101,172	101,814	102,686	102,686
		74520	Vehicle Insurance	39,590	48,925	62,447	70,840	71,645	71,645
		74810	Fleet Maintenance Charges	190,640	185,407	120,000	120,000	120,000	120,000

**Fiscal Year 2026**  
**General Fund Appropriations**

				Actuals	Actuals	Adopted	Department	Manager	Adopted
				FY23	FY24	Budget	Request	Recommended	Budget
						FY25	FY26	FY26	FY26
1100	4371	74820	Fleet Fuel Charges	174,842	178,852	167,000	167,000	167,000	167,000
		74901	Catch-a-Criminal Program	1,506	100	1,500	1,500	1,500	1,500
		74910	Dues and Subscription	544	910	2,000	2,000	2,000	2,000
		75200	Capital Outlay -Data Processing Eq	84,190	631,303	20,000	185,500	662,500	662,500
		75400	Capital Outlay -Motor Vehicles	978,526	115,507	-	751,399	581,086	581,086
		75500	Capital Outlay-Other Equip	342,612	30,000	-	-	-	-
		77101	Loans - Principal	55,019	57,426	59,938	62,561	62,561	62,561
		77110	Installment Contracts Principal	168,555	221,979	271,787	153,808	282,808	282,808
		77201	Loan Interest Expense	58,874	56,467	53,955	51,333	51,333	51,333
		77210	Installment Contracts Interest	21,337	18,087	48,645	28,205	28,205	28,205
<b>4371 Total</b>				<b>8,397,586</b>	<b>8,233,317</b>	<b>8,250,179</b>	<b>9,483,899</b>	<b>10,232,890</b>	<b>10,232,890</b>

**MISSION:**

*To provide, with compassion, the highest level of professional service to the customers we serve through Pride, Proficiency and Integrity.*

**DESCRIPTION OF SERVICES:**

The Department of Fire and Rescue provides fire and rescue emergency response as well as educate the citizens on fire prevention and safety. The Department also responds to life threatening medical emergencies as part of Lenoir County's First Responder Program.

**HIGHLIGHTS FROM FY 2024-25:**

1. Continue operating as a Permanent Child Safety Seat Checking Station Program at full capacity.
2. Continue the Smoke Alarm and Fire Life and Safety Education Programs.
3. Continue improving the Pre-Plan Program and outreach to our businesses throughout the City of Kinston.
4. Enhance new training methods and continue advanced technology research for Training.
5. Continued local recruitment focus, providing opportunities to non-certified firefighters.

**GOALS FOR FY 2025-26:**

1. Promote the image of Fire Prevention in the community as a strong resource through education and prevention awareness.
2. Foster community outreach and agency partnerships to strengthen department services.
3. Maintain quality equipment, apparatus, facilities, and technology to meet the mission of the department.
4. Improve communications and how we communicate effectively with both internal and external customers.
5. Emphasis on local recruitment, applying our internal training program, and utilizing the training facility.

**Fiscal Year 2026**  
**General Fund Appropriations**

			Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
1100	4372	<b>Fire &amp; Rescue</b>						
	61210	Salaries - regular	2,560,240	2,592,082	2,714,869	2,801,968	2,941,467	2,941,467
	61220	Salaries - Overtime	90,396	83,675	92,700	92,700	97,335	97,335
	61230	Salaries - Vacation Payouts/Other	27,761	25,706	13,390	14,000	14,700	14,700
	61240	Salaries - Standby	-	-	2,575	2,575	2,704	2,704
	61250	Educational Incentive	-	-	1,000	-	-	-
	61260	Salaries - Temp/Part-time	2,941	-	-	-	-	-
	61270	Salaries - Longevity	31,854	25,437	28,742	29,814	31,305	31,305
	61810	Social Security Contribution	203,359	204,342	218,300	225,000	236,200	236,200
	61820	Retirement Contribution	330,392	352,442	389,500	423,600	444,700	444,700
	61825	Supplemental RET - 401K	41,759	42,305	42,800	44,200	46,400	46,400
	61830	Group Insurance Contribution	371,270	400,167	474,300	492,900	508,800	508,800
	61832	City Provided Group Term Life	9,857	9,932	13,700	14,200	14,900	14,900
	61853	Worker's Compensation Prems.	16,109	23,693	22,200	23,000	24,900	24,900
	61870	Allowances	500	1,500	500	1,000	1,000	1,000
	61871	Allowances-Wellness Benefit	13,975	14,315	24,480	25,440	25,440	25,440
	71000	Procurement Card Encumbrance	-	-	-	-	-	-
	71990	Professional Service - Other	8,908	6,820	25,000	25,000	25,000	25,000
	72110	Janitorial Supplies	4,656	4,772	6,000	6,500	6,500	6,500
	72290	Fire Suppression Supplies	17,939	16,833	25,000	26,000	26,000	26,000
	72300	Safety and Uniform Supplies	47,400	88,277	90,000	90,000	90,000	90,000
	72310	Education/Program Supplies	4,753	3,873	5,000	5,000	5,000	5,000
	72320	Audio - Visual Library Supplies	1,356	697	2,000	2,000	2,000	2,000
	72330	Chemicals & Supplies	1,671	1,949	4,000	5,000	5,000	5,000
	72600	Office Supplies & Materials	925	720	1,000	1,000	1,000	1,000
	72601	Office Equipment	2,364	1,591	2,500	2,500	2,500	2,500
	72910	Data Processing Supplies	80	-	1,250	1,250	1,250	1,250
	72950	Equipment purchase - Noncapital	-	12,079	18,105	-	-	-
	72990	Miscellaneous Supplies	-	-	500	500	500	500
	73110	Meeting and Travel	5,510	7,495	6,500	6,500	6,500	6,500

**Fiscal Year 2026**  
**General Fund Appropriations**

				Actuals	Actuals	Adopted	Department	Manager	Adopted
				FY23	FY24	Budget	Request	Recommended	Budget
						FY25	FY26		FY26
1100	4372	73120	Tuition/Education Reimbursements	-	-	1,000	-	-	-
		73200	Telephone Service	10,038	9,376	10,000	10,000	10,000	10,000
		73220	Cellular Telephone Service	7,844	7,615	10,000	10,000	10,000	10,000
		73250	Postage	149	42	200	200	200	200
		73300	Electric Expenses/City	21,925	22,782	20,000	20,000	20,000	20,000
		73330	Natural Gas Expense	6,272	5,183	7,500	8,000	8,000	8,000
		73340	Water and Sewer Expense	4,626	15,202	4,600	4,600	4,600	4,600
		73350	Refuse Expense	2,835	3,067	3,200	3,200	3,200	3,200
		73370	Stormwater Expenses	1,269	1,364	1,400	1,400	1,400	1,400
		73392	Bank Card Collection Fees	273	726	500	500	500	500
		73410	Printing Costs	-	65	200	200	200	200
		73510	Building Repair & Maintenance	46,710	29,575	35,000	35,000	35,000	35,000
		73520	Equipment Repair/Maintenance	9,812	5,008	15,000	17,000	17,000	17,000
		73550	Communications Repair & Maintenance	5,010	4,269	6,000	6,000	6,000	6,000
		73590	Other Repair & Maintenance	4,515	-	-	-	-	-
		73950	Training and Employee Development	7,718	4,190	9,500	9,500	9,500	9,500
		74400	Service & Maintenance Contracts	29,741	35,728	42,248	44,940	44,940	44,940
		74500	Insurance	66,693	78,766	94,747	48,114	48,475	48,475
		74520	Vehicle Insurance	9,247	10,424	12,895	14,799	14,968	14,968
		74810	Fleet Maintenance Charges	181,740	178,010	145,000	150,000	150,000	150,000
		74820	Fleet Fuel Charges	69,107	56,332	70,000	70,000	70,000	70,000
		74910	Dues and Subscription	5,240	6,554	6,646	6,646	6,646	6,646
		75400	Capital Outlay -Motor Vehicles	79,549	-	-	58,934	58,934	58,934
		75500	Capital Outlay-Other Equip	280,588	78,694	38,890	-	-	-
		77101	Loans - Principal	159,687	166,135	172,672	179,873	179,873	179,873
		77110	Installment Contracts Principal	99,544	102,203	157,627	90,324	90,324	90,324
		77201	Loan Interest Expense	213,996	207,548	201,012	193,811	193,811	193,811
		77210	Installment Contracts Interest	12,601	9,943	7,311	23,696	23,696	23,696
<b>4372 Total</b>				5,132,703	4,959,505	5,299,059	5,368,384	5,568,368	5,568,368

**DIVISION: ENGINEERING****MISSION:**

*To deliver professional, responsive, efficient and effective public services to all citizens and the community through responsible utilization and conservation of public funds and resources in order to promote, enhance, and protect the prosperity and quality of life in Kinston and its service area.*

**DESCRIPTION OF SERVICES:**

The Engineering Section provides support services for construction projects related to water, sanitary sewer, stormwater, street, sidewalk, and electric projects. Staff also maintains GIS maps and databases for all city infrastructures.

**HIGHLIGHTS FROM FY 2024-25:**

1. Awarded Funding for sewer replacements on Herring Street and the Upper Neuse Outfall.
2. Continued management of Lawrence Heights Water and Sewer Project.
3. Completed construction of Vernon Avenue Sewer Project.
4. Received additional funding Adkin Branch Flood Mitigation Project and seeking BRIC funding.
5. Filled the Engineering Technician and GIS Technician positions.
6. Will host 2 high school interns, beginning in April, 2025 to learn engineering skills.

**GOALS FOR FY 2025-26:**

1. Fill the City Engineer position (vacant for 4 years).
2. Complete engineering design and seek additional construction funds for Adkin Branch Flood Mitigation construction project.
3. Purchase GIS surveying equipment capable of operation by one person for most surveying needs.
4. Reclassify Asst. Survey Party Chief position to more accurately reflect the full duties performed by the person in that position.
5. Begin work with NC Fellow in August, 2025 to pursue next CDBG-I funded sewer project, lead Safe Streets for All Safety Action Plan development and assist with other engineering/utility projects.

**Fiscal Year 2026**  
**General Fund Appropriations**

			Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
1100	4510	<b>Engineering</b>						
	61210	Salaries - regular	316,609	274,715	440,861	470,756	494,294	494,294
	61220	Salaries - Overtime	-	-	1,030	1,000	1,050	1,050
	61230	Salaries - Vacation Payouts/Other	5,628	-	-	-	-	-
	61260	Salaries - Temp/Part-time	32,507	24,167	25,000	25,000	25,000	25,000
	61270	Salaries - Longevity	4,420	3,546	851	936	983	983
	61810	Social Security Contribution	26,690	22,381	35,800	38,100	39,900	39,900
	61820	Retirement Contribution	39,811	35,955	60,500	68,100	71,500	71,500
	61825	Supplemental RET - 401K	4,749	4,120	6,700	7,100	7,500	7,500
	61830	Group Insurance Contribution	48,802	44,984	65,100	65,100	67,200	67,200
	61832	City Provided Group Term Life	1,345	1,173	2,300	2,400	2,500	2,500
	61853	Worker's Compensation Prems.	3,464	4,006	3,700	3,900	4,300	4,300
	61870	Allowances	300	500	-	-	-	-
	61871	Allowances-Wellness Benefit	2,345	2,260	3,360	3,360	3,360	3,360
	61873	Allowance-Cell Phone Reimbursement	448	384	800	1,200	1,200	1,200
	71000	Procurement Card Encumbrance	-	-	-	-	-	-
	71990	Professional Service - Other	3,288	61,520	30,000	30,000	30,000	30,000
	72200	Small Tools and Supplies	199	233	500	500	500	500
	72300	Safety and Uniform Supplies	804	512	2,000	2,000	2,000	2,000
	72400	Maintenance and Repair Supplies	-	-	300	300	300	300
	72410	Drafting Supplies	403	509	2,500	2,500	2,500	2,500
	72415	Surveying Supplies	351	921	1,000	1,000	1,000	1,000
	72990	Miscellaneous Supplies	454	129	500	500	500	500
	73110	Meeting and Travel	1,890	76	1,800	2,100	2,100	2,100
	73220	Cellular Telephone Service	328	-	-	-	-	-
	73520	Equipment Repair/Maintenance	10,605	1,045	1,500	2,300	2,300	2,300
	73950	Training and Employee Development	995	1,608	3,000	3,000	3,000	3,000
	74140	Rent of Uniforms	592	490	500	500	500	500
	74400	Service & Maintenance Contracts	36,143	34,320	40,350	41,700	41,700	41,700
	74500	Insurance	4,763	4,763	7,547	6,254	4,146	4,146

**Fiscal Year 2026**  
**General Fund Appropriations**

				Actuals	Actuals	Adopted	Department	Manager	Adopted
				FY23	FY24	Budget	Request	Recommended	Budget
<b>1100</b>	<b>4510</b>	74520	Vehicle Insurance	1,659	1,659	1,131	1,123	1,136	1,136
		74810	Fleet Maintenance Charges	1,614	2,357	3,100	3,100	3,100	3,100
		74820	Fleet Fuel Charges	2,956	2,621	4,300	4,300	4,300	4,300
		74910	Dues and Subscription	452	355	1,000	1,000	1,000	1,000
		74990	Miscellaneous	1,157	53	1,500	1,500	1,500	1,500
		75200	Capital Outlay -Data Processing Eq	4,124	-	-	-	-	-
		75990	Capital Outlay -Other	32,236	-	-	14,618	14,618	14,618
		77110	Installment Contracts Principal	6,237	6,404	6,554	-	-	-
		77210	Installment Contracts Interest	790	623	458	-	-	-
<b>4510 Total</b>				599,160	538,388	755,542	805,247	834,987	834,987

**MISSION:**

*The Kinston/Lenoir County Parks & Recreation Department provides the citizens of Kinston and Lenoir County the opportunity to develop their leisure time and interests by providing quality recreational programs and facilities that serve as an outlet for developing physical fitness, sportsmanship skills, and leadership skills in a family friendly atmosphere.*

**DESCRIPTION OF SERVICES:**

The Kinston/Lenoir County Parks and Recreation works to develop and administer recreation programs, events, camps, athletic leagues, and educational opportunities. This division works to serve the residents of Kinston and Lenoir County by offering cutting-edge, high-quality programming for all ages. The following divisions are in the Parks and Recreation department. Administration manages the day-to-day operations. Recreation Programs works to develop and administer recreation programs, events, camps, athletic leagues, and educational opportunities. The Parks division works to maintain and enhance all parks and facilities. Stadium maintains Grainger Stadium which is the home to the Down East Bird Dawgs minor league baseball team. Also, the County and the Visitor Center facilities are under the guidance of this department.

**HIGHLIGHTS FROM FY 2024-25:**

1. Offered safe and effective programming to our citizens and visitors.
2. Increased marketing strategies to convey upcoming programs and activities to the community and county via social media and text/email.
3. Completed final phase of the Emma Webb Project, which includes a playground, splash pad and bathhouse roof replacement via PARTF Grant.
4. Installed a new roof at G.K. Battle Center and renovated the gymnastics area at Emma Webb Center.
5. Installed new replacement bleachers for Holloway and Fairfield Centers.
6. Completed installation of a new scoreboard at Grainger stadium.
7. Resurfaced gym flooring at Fairfield Center with additional lines for pickleball.
8. Initiated and completed the Kinston/Lenoir County Comprehensive Master Plan Project.

**GOALS FOR FY 2025-26:**

1. Implement a regular quarterly special event programming schedule.
2. Expand departments social media presence with increased marketing with new platforms and coordination with our city public information officer.
3. Evaluate and review the comprehensive master plan recommendations for staffing and program offerings.
4. Continue Grainger Stadium improvements, which include a new left field pavilion, player and umpire locker rooms renovations.
5. Continue working with Lenoir County administration on the implementation of new county sites via comprehensive master plan.
6. Install and upgrade new recreation software for rentals, reservations, and online registrations.
7. Increase park lighting coverage at all parks and facilities.

**Fiscal Year 2026**  
**General Fund Appropriations**

			Actuals	Actuals	Adopted	Department	Manager	Adopted
			FY23	FY24	Budget	Request	Recommended	Budget
1100	6120	Recreation - Administration						
	61210	Salaries - regular	189,674	172,908	200,151	200,155	210,163	210,163
	61220	Salaries - Overtime	364	333	412	300	315	315
	61230	Salaries - Vacation Payouts/Other	-	6,289	-	-	-	-
	61270	Salaries - Longevity	2,678	2,941	6,303	6,303	6,619	6,619
	61810	Social Security Contribution	14,820	13,909	15,900	15,900	16,700	16,700
	61820	Retirement Contribution	23,487	23,584	28,300	29,800	31,300	31,300
	61825	Supplemental RET - 401K	2,851	2,599	3,200	3,200	3,300	3,300
	61830	Group Insurance Contribution	24,893	24,896	27,900	27,900	28,800	28,800
	61832	City Provided Group Term Life	802	724	1,100	1,100	1,100	1,100
	61853	Worker's Compensation Prems.	-	1,723	1,700	1,700	1,800	1,800
	61870	Allowances	4,213	2,575	4,200	4,200	4,200	4,200
	61871	Allowances-Wellness Benefit	1,440	960	1,440	1,440	1,440	1,440
	61873	Allowance-Cell Phone Reimbursement	600	350	600	600	600	600
	71000	Procurement Card Encumbrance	-	-	-	-	-	-
	72270	Recreation/Program Supplies	52	-	-	-	-	-
	72600	Office Supplies & Materials	997	520	1,000	1,000	1,000	1,000
	72910	Data Processing Supplies	307	544	600	1,000	1,000	1,000
	73110	Meeting and Travel	2,452	3,862	2,500	2,500	2,500	2,500
	73200	Telephone Service	7,554	7,596	10,000	10,000	10,000	10,000
	73210	Long Distance Telephone Service	-	-	-	-	-	-
	73392	Bank Card Collection Fees	1,819	2,998	2,000	2,000	2,000	2,000
	73410	Printing Costs	778	265	750	1,000	1,000	1,000
	74130	Rent of Offices	-	24,750	23,364	23,364	23,364	23,364
	74400	Service & Maintenance Contracts	1,524	1,624	3,000	3,000	3,000	3,000
	74500	Insurance	6,634	6,634	7,978	8,061	8,139	8,139
	74910	Dues and Subscription	790	335	1,000	1,000	1,000	1,000
	<b>6120 Total</b>		288,730	302,919	343,398	345,523	359,340	359,340

**Fiscal Year 2026**  
**General Fund Appropriations**

			Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
1100	6121	<b>Recreation - Programs</b>						
	61210	Salaries - regular	287,679	286,432	328,283	322,353	338,471	338,471
	61220	Salaries - Overtime	617	141	-	-	-	-
	61230	Salaries - Vacation Payouts/Other	5,071	5,242	-	-	-	-
	61260	Salaries - Temp/Part-time	325,492	425,574	385,000	390,000	390,000	390,000
	61270	Salaries - Longevity	7,429	5,315	3,111	3,111	3,266	3,266
	61810	Social Security Contribution	46,881	54,721	54,900	54,800	56,000	56,000
	61820	Retirement Contribution	39,595	41,469	45,300	46,900	49,300	49,300
	61825	Supplemental RET - 401K	4,305	4,275	5,000	4,900	5,200	5,200
	61830	Group Insurance Contribution	50,790	47,410	55,800	55,800	57,600	57,600
	61832	City Provided Group Term Life	1,323	1,187	1,700	1,700	1,800	1,800
	61853	Worker's Compensation Prems.	4,764	5,909	5,900	5,900	6,000	6,000
	61870	Allowances	2,907	2,314	2,400	2,400	2,400	2,400
	61871	Allowances-Wellness Benefit	2,715	2,250	2,880	2,880	2,880	2,880
	61873	Allowance-Cell Phone Reimbursement	800	672	768	768	768	768
	71000	Procurement Card Encumbrance	-	-	-	-	-	-
	71990	Professional Service - Other	-	-	50,000	2,760	2,760	2,760
	72270	Recreation/Program Supplies	70,755	136,776	135,000	135,000	135,000	135,000
	72300	Safety and Uniform Supplies	245	1,152	2,000	2,000	2,000	2,000
	72310	Education/Program Supplies	24	-	-	-	-	-
	72600	Office Supplies & Materials	1,760	1,252	1,500	1,500	1,500	1,500
	72601	Office Equipment	19,656	10,483	-	-	-	-
	72620	Vending/Concessionaire Supplies	1,247	4,216	4,000	5,000	5,000	5,000
	72910	Data Processing Supplies	80	-	-	-	-	-
	72950	Equipment purchase - Noncapital	-	20,648	5,000	-	-	-
	73110	Meeting and Travel	4,736	6,444	6,000	6,000	6,000	6,000
	73392	Bank Card Collection Fees	-	457	-	-	-	-
	73410	Printing Costs	430	776	2,500	2,500	2,500	2,500
	73590	Other Repair & Maintenance	2,185	-	-	-	-	-
	73990	Temporary Labor Services	86,169	111,974	160,000	160,000	160,000	160,000

**Fiscal Year 2026**  
**General Fund Appropriations**

				Actuals	Actuals	Adopted	Department	Manager	Adopted
				FY23	FY24	Budget	Request	Recommended	Budget
<b>1100</b>	<b>6121</b>	74130	Rent of Offices	-	24,750	23,364	23,364	23,364	23,364
		74400	Service & Maintenance Contracts	8,554	9,388	10,000	12,000	12,000	12,000
		74500	Insurance	10,058	10,486	14,716	40,108	40,515	40,515
		74520	Vehicle Insurance	1,284	9,712	15,718	4,641	4,694	4,694
		74810	Fleet Maintenance Charges	2,564	6,924	5,000	7,000	7,000	7,000
		74820	Fleet Fuel Charges	2,812	3,847	4,000	4,000	4,000	4,000
		74910	Dues and Subscription	-	231	1,000	1,000	1,000	1,000
		75100	Capital Outlay -Furniture/Equip.	79,051	-	64,000	118,500	118,500	118,500
		75400	Capital Outlay -Motor Vehicles	38,093	-	-	-	-	-
		75510	Capital Outlay -Recreation Equipmen	79,550	30,000	14,900	26,000	26,000	26,000
		77110	Installment Contracts Principal	4,980	5,113	12,433	7,550	7,550	7,550
		77210	Installment Contracts Interest	630	497	2,023	1,292	1,292	1,292
		79522	Mock Gymnasium Project	919	25,136	25,000	25,000	25,000	25,000
<b>6121 Total</b>				1,196,147	1,303,173	1,449,196	1,476,727	1,499,360	1,499,360

**Fiscal Year 2026**  
**General Fund Appropriations**

			Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
1100	6122	<b>Recreation - Parks</b>						
	61210	Salaries - regular	581,758	541,483	626,552	624,765	656,003	656,003
	61220	Salaries - Overtime	7,729	7,884	10,300	10,000	10,500	10,500
	61230	Salaries - Vacation Payouts/Other	5,708	15,042	-	-	-	-
	61260	Salaries - Temp/Part-time	15,539	15,703	21,000	21,000	21,000	21,000
	61270	Salaries - Longevity	6,607	7,101	5,911	6,184	6,494	6,494
	61810	Social Security Contribution	46,460	43,933	50,800	50,700	53,100	53,100
	61820	Retirement Contribution	73,332	73,856	87,800	91,500	97,000	97,000
	61825	Supplemental RET - 401K	8,842	8,239	9,700	9,700	10,100	10,100
	61830	Group Insurance Contribution	125,801	127,029	148,800	148,800	153,600	153,600
	61832	City Provided Group Term Life	2,385	2,250	3,200	3,200	3,400	3,400
	61853	Worker's Compensation Prems.	4,083	5,537	5,300	5,300	5,700	5,700
	61870	Allowances	4,213	2,387	-	-	-	-
	61871	Allowances-Wellness Benefit	2,024	2,545	7,680	7,680	7,680	7,680
	61873	Allowance-Cell Phone Reimbursement	768	544	786	768	768	768
	71000	Procurement Card Encumbrance	-	-	-	-	-	-
	72110	Janitorial Supplies	20,356	23,323	22,000	25,000	25,000	25,000
	72200	Small Tools and Supplies	5,689	5,412	5,000	5,000	5,000	5,000
	72270	Recreation/Program Supplies	20,117	-	-	-	-	-
	72300	Safety and Uniform Supplies	4,114	4,899	4,000	4,500	4,500	4,500
	72310	Education/Program Supplies	345	-	-	-	-	-
	72330	Chemicals & Supplies	25,017	33,362	33,000	35,000	35,000	35,000
	72360	Horticulture/Landscaping Supplies	17,555	13,850	21,000	22,000	22,000	22,000
	72400	Maintenance and Repair Supplies	26,218	46,460	33,000	35,000	35,000	35,000
	72600	Office Supplies & Materials	336	373	600	500	500	500
	72950	Equipment purchase - Noncapital	2,070	1,919	3,000	3,000	3,000	3,000
	73110	Meeting and Travel	736	3,997	2,500	1,000	1,000	1,000
	73300	Electric Expenses/City	104,412	103,787	110,000	110,000	110,000	110,000
	73330	Natural Gas Expense	13,389	12,770	20,000	20,000	20,000	20,000
	73340	Water and Sewer Expense	48,533	51,043	50,000	50,000	50,000	50,000

**Fiscal Year 2026**  
**General Fund Appropriations**

				Actuals	Actuals	Adopted	Department	Manager	Adopted
				FY23	FY24	Budget	Request	Recommended	Budget
1100	6122	73350	Refuse Expense	21,913	24,845	25,000	25,000	25,000	25,000
		73360	Landfill Fees	2,097	798	3,400	3,500	3,500	3,500
		73370	Stormwater Expenses	12,147	12,451	12,400	12,400	12,400	12,400
		73392	Bank Card Collection Fees	-	-	-	-	-	-
		73510	Building Repair & Maintenance	41,251	135,302	60,000	60,000	60,000	60,000
		73520	Equipment Repair/Maintenance	806	977	1,500	1,500	1,500	1,500
		74140	Rent of Uniforms	3,957	4,271	4,500	5,000	5,000	5,000
		74400	Service & Maintenance Contracts	6,315	9,862	13,100	17,000	17,000	17,000
		74500	Insurance	8,701	8,820	10,520	23,421	23,643	23,643
		74520	Vehicle Insurance	1,605	3,977	5,892	8,866	8,967	8,967
		74810	Fleet Maintenance Charges	48,774	48,980	45,000	35,000	35,000	35,000
		74820	Fleet Fuel Charges	36,928	33,388	38,000	34,000	34,000	34,000
		74910	Dues and Subscription	334	335	450	400	400	400
		75100	Capital Outlay -Furniture/Equip.	-	48,150	-	-	-	-
		75400	Capital Outlay -Motor Vehicles	80,121	120,336	-	105,000	105,000	105,000
		75500	Capital Outlay-Other Equip	25,881	120,184	39,100	101,904	101,904	101,904
		75800	Capital Outlay -Building Improvmts	-	14,380	70,000	163,000	163,000	163,000
		75990	Capital Outlay -Other	296,094	-	-	-	-	-
		77110	Installment Contracts Principal	45,865	9,657	52,630	44,370	44,370	44,370
		77210	Installment Contracts Interest	1,606	940	10,078	7,695	7,695	7,695
		77301	Costs of Issuance of Debt	-	553	-	-	-	-
<b>6122 Total</b>				1,808,530	1,752,936	1,673,499	1,938,653	1,984,724	1,984,724

**Fiscal Year 2026**  
**General Fund Appropriations**

			Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
1100	6123	Recreation - County						
	61210	Salaries - regular	225,989	238,410	246,287	249,375	261,844	261,844
	61220	Salaries - Overtime	70	233	1,030	1,000	1,030	1,030
	61260	Salaries - Temp/Part-time	209,739	205,447	234,750	234,750	234,750	234,750
	61270	Salaries - Longevity	4,110	4,110	4,339	2,089	2,193	2,193
	61810	Social Security Contribution	32,954	33,986	37,300	37,300	38,300	38,300
	61820	Retirement Contribution	34,062	39,297	34,400	36,400	38,200	38,200
	61825	Supplemental RET - 401K	3,380	3,574	3,800	3,800	4,000	4,000
	61830	Group Insurance Contribution	40,177	44,484	46,500	46,500	48,000	48,000
	61832	City Provided Group Term Life	941	1,007	1,300	1,300	1,400	1,400
	61853	Worker's Compensation Prems.	-	3,834	4,000	4,000	4,100	4,100
	61870	Allowances	5,476	5,493	5,460	6,360	6,360	6,360
	61871	Allowances-Wellness Benefit	1,860	2,400	2,400	2,400	2,400	2,400
	61873	Allowance-Cell Phone Reimbursement	1,568	1,568	1,536	1,536	1,536	1,536
	71000	Procurement Card Encumbrance	-	-	-	-	-	-
	72110	Janitorial Supplies	-	-	-	-	-	-
	72270	Recreation/Program Supplies	23,258	45,774	50,000	55,000	55,000	55,000
	72300	Safety and Uniform Supplies	(112)	(100)	-	2,000	2,000	2,000
	72330	Chemicals & Supplies	303	-	-	-	-	-
	72360	Horticulture/Landscaping Supplies	367	1,055	5,000	5,000	5,000	5,000
	72400	Maintenance and Repair Supplies	43,316	44,432	50,000	50,000	8,671	8,671
	72600	Office Supplies & Materials	824	921	1,000	1,000	1,000	1,000
	72620	Vending/Concessionaire Supplies	3	-	-	-	-	-
	73110	Meeting and Travel	3,884	4,385	5,000	3,500	3,500	3,500
	73200	Telephone Service	1,661	2,002	3,000	3,000	3,000	3,000
	73300	Electric Expenses/City	11,283	11,087	13,000	13,000	13,000	13,000
	73340	Water and Sewer Expense	17,063	17,297	18,000	18,000	18,000	18,000
	73350	Refuse Expense	5,218	4,788	6,000	6,000	6,000	6,000
	73370	Stormwater Expenses	4,050	4,281	4,100	4,500	4,500	4,500
	73390	Other Utility Expenses	29,526	37,532	32,000	40,000	40,000	40,000

**Fiscal Year 2026**  
**General Fund Appropriations**

				Actuals	Actuals	Adopted	Department	Manager	Adopted
				FY23	FY24	Budget	Request	Recommended	Budget
<b>1100</b>	<b>6123</b>	73392	Bank Card Collection Fees	-	457	1,000	1,000	1,000	1,000
		73410	Printing Costs	843	749	1,000	1,500	1,500	1,500
		73990	Temporary Labor Services	36,046	31,125	50,000	50,000	50,000	50,000
		74130	Rent of Offices	-	16,500	15,576	15,576	15,576	15,576
		74400	Service & Maintenance Contracts	7,442	8,477	10,000	10,000	10,000	10,000
		74500	Insurance	12,810	15,510	18,922	9,661	9,737	9,737
		74520	Vehicle Insurance	1,284	1,284	525	398	403	403
		74810	Fleet Maintenance Charges	16,804	11,924	15,000	12,000	12,000	12,000
		74820	Fleet Fuel Charges	15,671	15,376	15,000	16,000	16,000	16,000
		75400	Capital Outlay -Motor Vehicles	35,793	-	-	-	-	-
		75500	Capital Outlay-Other Equip	-	-	18,000	-	-	-
		75800	Capital Outlay -Building Improvmts	-	39,029	47,300	-	-	-
<b>6123 Total</b>				827,661	897,730	1,002,525	943,945	920,000	920,000

**Fiscal Year 2026**  
**General Fund Appropriations**

			Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
1100	6124	Recreation - Stadium						
	61210	Salaries - regular	81,603	78,924	89,858	88,566	94,751	94,751
	61220	Salaries - Overtime	1,559	1,729	1,545	1,500	1,545	1,545
	61230	Salaries - Vacation Payouts/Other	-	1,783	-	-	-	-
	61270	Salaries - Longevity	1,219	1,463	1,545	1,545	1,622	1,622
	61810	Social Security Contribution	6,290	6,254	7,200	7,100	7,500	7,500
	61820	Retirement Contribution	10,284	10,843	12,700	13,200	14,200	14,200
	61825	Supplemental RET - 401K	1,248	1,206	1,400	1,400	1,500	1,500
	61830	Group Insurance Contribution	16,502	16,292	18,600	18,600	19,200	19,200
	61832	City Provided Group Term Life	341	337	500	500	500	500
	61853	Worker's Compensation Prems.	1,423	731	800	800	800	800
	61871	Allowances-Wellness Benefit	480	480	960	960	960	960
	71000	Procurement Card Encumbrance	-	-	-	-	-	-
	72110	Janitorial Supplies	28	204	800	1,000	1,000	1,000
	72200	Small Tools and Supplies	1,198	1,094	2,000	2,000	2,000	2,000
	72300	Safety and Uniform Supplies	(62)	(11)	-	-	-	-
	72330	Chemicals & Supplies	8,350	8,156	10,000	10,000	10,000	10,000
	72360	Horticulture/Landscaping Supplies	6,168	2,404	5,000	5,000	5,000	5,000
	72400	Maintenance and Repair Supplies	39,538	36,704	32,000	32,000	32,000	32,000
	73110	Meeting and Travel	571	1,508	2,000	2,000	2,000	2,000
	73300	Electric Expenses/City	46,911	44,019	50,000	50,000	64,600	64,600
	73330	Natural Gas Expense	3,184	2,679	4,000	4,000	4,000	4,000
	73340	Water and Sewer Expense	16,016	24,155	16,000	16,000	16,000	16,000
	73350	Refuse Expense	6,990	6,948	7,500	7,500	7,500	7,500
	73370	Stormwater Expenses	8,478	7,794	8,500	8,500	8,500	8,500
	73510	Building Repair & Maintenance	8,825	8,079	8,000	8,000	8,000	8,000
	73540	Grounds Repair & Maintenance	15,075	16,878	15,000	15,000	15,000	15,000
	74390	Rent of Other Equipment	-	-	2,000	2,000	2,000	2,000
	74400	Service & Maintenance Contracts	6,150	6,897	8,000	9,000	9,000	9,000
	74500	Insurance	9,652	8,779	9,806	35,985	36,388	36,388

**Fiscal Year 2026**  
**General Fund Appropriations**

				Actuals	Actuals	Adopted	Department	Manager	Adopted
				FY23	FY24	Budget	Request	Recommended	Budget
1100	6124	74520	Vehicle Insurance	551	551	-	-	-	-
		74810	Fleet Maintenance Charges	4,197	2,835	6,000	6,000	6,000	6,000
		74820	Fleet Fuel Charges	1,281	1,291	1,000	1,000	1,000	1,000
		74910	Dues and Subscription	305	335	450	450	450	450
		75500	Capital Outlay-Other Equip	37,221	-	-	42,000	42,000	42,000
		75800	Capital Outlay -Building Improvmts	123,262	89,367	-	-	-	-
		77101	Loans - Principal	167,000	167,000	167,000	167,000	167,000	167,000
		77110	Installment Contracts Principal	6,841	7,024	7,189	-	-	-
		77201	Loan Interest Expense	70,000	64,155	58,310	52,465	52,465	52,465
		77210	Installment Contracts Interest	866	683	503	-	-	-
		<b>6124 Total</b>		709,548	629,569	556,166	611,071	634,481	634,481

**Fiscal Year 2026**  
**General Fund Appropriations**

			Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
1100	6126	Recreation - Visitors Center						
	71000	Procurement Card Encumbrance	-	-	-	-	-	-
	72400	Maintenance and Repair Supplies	-	879	3,000	3,000	3,000	3,000
	73200	Telephone Service	375	-	-	-	-	-
	73300	Electric Expenses/City	4,062	4,047	5,000	5,000	5,000	5,000
	73340	Water and Sewer Expense	4,232	7,221	1,750	1,750	1,750	1,750
	73350	Refuse Expense	573	573	700	700	700	700
	73370	Stormwater Expenses	216	216	225	225	225	225
	74400	Service & Maintenance Contracts	2,526	1,538	3,000	3,000	3,000	3,000
	<b>6126 Total</b>		<b>11,983</b>	<b>14,472</b>	<b>13,675</b>	<b>13,675</b>	<b>13,675</b>	<b>13,675</b>

**Fiscal Year 2026**  
**General Fund Appropriations**

			Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>1100</b>	<b>8000</b>	<b>Transfers to Other Funds</b>						
	88515	Transfers to Capital Projects	750,000	287,073	-	-	-	-
	88525	Transfers to Special Revenue Funds	-	7,273	-	-	-	-
	88545	Transfer to Capital Reserve	10,544	18,446	20,000	20,000	420,000	420,000
	88592	Repay Loan to Electric Fund	-	45,000	45,000	45,000	45,000	45,000
	88594	Transfers to Fund Balance	-	-	108,444	-	168,614	149,414
	88701	Shared Services Cost-Public Svcs	161,250	163,285	175,771	182,771	182,771	182,771
	88702	Shared Services Cost-Fac & PM	411,128	399,117	424,015	566,325	566,325	566,325
	88703	Shared Services Cost-Emp H&I	240,311	306,639	292,243	308,357	308,357	308,357
	88705	Shared Services Cost-Fleet Maint Fd	171,896	175,128	209,055	218,213	218,213	218,213
	<b>8000 Total</b>		<b>1,745,129</b>	<b>1,401,961</b>	<b>1,274,528</b>	<b>1,340,666</b>	<b>1,909,280</b>	<b>1,890,080</b>

**Fiscal Year 2026**  
**General Fund Appropriations**

			Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>1100</b>	<b>9500</b>	<b>Capital Outlay-(Non-recurring)</b>						
	75200	Capital Outlay -Data Processing Eq		-	-	-	-	-
	75700	Capital Outlay -Land		10,776	-	-	-	-
	79301	Economic Development Reimbursement	181,200	26,200	60,100	77,100	123,300	123,300
	<b>9500 Total</b>		<b>191,976</b>	<b>26,200</b>	<b>60,100</b>	<b>77,100</b>	<b>123,300</b>	<b>123,300</b>

**Fiscal Year 2026**  
**General Fund Appropriations**

			Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>1100</b>	<b>9900</b>	<b>Organizational Support</b>						
	76302	Organizational Support Grants	48,300	30,000	50,000	50,000	50,000	50,000
	76320	Public Library	265,950	210,125	210,125	286,369	286,369	286,369
	76350	Municipal Service District	76,879	84,317	84,000	105,000	89,000	89,000
	76360	Tourism Development Authority	291,066	513,395	313,500	317,300	317,300	317,300
	76370	SPCA	107,850	-	-	-	-	-
	76380	Pride of Kinston	43,000	43,000	43,000	43,000	43,000	43,000
	9900 Total		833,044	880,836	700,625	801,669	785,669	785,669
<b>Grand Total General Fund</b>			<b>27,634,698</b>	<b>26,725,989</b>	<b>29,405,421</b>	<b>32,013,378</b>	<b>33,794,446</b>	<b>33,794,446</b>

**Fiscal Year 2026**  
**General Fund Revenues**

		Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>1100 General Operating</b>							
<b>9999 Non Departmental</b>							
53101	Property Taxes CY - City	9,589,328	9,820,349	9,931,000	13,413,000	13,413,000	13,413,000
53104	Property Tax PY - City	232,486	179,042	220,000	200,000	200,000	200,000
53105	NCVTS Taxes - City	1,271,967	1,396,808	1,300,000	1,262,000	1,262,000	1,262,000
53107	Tax Interest	85,096	74,405	78,000	82,000	82,000	82,000
53108	Overpayment of Taxes	(7,851)	-	-	-	-	-
53111	Property Taxes CY - MSD	69,533	70,684	69,000	91,000	77,300	77,300
53112	Property Taxes PY - MSD	1,184	1,585	2,500	2,100	2,100	2,100
53113	NCVTS Taxes - MSD	12,300	12,837	12,600	12,400	10,500	10,500
53114	Tax Interest - MSD	409	637	800	800	800	800
53121	Property Taxes CY - GTP	88,172	105,382	94,500	95,000	95,000	95,000
53123	NCVTS Taxes - GTP	398	565	400	550	550	550
53201	Local Option - 1%	2,141,625	2,136,245	2,200,000	2,200,000	2,200,000	2,200,000
53202	Local Option - 1/2%	2,651,537	2,661,082	2,400,000	2,400,000	2,400,000	2,400,000
53203	Occupancy Tax	306,375	502,771	330,000	334,000	334,000	334,000
53204	Occupancy Tax - Penalty	-	42,038	-	-	-	-
53205	Privilege Licenses	1,898	2,018	2,400	2,000	2,000	2,000
53207	Auto Licenses - City	143,454	140,506	145,500	144,500	144,500	144,500
53209	Telecom License (Franchise Fees)	118,596	108,216	112,000	100,000	100,000	100,000
53210	Gross Receipts Tax - Vehicle Rental	43,915	46,319	46,000	53,000	53,000	53,000
53212	Hold Harmless - Local Option 1/2 %	1,196,718	1,178,874	1,300,000	1,200,000	1,200,000	1,200,000
53215	GTP FIRE TAX - CURRENT YEAR	-	-	-	-	-	-
53301	Building Permits	113,271	-	-	-	-	-
53302	Taxi Permits & Franchise Fees	-	-	-	-	-	-
53303	Weed Cutting	20,532	7,158	17,000	15,000	15,000	15,000
53304	Cemetery Lots / Spaces	81,545	92,375	72,000	84,000	84,000	84,000
53305	Grave Fees	124,650	114,780	116,000	116,000	116,000	116,000
53306	Planning & Zoning Fees	8,545	20,715	7,000	11,000	11,000	11,000
53307	Police Dept Fees & Charges	5,430	11,043	9,000	9,000	9,000	9,000
53309	Engineering Permit Fees	1,537	1,305	1,200	1,000	1,000	1,000

**Fiscal Year 2026**  
**General Fund Revenues**

			Actuals	Actuals	Adopted	Department	Manager	Adopted	
			FY23	FY24	Budget	Request	Recommended	Budget	
					FY25	FY26	FY26	FY26	
1100	9999	53310	Demolition Fees	5,718	2,846	5,000	5,200	5,200	5,200
		53311	False Alarm Billing Fees	5,100	11,400	20,000	15,000	15,000	15,000
		53312	Homeowner Recovery Fund (NCLBGC)	450	-	-	-	-	-
		53319	Code Enforcemt/Fire Code Violations	9,758	11,487	7,000	7,400	7,400	7,400
		53401	Powell Bill	622,661	676,168	738,000	733,000	733,000	733,000
		53403	Utility Franchise Tax	1,815,776	1,909,809	1,886,000	2,300,000	2,300,000	2,300,000
		53404	State Share Fire Insurance	30,591	30,372	32,000	31,000	31,000	31,000
		53405	Beer & Wine Tax	89,509	94,375	80,000	94,000	94,000	94,000
		53406	ABC Board	175,030	162,372	182,000	133,000	133,000	133,000
		53408	In Lieu of Taxes - House Authority	(4,598)	4,434	14,500	15,600	15,600	15,600
		53409	In Lieu of Taxes - Electric Fund	446,138	455,700	458,000	414,593	414,593	414,593
		53411	Lenoir County - Recreation Dept.	831,936	831,194	1,002,526	986,692	920,000	920,000
		53414	School Resource Officer Reimb	148,684	153,084	150,000	150,000	150,000	150,000
		53416	Piped Natural Gas Excise Tax	132,868	116,628	127,000	131,000	131,000	131,000
		53418	Telecommunications Sales Tax (6%)	150,105	141,753	125,000	123,000	123,000	123,000
		53432	Local/Private Grants	7,500	47,500	-	-	-	-
		53450	State Grants	-	-	-	-	-	-
		53474	U.S. MARSHALL - OT REIMBURSEMENT	4,214	-	-	-	-	-
		53476	US DOJ ATF - OT Reimbursement	-	7,917	6,500	9,000	9,000	9,000
		53603	Building Rent	51,880	52,600	52,000	45,000	45,000	45,000
		53604	Grainger Stadium Lease Wood Ducks	68,916	76,570	18,000	-	-	-
		53606	Grainger St Lease Utility Reimb WD	15,000	15,000	3,750	-	-	-
		53607	Special Activities	263,033	234,023	250,000	210,000	210,000	210,000
		53676	Returned Checks	20	-	-	-	-	-
		53831	Investment Earnings	61,599	146,989	65,000	125,000	125,000	125,000
		53833	Interest On Assessments	2,000	-	-	-	-	-
		53834	Glen Raven Mills Land Rent	22,453	14,969	-	-	-	-
		53835	Miscellaneous Rents	1,651	2,625	1,800	2,400	2,400	2,400
		53836	Sale Of Surplus Property	16,449	20,943	30,000	24,000	24,000	24,000
		53837	Return Check Fees	20	-	100	100	100	100
		53838	Insurance Proceeds	197,049	205,469	200,000	175,000	50,000	50,000

**Fiscal Year 2026**  
**General Fund Revenues**

				Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26	
<b>1100</b>	<b>9999</b>	53839	Donations	536	-	1,000	1,000	1,000	1,000	
		53840	Miscellaneous	26,707	13,917	50,000	25,000	25,000	25,000	
		53853	Sale of Property - Real Estate	788	13,995	7,500	5,000	5,000	5,000	
		53854	Misc-Paymts-Pride Kinston 5/04 Loan	10,000	20,000	93,100	-	-	-	
		53858	VEHICLE USE REIMBURSEMENT	13,267	13,169	13,320	10,080	10,080	10,080	
		53890	Unapplied Payments	4	-	-	-	-	-	
		53910	Debt Issued	785,000	607,316	-	1,020,543	1,494,230	1,494,230	
		53920	Loan Repayment fr Electric Fund	180,000	-	-	-	-	-	
		53977	Transfer from Temple Israel Cemeter	300	300	300	300	300	300	
		53985	Transfer From Electric Fund	2,300,000	2,300,000	2,300,000	2,300,000	2,300,000	2,300,000	
		53989	Transfer From Special Revenue Funds	1,407,990	-	535,000	-	-	-	
		53991	FUND BALANCE APPROPRIATED	-	-	-	-	-	-	
		58700	Shared Services Reimb-Genl Fund	2,168,060	2,426,479	2,484,125	2,607,793	2,607,793	2,607,793	
<b>9999 Total</b>				<b>30,366,812</b>	<b>29,549,144</b>	<b>29,405,421</b>	<b>33,528,051</b>	<b>33,794,446</b>	<b>33,794,446</b>	
<b>Grand Total General Fund</b>				<b>30,366,812</b>	<b>29,549,144</b>	<b>29,405,421</b>	<b>33,528,051</b>	<b>33,794,446</b>	<b>33,794,446</b>	

**Fiscal Year 2026**  
**General Fund Capital Reserve Appropriations**

		Actuals	Actuals	Adopted	Department	Manager	Adopted
		FY23	FY24	Budget	Request	Recommended	Budget
<b>1110</b>	<b>Capital Reserve</b>						
	<b>8000 Transfers to Other Funds</b>						
	88594 Transfers to Fund Balance	-	-	20,365	20,832	420,832	420,832
	8000 Total	-	-	20,365	20,832	420,832	420,832
	<b>Grand Total General Fund Capital Reserve</b>	-	-	<b>20,365</b>	<b>20,832</b>	<b>420,832</b>	<b>420,832</b>

**Fiscal Year 2026**  
**General Fund Capital Reserve Revenues**

		Actuals	Actuals	Adopted	Department	Manager	Adopted
		FY23	FY24	Budget	Request	Recommended	Budget
<b>1110</b>	<b>Capital Reserve</b>						
9999	Non Departmental						
53831	Investment Earnings	346	848	365	832	832	832
53981	Transfer From General Fund	10,544	18,446	20,000	20,000	420,000	420,000
	9999 Total	10,890	19,294	20,365	20,832	420,832	420,832
	<b>Grand Total General Fund Capital Reserve</b>	<b>10,890</b>	<b>19,294</b>	<b>20,365</b>	<b>20,832</b>	<b>420,832</b>	<b>420,832</b>

**MISSION:**

*To provide self-sustaining, safe, accessible facilities and programs for the community by enhancing quality of life through affordable involvement in recreation, civic, cultural, educational, health, wellness, and family life activities.*

**DESCRIPTION OF SERVICES:**

The Kinston Community Center is a 53,000 square foot, membership driven facility focused on connecting with our community. The indoor and outdoor facilities are all state-of-the-art, providing the best opportunities available for the community's recreational, wellness, educational, and spiritual interests. From first-time swimmers to experienced athletes, in every direction there is a different activity to be explored individually or as a family. We offer a 25-yard, 8 lane competition lap pool and 500 sq. ft. therapeutic pool both with wheel chair access, 3-lane indoor walking/jogging track, cardio and strength training center, gymnasium for basketball/volleyball, executive style board room, multi-purpose banquet rooms, locker rooms with showers/lockers, and free Wi-Fi.

**HIGHLIGHTS FROM FY 2024-25:**

1. Increased attendance to senior fitness programming including Cherish the Chairs and Zumba classes.
2. Purchased and installed a new pool bubble structure/heater to enclose the therapeutic/competition pools at the facility from October – May.
3. Successfully completed the New Year and March Madness membership drive plus member appreciation punch card event.
4. Increased program offerings by offering new specialty summer camps, continued partnership with ECA Swim for a year-round travel swim team and new summer offerings, completed the 2nd LC Pickleball League, and other specialty programming including the Holly Jolly Holiday Show, Diabetes Walk-A-Thon, Senior Appreciation Lunch/Elder Abuse Walk, and Beginner Running Program.
5. Removed and replaced all 10 motors and shaft seals in Lions Water Adventure pump rooms servicing the kiddie lagoon, tower slides, and lazy river.

**GOALS FOR FY 2025-2026:**

1. Continue to increase membership revenue by adding new members and connecting with past members.
2. Develop new fitness and specialty programs to attract new participants of different ages to increase community involvement.
3. Increase community partnerships for programming and naming opportunities around the center.
4. Replace cardio and weight training fitness equipment as needed.

**Fiscal Year 2026**  
**Kinston Community Center Fund Appropriations**

		Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>1600</b>	<b>KCC Recreation Ctr Enter Fd</b>						
<b>6127</b>	<b>Recreation - Kinston Comm Center</b>						
61210	Salaries - regular	150,787	128,095	129,742	125,283	131,547	131,547
61220	Salaries - Overtime	-	-	-	-	-	-
61230	Salaries - Vacation Payouts/Other	-	3,185	-	-	-	-
61260	Salaries - Temp/Part-time	187,197	169,447	195,350	195,350	195,350	195,350
61270	Salaries - Longevity	1,364	1,364	1,512	1,512	1,587	1,587
61300	Contracted Temporary Labor	42,279	-	-	-	-	-
61810	Social Security Contribution	25,956	23,143	25,000	24,700	25,200	25,200
61820	Retirement Contribution	22,908	21,910	18,000	26,700	27,700	27,700
61825	Supplemental RET - 401K	2,260	1,916	2,000	2,800	2,000	2,000
61830	Group Insurance Contribution	24,326	21,004	18,600	18,600	19,200	19,200
61832	City Provided Group Term Life	639	558	700	700	700	700
61853	Worker's Compensation Prem.	6,186	2,802	2,700	2,700	2,700	2,700
61870	Allowances	3,009	3,018	3,000	3,000	3,000	3,000
61871	Allowances-Wellness Benefit	930	885	960	960	960	960
61873	Allowance-Cell Phone Reimbursement	736	768	768	384	384	384
72110	Janitorial Supplies	2,423	3,371	5,000	5,000	5,000	5,000
72270	Recreation/Program Supplies	18,824	19,410	18,000	16,000	16,000	16,000
72300	Safety and Uniform Supplies	994	1,144	2,000	2,000	2,000	2,000
72330	Chemicals & Supplies	16,529	16,101	15,000	15,000	15,000	15,000
72360	Horticulture/Landscaping Supplies	1,000	-	1,000	1,200	1,200	1,200
72400	Maintenance and Repair Supplies	31,551	26,670	23,000	45,000	45,000	45,000
72600	Office Supplies & Materials	2,082	2,037	1,000	1,000	1,000	1,000
72601	Office Equipment	-	-	600	600	600	600
72620	Vending/Concessionaire Supplies	5,600	5,452	8,000	7,500	7,500	7,500
72621	WOW Merchandise Supplies	-	-	-	2,000	2,000	2,000
73110	Meeting and Travel	1,160	1,605	2,000	2,000	2,000	2,000
73200	Telephone Service	3,005	3,380	3,500	3,600	3,600	3,600
73250	Postage	-	-	300	300	300	300

**Fiscal Year 2026**  
**Kinston Community Center Fund Appropriations**

			Actuals	Actuals	Adopted	Department	Manager	Adopted
			FY23	FY24	Budget	Request	Recommended	Budget
<b>1600 6127</b>	73300	Electric Expenses/City	70,611	54,830	59,000	48,000	48,000	48,000
	73330	Natural Gas Expense	37,595	26,066	31,000	44,000	44,000	44,000
	73340	Water and Sewer Expense	46,569	58,580	45,000	42,000	42,000	42,000
	73350	Refuse Expense	5,798	4,523	4,200	6,050	6,050	6,050
	73370	Stormwater Expenses	945	737	1,000	1,000	1,000	1,000
	73392	Bank Card Collection Fees	13,472	18,599	18,000	15,000	15,000	15,000
	73395	Cash Over / Cash Short	2	731	300	300	300	300
	73398	Bank Fees	-	-	500	500	500	500
	73700	Advertising	4,518	680	2,500	2,500	2,500	2,500
	73950	Training and Employee Development	789	1,218	1,000	1,000	1,000	1,000
	73990	Temporary Labor Services	-	50,423	45,000	47,000	47,000	47,000
	73991	Temp Labor Svcs-Fitness/Aerob Instr	-	-	-	-	-	-
	74110	Rent of Land	1,000	-	1,000	1,000	1,000	1,000
	74130	Rent of Offices	-	-	-	-	-	-
	74390	Rent of Other Equipment	600	2,752	2,000	2,000	2,000	2,000
	74400	Service & Maintenance Contracts	58,647	84,027	65,000	78,000	78,000	78,000
	74500	Insurance	68,480	88,465	81,902	26,390	26,668	26,668
	74910	Dues and Subscription	195	-	-	-	-	-
	75500	Capital Outlay-Other Equip	-	66,000	-	37,544	37,544	37,544
	75990	Capital Outlay -Other	-	387,404	-	-	-	-
<b>6127 Total</b>			860,964	1,302,300	835,134	856,173	864,090	864,090

**Fiscal Year 2026**  
**Kinston Community Center Fund Appropriations**

			Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>1600</b>	<b>6128</b>	<b>Recreation - LWA</b>						
	61300	Contracted Temporary Labor	513,679	337,862	350,000	365,000	365,000	365,000
	71990	Professional Service - Other	64,500	183,383	183,913	115,772	115,704	115,704
	72110	Janitorial Supplies	1,140	3,729	3,750	3,750	3,750	3,750
	72200	Small Tools and Supplies	-	-	-	-	-	-
	72210	Signs and Supplies	-	616	750	1,200	1,200	1,200
	72270	Recreation/Program Supplies	294	2,645	3,000	3,000	3,000	3,000
	72300	Safety and Uniform Supplies	9,568	17,410	14,500	14,500	14,500	14,500
	72330	Chemicals & Supplies	24,425	62,524	40,000	50,000	50,000	50,000
	72360	Horticulture/Landscaping Supplies	3,710	4,000	6,000	6,000	6,000	6,000
	72400	Maintenance and Repair Supplies	9,079	26,636	22,000	22,000	22,000	22,000
	72600	Office Supplies & Materials	419	1,124	600	1,000	1,000	1,000
	72601	Office Equipment	163	49	250	-	-	-
	72623	LWA Merchandise Supplies	2,310	4,284	4,500	4,500	4,500	4,500
	73220	Cellular Telephone Service	1,479	-	500	-	-	-
	73250	Postage	-	-	-	-	-	-
	73300	Electric Expenses/City	16,959	36,554	34,000	36,000	36,000	36,000
	73330	Natural Gas Expense	634	1,615	1,800	1,800	1,800	1,800
	73340	Water and Sewer Expense	13,448	39,053	30,000	30,000	30,000	30,000
	73350	Refuse Expense	1,160	3,014	2,800	3,200	3,200	3,200
	73370	Stormwater Expenses	189	491	450	500	500	500
	73392	Bank Card Collection Fees	5,041	6,524	8,700	6,500	6,500	6,500
	73395	Cash Over / Cash Short	3	(10)	200	200	200	200
	73398	Bank Fees	-	-	-	-	-	-
	73510	Building Repair & Maintenance	1,262	46,851	25,000	25,000	25,000	25,000
	73590	Other Repair & Maintenance	1,262	2,525	1,300	1,500	1,500	1,500
	73700	Advertising	924	633	1,500	1,500	1,500	1,500
	74400	Service & Maintenance Contracts	1,713	1,990	3,200	3,000	3,000	3,000
	74500	Insurance	-	-	-	3,794	4,019	4,019
	74910	Dues and Subscription	566	533	500	1,000	1,000	1,000

**Fiscal Year 2026**  
**Kinston Community Center Fund Appropriations**

				Actuals	Actuals	Adopted	Department	Manager	Adopted
				FY23	FY24	Budget	Request	Recommended	Budget
1600	6128	74990	Miscellaneous	-	492	400	400	400	400
	<b>6128 Total</b>			673,926	784,529	739,613	701,116	701,273	701,273

**Fiscal Year 2026**  
**Kinston Community Center Fund Appropriations**

		Actuals	Actuals	Adopted	Department	Manager	Adopted
		FY23	FY24	Budget	Request	Recommended	Budget
		FY23	FY24	FY25	FY26	FY26	FY26
<b>1600</b>	<b>8000 Transfers to Other Funds</b>						
88590	Transfers to Electric Fund	-	-	-	-	-	-
88592	Repay Loan to Electric Fund	10,000	10,000	10,000	10,000	10,000	10,000
88594	Transfers to Fund Balance	-	-	107,081	69,689	61,615	61,615
<b>8000 Total</b>		10,000	10,000	117,081	79,689	71,615	71,615
<b>Grand Total Kinston Community Center Fund</b>		<b>1,544,889</b>	<b>2,096,829</b>	<b>1,691,828</b>	<b>1,636,978</b>	<b>1,636,978</b>	<b>1,636,978</b>

**Fiscal Year 2026**  
**Kinston Community Center Fund Revenues**

		Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>1600 KCC Recreation Ctr Enter Fd</b>							
<b>9999 Non Departmental</b>							
53650	KCC Individual Memberships	194,315	200,803	205,000	227,800	227,800	227,800
53651	KCC Group Memberships	310,877	271,124	350,000	345,000	345,000	345,000
53652	KCC Personal Trainer Revenue	(2,200)	-	4,800	12,800	12,800	12,800
53653	WOW State Office Rent	31,524	26,270	31,524	31,524	31,524	31,524
53654	WOW Area Office Rent	30,374	-	26,400	27,000	27,000	27,000
53655	COK Office Rent	-	66,000	62,304	62,304	62,304	62,304
53660	KCC Rental of Facilities	29,997	24,229	34,000	41,000	41,000	41,000
53661	Water Park Facility Rental	28,065	14,091	19,000	20,000	20,000	20,000
53662	KCC Lions Wtr Pk Concessions	13,067	8,547	22,000	20,000	20,000	20,000
53663	KCC Lions Wtr Pk Merchandise	6,603	11,413	8,500	9,000	9,000	9,000
53670	KCC Program Revenue	88,521	77,733	90,000	89,000	89,000	89,000
53671	KCC Concession/Vending Revenue	2,893	1,957	3,500	4,750	4,750	4,750
53672	KCC Merchandise Sales	1,049	7	-	-	-	-
53673	KCC Water Park Admissions Revenue	563,136	969,603	780,000	741,000	741,000	741,000
53675	Commission on Vending Machines	2,974	2,536	2,800	3,800	3,800	3,800
53676	Returned Checks	25	-	1,000	1,000	1,000	1,000
53679	KCC Refunds and Returns	25	-	1,000	1,000	1,000	1,000
53831	Investment Earnings	-	-	-	-	-	-
53836	Sale Of Surplus Property	-	-	50,000	-	-	-
53838	Insurance Proceeds	-	587	-	-	-	-
53989	Transfer From Special Revenue Funds	400,000	-	-	-	-	-
53991	FUND BALANCE APPROPRIATED	-	-	-	-	-	-
<b>9999 Total</b>		<b>1,701,245</b>	<b>1,674,900</b>	<b>1,691,828</b>	<b>1,636,978</b>	<b>1,636,978</b>	<b>1,636,978</b>
<b>Grand Total Kinston Community Center Fund</b>		<b>1,701,245</b>	<b>1,674,900</b>	<b>1,691,828</b>	<b>1,636,978</b>	<b>1,636,978</b>	<b>1,636,978</b>

**Fiscal Year 2026**  
**Community Development Appropriations**

	Actuals	FY23	Actuals	FY24	Adopted	Department	Manger	Adopted
					Budget	Request	Recommended	Budget
					FY25	FY26	FY26	FY26
<b>2100 CD-Administration</b>								
<b>8000 Transfers to Other Funds</b>								
88594 Transfers to Fund Balance			-	-	4,540	4,040	4,040	4,040
8000 Total			-	-	4,540	4,040	4,040	4,040
<b>Grand Total Community Development</b>			-	-	<b>4,540</b>	<b>4,040</b>	<b>4,040</b>	<b>4,040</b>

**Fiscal Year 2026**  
**Community Development Revenues**

			Actuals	Actuals	Adopted	Department	Manager	Adopted
			FY23	FY24	Budget	Request	Recommended	Budget
<b>2100</b>	<b>CD-Administration</b>							
	<b>9999</b>	<b>Non Departmental</b>						
	53831	Investment Earnings	1,990	4,291	4,000	3,500	3,500	3,500
	53840	Miscellaneous	90	-	540	540	540	540
	<b>9999 Total</b>		<b>2,080</b>	<b>4,291</b>	<b>4,540</b>	<b>4,040</b>	<b>4,040</b>	<b>4,040</b>
	<b>Grand Total Community Development</b>		<b>2,080</b>	<b>4,291</b>	<b>4,540</b>	<b>4,040</b>	<b>4,040</b>	<b>4,040</b>

**MISSION:**

*To deliver professional, responsive, efficient, and effective public services to all citizens and the community through responsible utilization and conservation of public funds and resources in order to promote, enhance, and protect the prosperity and quality of life in Kinston and its service area.*

**DESCRIPTION OF SERVICES:**

The Water Fund oversees water production and distribution of drinking water to all customers. The Water Production Section maintains and operates sixteen groundwater wells, seven elevated storage tanks, one ground storage tank and coordinates water supply received from NRWASA. Staff performs all necessary water sampling, provides disinfection treatment at our wells and does system flushing to address taste/odor complaints. The Water Operations division is responsible for the repair and maintenance of the City's water distribution system, and the wastewater collection system (the Sewer Fund reimburses the Water Fund for the work on the collection system). The water system consists of over 200 miles of pipe, 1,700 fire hydrants, and 5,100 water valves. We serve approximately 11,500 water customers.

**HIGHLIGHTS FROM FY 2024-25:**

1. Completed initial Lead Service Line Inventory in October 2024, continuing to investigate and identify pipe materials of service lines.
2. Completed design and specifications for Waterline associated with the C-130 Project (GTP).
3. Continuing the preliminary PFAS/PFOS sampling at well sites.
4. Continue the work towards completion and close out to replace the Lawrence Heights water lines.
5. Use three (3) interns from the local high schools, starting in April 2024 to work in water resources doing repair and assessments.

**GOALS FOR FY 2025-26:**

1. Continue to investigate and identify lead service line pipe material. Commence the “find and replace” phase to start replacing service lines that have been identify as requiring to be replaced.
2. Evaluate municipal testing requirements for lead at schools/daycares, and complete preliminary PFAS/PFOS sampling at well sites under final rule released October 2024.
3. Complete and close out the work to replace the Lawrence Heights water mains.
4. Get final approval and commence construction on the galvanized line replacement at Rosedale Ave, East St, Melvin St, McLewan St, College St, Manning St, East Caswell, Highland Ave, Terminal St, and North and South Secrest Streets.
5. Purchase jet truck with hydro-excavation feature for dual use with water and sewer work.

**Fiscal Year 2026**  
**Water Fund Appropriations**

		Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>6100</b>	<b>Operations - Water</b>						
	<b>7101</b>	<b>Water Production</b>					
61210	Salaries - regular	207,943	230,550	282,543	285,941	300,238	300,238
61220	Salaries - Overtime	6,486	4,526	10,815	11,000	11,550	11,550
61230	Salaries - Vacation Payouts/Other	401	-	-	-	-	-
61240	Salaries - Standby	8,494	9,194	10,300	11,000	11,550	11,550
61260	Salaries - Temp/Part-time	22,758	22,865	23,000	-	-	-
61270	Salaries - Longevity	5,019	5,281	5,935	6,222	6,533	6,533
61810	Social Security Contribution	18,742	20,310	25,500	24,100	25,300	25,300
61820	Retirement Contribution	27,833	32,250	42,300	45,300	47,600	47,600
61825	Supplemental RET - 401K	3,344	3,665	4,700	4,800	5,000	5,000
61830	Group Insurance Contribution	38,017	44,549	55,800	55,800	57,600	57,600
61832	City Provided Group Term Life	866	967	1,500	1,500	1,600	1,600
61853	Worker's Compensation Prem.	4,330	2,445	2,500	2,400	2,700	2,700
61871	Allowances-Wellness Benefit	1,990	2,295	2,880	2,880	2,880	2,880
61873	Allowance-Cell Phone Reimbursement	768	768	800	800	800	800
72200	Small Tools and Supplies	6,233	7,146	10,000	10,000	10,000	10,000
72300	Safety and Uniform Supplies	1,374	560	2,500	2,500	2,500	2,500
72330	Chemicals & Supplies	82,595	82,153	103,400	110,000	110,000	110,000
72400	Maintenance and Repair Supplies	25,468	59,386	42,500	64,500	64,500	64,500
72464	Meter Supplies	54,727	90,001	100,000	250,000	250,000	250,000
72630	Laboratory Supplies	6,571	1,058	26,900	26,900	26,900	26,900
72950	Equipment purchase - Noncapital	-	-	-	15,000	15,000	15,000
72990	Miscellaneous Supplies	435	439	700	700	700	700
72999	Inventory Adjustments	(4,413)	(7,040)	-	-	-	-
73110	Meeting and Travel	162	30	4,800	4,800	4,800	4,800
73220	Cellular Telephone Service	1,884	-	-	-	-	-
73300	Electric Expenses/City	78,940	74,536	85,000	85,000	85,000	85,000
73310	Electric Expense/ Other	16,002	22,041	35,000	48,500	48,500	48,500
73320	Fuel Oil Expense	-	-	3,200	3,200	3,200	3,200

**Fiscal Year 2026**  
**Water Fund Appropriations**

			Actuals	Actuals	Adopted	Department	Manager	Adopted
			FY23	FY24	Budget	Request	Recommended	Budget
<b>6100 7101</b>	73340	Water and Sewer Expense	1	-	-	-	-	-
	73350	Refuse Expense	497	468	500	600	600	600
	73370	Stormwater Expenses	1,746	864	900	900	900	900
	73410	Printing Costs	1,782	475	1,900	1,900	1,900	1,900
	73520	Equipment Repair/Maintenance	99,902	56,391	115,000	99,000	99,000	99,000
	73950	Training and Employee Development	1,753	1,458	4,400	2,400	2,400	2,400
	74140	Rent of Uniforms	926	880	1,100	1,100	1,100	1,100
	74400	Service & Maintenance Contracts	247,190	280,582	332,000	359,400	359,400	359,400
	74500	Insurance	19,260	19,260	21,731	72,343	70,455	70,455
	74520	Vehicle Insurance	2,354	2,354	1,770	2,114	2,138	2,138
	74810	Fleet Maintenance Charges	6,731	2,697	15,000	15,000	15,000	15,000
	74820	Fleet Fuel Charges	11,188	13,219	18,800	18,800	18,800	18,800
	74910	Dues and Subscription	976	1,020	1,500	4,700	4,700	4,700
	74990	Miscellaneous	2,925	3,660	3,800	3,800	3,800	3,800
	75400	Capital Outlay -Motor Vehicles	-	-	-	46,356	46,356	46,356
	75500	Capital Outlay-Other Equip	-	18,440	-	-	-	-
	75900	Capital Outlay -Contract Labor	-	18,642	49,000	125,900	125,900	125,900
<b>7101 Total</b>			1,014,201	1,130,383	1,449,974	1,827,156	1,846,900	1,846,900

**Fiscal Year 2026**  
**Water Fund Appropriations**

			Actuals	Actuals	Adopted	Department	Manager	Adopted
			FY23	FY24	Budget	Request	Recommended	Budget
6100	7103	Water Operations			FY25	FY26	FY26	FY26
61210	Salaries - regular	635,495	707,521	907,806	918,639	964,571	964,571	
61220	Salaries - Overtime	169,370	204,152	175,100	180,000	189,000	189,000	
61230	Salaries - Vacation Payouts/Other	2,138	5,871	2,884	2,884	3,028	3,028	
61240	Salaries - Standby	35,651	36,823	36,050	36,050	37,853	37,853	
61270	Salaries - Longevity	8,555	9,885	9,899	11,086	11,640	11,640	
61810	Social Security Contribution	63,296	72,000	86,600	87,900	92,300	92,300	
61820	Retirement Contribution	103,744	124,604	154,500	165,500	173,700	173,700	
61825	Supplemental RET - 401K	12,607	14,189	17,000	17,300	18,100	18,100	
61830	Group Insurance Contribution	123,448	140,321	195,300	195,300	201,600	201,600	
61831	Return of Pretax Insurance Prem.	1	-	-	-	-	-	
61832	City Provided Group Term Life	2,621	2,848	4,600	4,700	4,900	4,900	
61853	Worker's Compensation Prems.	8,042	9,317	7,500	7,600	9,800	9,800	
61870	Allowances	-	-	250	200	200	200	
61871	Allowances-Wellness Benefit	3,005	2,465	10,080	10,080	10,080	10,080	
61873	Allowance-Cell Phone Reimbursement	1,989	2,016	2,400	2,400	2,400	2,400	
72200	Small Tools and Supplies	25,457	12,182	20,700	20,700	20,700	20,700	
72230	Fire Hydrant Supplies	29,734	33,472	30,000	30,000	30,000	30,000	
72290	Fire Suppression Supplies	-	-	-	-	-	-	
72300	Safety and Uniform Supplies	16,641	9,490	23,200	21,100	21,100	21,100	
72330	Chemicals & Supplies	4,610	2,050	8,000	8,000	8,000	8,000	
72400	Maintenance and Repair Supplies	17,864	16,767	62,300	62,300	62,300	62,300	
72460	Distribution Supplies	189,965	211,525	220,000	220,000	220,000	220,000	
72464	Meter Supplies	-	-	-	-	-	-	
72990	Miscellaneous Supplies	5,642	13,790	6,000	10,200	10,200	10,200	
72999	Inventory Adjustments	(4,413)	(7,040)	-	-	-	-	
73110	Meeting and Travel	1,284	345	2,500	3,500	3,500	3,500	
73220	Cellular Telephone Service	1,080	-	-	-	-	-	
73300	Electric Expenses/City	72,832	69,412	80,000	80,000	80,000	80,000	
73310	Electric Expense/ Other	9,539	10,733	16,200	16,200	16,200	16,200	

**Fiscal Year 2026**  
**Water Fund Appropriations**

			Actuals	Actuals	Adopted	Department	Manager	Adopted
			FY23	FY24	Budget	Request	Recommended	Budget
6100	7103	73320	Fuel Oil Expense	-	6,000	6,000	6,000	6,000
		73330	Natural Gas Expense	2,747	1,927	5,500	5,500	5,500
		73340	Water and Sewer Expense	2,345	1,709	3,700	3,700	3,700
		73350	Refuse Expense	4,273	4,397	4,400	5,000	5,000
		73360	Landfill Fees	-	-	1,200	1,200	1,200
		73370	Stormwater Expenses	1,906	(528)	1,600	1,600	1,600
		73500	Water System Repair/Maintenance	350	769	10,000	10,000	10,000
		73520	Equipment Repair/Maintenance	120,469	87,286	100,000	100,000	100,000
		73950	Training and Employee Development	2,371	2,409	7,500	7,500	7,500
		74140	Rent of Uniforms	3,929	4,323	6,200	6,200	6,200
		74390	Rent of Other Equipment	7,227	6,285	15,000	15,000	15,000
		74400	Service & Maintenance Contracts	15,631	21,056	39,500	49,500	49,500
		74500	Insurance	22,149	22,149	27,840	36,554	35,167
		74520	Vehicle Insurance	4,280	9,840	14,419	18,250	18,457
		74810	Fleet Maintenance Charges	98,668	165,296	110,000	110,000	110,000
		74820	Fleet Fuel Charges	72,583	77,491	81,000	81,000	81,000
		74910	Dues and Subscription	523	390	2,200	3,200	3,200
		74920	Claims and Adjustments	-	-	-	-	-
		74990	Miscellaneous	1,819	1,760	2,000	2,000	2,000
		75200	Capital Outlay -Data Processing Eq	2,940	-	-	-	-
		75400	Capital Outlay -Motor Vehicles	77,588	144,654	-	739,045	739,045
		75500	Capital Outlay-Other Equip	9,700	150,532	437,000	170,000	170,000
		75800	Capital Outlay -Building Improvmts	42,182	-	-	-	-
		75960	Capital Outlay -Distribution System	10,511	3,304,886	25,000	25,000	25,000
		75990	Capital Outlay -Other	-	106,125	97,000	350,000	350,000
<b>7103 Total</b>				2,044,389	5,817,494	3,075,928	3,857,888	3,936,241
								3,936,241

**Fiscal Year 2026**  
**Water Fund Appropriations**

		Actuals	Actuals	Adopted	Department	Manager	Adopted
		FY23	FY24	Budget	Request	Recommended	Budget
		FY25	FY26	FY26	FY26	FY26	FY26
6100	7107	<b>Purchased Water - Purch Water Cost</b>					
	72705	Purchased Water Cost	4,483,200	4,483,200	4,483,200	4,483,200	4,483,200
		<b>7107 Total</b>	4,483,200	4,483,200	4,483,200	4,483,200	4,483,200

**Fiscal Year 2026**  
**Water Fund Appropriations**

			Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>6100</b>	<b>8000</b>	<b>Transfers to Other Funds</b>						
		88525 Transfers to Special Revenue Funds	-	-	-	-	-	-
		88545 Transfer to Capital Reserve	249,322	500,000	150,000	100,000	100,000	100,000
		88590 Transfers to Electric Fund	-	-	328,319	-	-	-
		88592 Repay Loan to Electric Fund	-	328,319	-	328,319	328,319	328,319
		88594 Transfers to Fund Balance	-	-	133,032	166,045	111,825	111,825
		88700 Shared Services Cost-Genl Fd	559,146	627,549	642,403	674,253	674,253	674,253
		88701 Shared Services Cost-Public Svcs	471,409	499,607	537,524	581,663	581,663	581,663
		88702 Shared Services Cost-Fac & PM	63,145	54,056	54,918	76,093	76,093	76,093
		88703 Shared Services Cost-Emp H&I	145,573	161,235	159,057	167,248	167,248	167,248
		88705 Shared Services Cost-Fleet Maint Fd	110,098	96,013	105,023	94,890	94,890	94,890
	<b>8000 Total</b>		<b>1,598,693</b>	<b>2,266,779</b>	<b>2,110,276</b>	<b>2,188,511</b>	<b>2,134,291</b>	<b>2,134,291</b>

**Fiscal Year 2026**  
**Water Fund Appropriations**

			Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>6100</b>	<b>9100</b>	<b>Debt Service</b>						
	73911	Loan Closing Costs	280	-	-	-	-	-
	77100	Bond Principal	57,540	27,020	-	-	-	-
	77101	Loans - Principal	32,497	73,405	93,406	73,406	73,406	73,406
	77110	Installment Contracts Principal	-	-	64,286	64,639	64,639	64,639
	77200	Bond Interest Expense	1,229	236	-	-	-	-
	77201	Loan Interest Expense	-	713	613	581	581	581
	77210	Installment Contracts Interest	-	-	12,062	11,695	11,695	11,695
	77301	Costs of Issuance of Debt	-	3,374	-	-	-	-
	9100 Total		91,546	104,748	170,367	150,321	150,321	150,321
	<b>Grand Total Water Fund</b>		<b>9,232,028</b>	<b>13,802,604</b>	<b>11,289,745</b>	<b>12,507,076</b>	<b>12,550,953</b>	<b>12,550,953</b>

**Fiscal Year 2026**  
**Water Fund Revenues**

		Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>6100</b>	<b>Operations - Water</b>						
9999	Non Departmental						
53209	Telecom License (Franchise Fees)	227,019	153,773	164,264	165,457	165,457	165,457
53701	Water Sales	9,102,612	8,869,777	8,995,000	9,020,000	9,020,000	9,020,000
53703	Service Charge - Late Penalty	11,907	25,882	25,000	25,000	25,000	25,000
53704	Service Charge - Reconnect Fee	10,750	20,038	17,000	14,000	14,000	14,000
53705	New Service Connect Fees	17,756	17,031	17,000	17,000	17,000	17,000
53710	Water Tap Fees	38,833	43,650	37,000	15,000	15,000	15,000
53831	Investment Earnings	31,079	76,720	76,000	60,000	60,000	60,000
53836	Sale Of Surplus Property	3,399	-	5,000	20,000	20,000	20,000
53838	Insurance Proceeds	-	174,208	-	-	-	-
53840	Miscellaneous	34,981	49,938	10,000	10,000	10,000	10,000
53910	Debt Issued	-	310,373	-	955,401	955,401	955,401
53920	Loan Repayment fr Electric Fund	-	3,283,190	-	-	-	-
53989	Transfer From Special Revenue Funds	-	-	-	-	-	-
53991	FUND BALANCE APPROPRIATED	-	-	-	-	-	-
58704	Shared Services Reimb-Water Fund	1,415,532	1,842,395	1,943,481	2,205,218	2,249,095	2,249,095
9999 Total		10,893,868	14,866,974	11,289,745	12,507,076	12,550,953	12,550,953
<b>Grand Total Water Fund</b>		<b>10,893,868</b>	<b>14,866,974</b>	<b>11,289,745</b>	<b>12,507,076</b>	<b>12,550,953</b>	<b>12,550,953</b>

**Fiscal Year 2026**  
**Water Resources Capital Reserve Fund Appropriations**

	Actuals FY23	Actuals FY24	Adopted Budget	Department Request	Manager Recommended	Adopted Budget
			FY25	FY26	FY26	FY26
<b>6120 Capital Reserve-Water Resources Fd</b>						
<b>8000 Transfers to Other Funds</b>						
88515 Transfers to Capital Projects	-	20,000	-	-	-	-
88594 Transfers to Fund Balance	-	-	165,000	113,700	113,700	113,700
<b>8000 Total</b>	-	20,000	165,000	113,700	113,700	113,700
<b>Grand Total Water Resources Capital Reserve Fund</b>	-	<b>20,000</b>	<b>165,000</b>	<b>113,700</b>	<b>113,700</b>	<b>113,700</b>

**Fiscal Year 2026**  
**Water Resources Capital Reserve Fund Revenues**

		Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>6120</b>	<b>Capital Reserve-Water Resources Fd</b>						
9999	Non Departmental						
53831	Investment Earnings	6,745	14,956	15,000	13,700	13,700	13,700
53983	Transfer From Water Resources Fund	249,322	500,000	150,000	100,000	100,000	100,000
53991	FUND BALANCE APPROPRIATED	-	-	-	-	-	-
	9999 Total	256,067	514,956	165,000	113,700	113,700	113,700
	<b>Grand Total Water Resources Capital Reserve Fund</b>	<b>256,067</b>	<b>514,956</b>	<b>165,000</b>	<b>113,700</b>	<b>113,700</b>	<b>113,700</b>

**DIVISION: WASTEWATER TREATMENT****MISSION:**

*To deliver professional, responsive, efficient, and effective public services to all citizens and the community through responsible utilization and conservation of public funds and resources in order to promote, enhance, and protect the prosperity and quality of life in Kinston and its service area.*

**DESCRIPTION OF SERVICES:**

The Johnnie Mosley Regional Water Reclamation Facility is a fully automated 11.85 MGD treatment facility that staffs 15 highly qualified personnel to oversee its operation. These individuals fall under federal, state, and local regulations and scrutiny. The plant provides treatment for the City's domestic and industrial wastewater, manages our laboratory, biosolids processing and spray irrigation systems, oversees our Fats Oils & Grease program, Industrial Pre-Treatment Program and stormwater BMP inspections. The Water Operations Section (in the Water Fund) maintains over 220 miles of pipe and 23 pump stations.

**HIGHLIGHTS FROM FY 2024-25:**

1. Obtained funding and commenced design work for the Upper Neuse Outfall, completed emergency repair work on a section of the Outfall.
2. Obtained funding and commenced design work on the Herritage Street Project.
3. Continuing to work with NCDOT on the relocation of the Oliver Glass Lift Station to accommodate the Highway 70 Bypass.
4. Obtained acoustic sewer assessment equipment and will replace the CCTV sewer camera system to identify pending system issues and proactively address them.
5. Completed operational changes at the WWTP to reduce solids levels and entered into an evaluation agreement with The Wooten Company to study the biosolids system and identify improvements.
6. Butterfield, Briarpatch, and Riverstone Apts. residential developments has been successfully completed.

**DIVISION: WASTEWATER TREATMENT****GOALS FOR FY 2025-26:**

1. Commence construction on the Upper Neuse Outfall and Herritage Street Projects.
2. Complete and close out the work to replace the Lawrence Heights sewer lines.
3. Complete final engineering evaluation report with recommendations to correct the biosolids problems at the WWTP.
4. Commence the Belt Press Refurbishment Project at the WWTP.
5. Replace retiring wastewater treatment supervisor.
6. Complete the design work and obtain funding to construct the Oliver Glass Project.

**Fiscal Year 2026**  
**Wastewater Fund Appropriations**

		Actuals	Actuals	Adopted	Department	Manager	Adopted
		FY23	FY24	Budget	Request	Recommended	Budget
		FY25	FY26	FY26	FY26	FY26	FY26
<b>6200</b>	<b>Operations - Sewer</b>						
7154	Wastewater Treatment						
61210	Salaries - regular	579,585	601,964	731,575	731,009	767,560	767,560
61220	Salaries - Overtime	43,837	40,816	46,350	46,350	48,668	48,668
61230	Salaries - Vacation Payouts/Other	342	6,934	2,060	8,000	8,400	8,400
61240	Salaries - Standby	-	175	206	200	210	210
61260	Salaries - Temp/Part-time	20,873	22,068	25,300	53,300	53,300	53,300
61270	Salaries - Longevity	8,576	8,944	9,937	8,851	9,294	9,294
61810	Social Security Contribution	48,918	50,855	62,400	64,900	67,900	67,900
61820	Retirement Contribution	77,066	85,164	107,900	114,400	120,200	120,200
61825	Supplemental RET - 401K	9,351	9,626	11,900	12,000	12,600	12,600
61830	Group Insurance Contribution	105,811	114,270	139,500	139,500	144,000	144,000
61831	Return of Pretax Insurance Prem.	-	-	-	-	-	-
61832	City Provided Group Term Life	2,406	2,483	3,700	3,700	3,900	3,900
61853	Worker's Compensation Prems.	6,804	6,579	6,200	6,500	7,200	7,200
61870	Allowances	-	100	-	500	500	500
61871	Allowances-Wellness Benefit	4,465	3,835	7,200	7,200	7,200	7,200
71990	Professional Service - Other	-	-	-	27,000	27,000	27,000
72200	Small Tools and Supplies	141	151	1,200	1,200	1,200	1,200
72300	Safety and Uniform Supplies	1,926	2,708	2,900	4,500	4,500	4,500
72330	Chemicals & Supplies	117,822	168,490	197,300	180,000	180,000	180,000
72400	Maintenance and Repair Supplies	43,744	29,609	80,800	75,000	75,000	75,000
72600	Office Supplies & Materials	-	-	-	-	-	-
72630	Laboratory Supplies	24,634	49,100	60,000	60,000	60,000	60,000
72990	Miscellaneous Supplies	48	409	3,000	3,000	3,000	3,000
73110	Meeting and Travel	1,036	2,552	5,900	5,900	5,900	5,900
73220	Cellular Telephone Service	2,700	-	-	-	-	-
73300	Electric Expenses/City	211,467	211,718	226,000	220,000	220,000	220,000
73320	Fuel Oil Expense	10,174	23,902	27,500	27,500	27,500	27,500
73330	Natural Gas Expense	2,271	2,128	40,000	12,000	12,000	12,000

**Fiscal Year 2026**  
**Wastewater Fund Appropriations**

			Actuals	Actuals	Adopted	Department	Manager	Adopted
			FY23	FY24	Budget	Request	Recommended	Budget
6200	7154	73340 Water and Sewer Expense	992	753	3,000	3,000	3,000	3,000
		73350 Refuse Expense	3,044	3,044	3,100	3,100	3,100	3,100
		73370 Stormwater Expenses	1,026	1,026	1,100	1,100	1,100	1,100
		73410 Printing Costs	911	542	1,000	1,000	1,000	1,000
		73520 Equipment Repair/Maintenance	192,266	139,684	225,000	240,000	240,000	240,000
		73620 Laboratory Repair & Maintenance	648	877	2,500	2,500	2,500	2,500
		73950 Training and Employee Development	1,300	4,053	5,300	5,300	5,300	5,300
		74140 Rent of Uniforms	2,522	2,402	2,700	2,700	2,700	2,700
		74390 Rent of Other Equipment	-	-	1,100	1,100	1,100	1,100
		74400 Service & Maintenance Contracts	315,981	266,295	311,800	357,519	357,519	357,519
		74500 Insurance	82,497	82,497	89,318	183,611	189,904	189,904
		74520 Vehicle Insurance	3,210	3,210	3,406	4,022	4,067	4,067
		74810 Fleet Maintenance Charges	18,324	30,673	14,000	14,000	14,000	14,000
		74820 Fleet Fuel Charges	8,800	9,722	13,300	13,254	13,254	13,254
		74910 Dues and Subscription	12,401	10,288	12,300	12,300	12,300	12,300
		74990 Miscellaneous	9,570	12,018	18,400	21,400	21,400	21,400
		75400 Capital Outlay -Motor Vehicles	-	-	-	-	-	-
		75500 Capital Outlay-Other Equip	284,458	125,500	-	12,000	12,000	12,000
		75990 Capital Outlay -Other	116,003	-	125,000	339,000	339,000	339,000
		<b>7154 Total</b>	<b>2,377,949</b>	<b>2,137,166</b>	<b>2,631,152</b>	<b>3,029,416</b>	<b>3,090,276</b>	<b>3,090,276</b>

**Fiscal Year 2026**  
**Wastewater Fund Appropriations**

			Actuals	Actuals	Adopted	Department	Manager	Adopted
			FY23	FY24	Budget	Request	Recommended	Budget
<b>6200</b>	<b>8000</b>	<b>Transfers to Other Funds</b>						
	88515	Transfers to Capital Projects	2,108	-	-	-	-	-
	88545	Transfer to Capital Reserve	200,000	200,000	-	-	-	-
	88594	Transfers to Fund Balance	-	-	87,264	277,657	172,920	172,920
	88700	Shared Services Cost-Genl Fd	405,587	454,291	467,667	489,904	489,904	489,904
	88701	Shared Services Cost-Public Svcs	475,544	503,794	497,764	538,223	538,223	538,223
	88702	Shared Services Cost-Fac & PM	36,883	32,152	33,261	46,101	46,101	46,101
	88703	Shared Services Cost-Emp H&I	167,723	179,440	178,578	187,622	187,622	187,622
	88704	Shared Services Cost-Water Fund	1,415,532	1,842,395	1,943,481	2,205,218	2,249,095	2,249,095
	88705	Shared Services Cost-Fleet Maint Fd	12,333	10,752	10,597	10,629	10,629	10,629
	<b>8000 Total</b>		<b>2,715,710</b>	<b>3,222,824</b>	<b>3,218,612</b>	<b>3,755,354</b>	<b>3,694,494</b>	<b>3,694,494</b>

**Fiscal Year 2026**  
**Wastewater Fund Appropriations**

			Actuals	Actuals	Adopted	Department	Manager	Adopted
			FY23	FY24	Budget	Request	Recommended	Budget
					FY25	FY26	FY26	FY26
<b>6200 9100 Debt Service</b>	73911	Loan Closing Costs		660	-	-	-	-
	77100	Bond Principal	303,473	231,533	-	-	-	-
	77101	Loans - Principal	842,120	926,611	1,056,205	1,056,204	1,056,204	1,056,204
	77110	Installment Contracts Principal	83,448	85,677	117,126	29,599	29,599	29,599
	77200	Bond Interest Expense	2,896	557	-	-	-	-
	77201	Loan Interest Expense	55,436	45,088	35,253	26,072	26,072	26,072
	77210	Installment Contracts Interest	10,563	8,335	11,652	5,355	5,355	5,355
	77301	Costs of Issuance of Debt	-	1,545	-	-	-	-
9100 Total			1,298,596	1,299,346	1,220,236	1,117,230	1,117,230	1,117,230
<b>Grand Total Wastewater Fund</b>			<b>6,392,255</b>	<b>6,659,335</b>	<b>7,070,000</b>	<b>7,902,000</b>	<b>7,902,000</b>	<b>7,902,000</b>

**Fiscal Year 2026**  
**Wastewater Fund Revenues**

		Actuals	Actuals	Adopted	Department	Manager	Adopted
		FY23	FY24	Budget	Request	Recommended	Budget
		FY25	FY26	FY26	FY26	FY26	FY26
<b>6200</b>	<b>Operations - Sewer</b>						
	<b>9999 Non Departmental</b>						
53702	Sewer Charges	6,709,987	6,316,876	6,550,000	7,410,000	7,410,000	7,410,000
53703	Service Charge - Late Penalty	10,588	23,006	22,000	22,000	22,000	22,000
53704	Service Charge - Reconnect Fee	10,750	20,038	18,000	15,000	15,000	15,000
53705	New Service Connect Fees	17,756	17,031	18,000	16,000	16,000	16,000
53707	Wastewater Surcharges (BOD)	347,102	330,420	340,000	340,000	340,000	340,000
53708	Sewer Tap Fees	55,839	37,940	45,000	20,000	20,000	20,000
53713	Special Charges	10,000	10,000	35,000	35,000	35,000	35,000
53722	Pretreatment Permit Fees	-	-	12,000	12,000	12,000	12,000
53831	Investment Earnings	-	15,863	10,000	12,000	12,000	12,000
53836	Sale Of Surplus Property	-	-	10,000	10,000	10,000	10,000
53840	Miscellaneous	6,936	571	10,000	10,000	10,000	10,000
53910	Debt Issued	-	135,316	-	-	-	-
53989	Transfer From Special Revenue Funds	2,020,506	-	-	-	-	-
53991	FUND BALANCE APPROPRIATED	-	-	-	-	-	-
<b>9999 Total</b>		<b>9,189,463</b>	<b>6,907,060</b>	<b>7,070,000</b>	<b>7,902,000</b>	<b>7,902,000</b>	<b>7,902,000</b>
<b>Grand Total Wastewater Fund</b>		<b>9,189,463</b>	<b>6,907,060</b>	<b>7,070,000</b>	<b>7,902,000</b>	<b>7,902,000</b>	<b>7,902,000</b>

**Fiscal Year 2026**  
**Wastewater Capital Reserve Fund Appropriations**

	Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>6220 Capital Reserve-Wastewater Fund</b>						
<b>8000 Transfers to Other Funds</b>						
88515 Transfers to Capital Projects	8,000	-	-	-	-	-
88594 Transfers to Fund Balance	-	-	1,000	1,800	1,800	1,800
<b>8000 Total</b>	<b>8,000</b>	<b>-</b>	<b>1,000</b>	<b>1,800</b>	<b>1,800</b>	<b>1,800</b>
<b>Grand Total Wastewater Capital Reserve Fund</b>	<b>8,000</b>	<b>-</b>	<b>1,000</b>	<b>1,800</b>	<b>1,800</b>	<b>1,800</b>

**Fiscal Year 2026**  
**Wastewater Capital Reserve Fund Revenues**

		Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>6220</b>	<b>Capital Reserve-Wastewater Fund</b>						
9999	Non Departmental						
53831	Investment Earnings	18	1,115	1,000	1,800	1,800	1,800
53982	Transfer From Wastewater Fund	200,000	200,000	-	-	-	-
53991	FUND BALANCE APPROPRIATED	-	-	-	-	-	-
	9999 Total	200,018	201,115	1,000	1,800	1,800	1,800
	<b>Grand Total Wastewater Capital Reserve Fund</b>	<b>200,018</b>	<b>201,115</b>	<b>1,000</b>	<b>1,800</b>	<b>1,800</b>	<b>1,800</b>

**MISSION:**

*To deliver professional, responsive, efficient and effective public services to all citizens and the community through responsible utilization and conservation of public funds and resources in order to promote, enhance and protect the prosperity and quality of life in Kinston and its service area.*

**DESCRIPTION OF SERVICES:**

The Electric Division serves approximately 11,500 customers in the Kinston area with 22 employees. The Electric Division operates and maintains 2 PODs, 8 substations, approximately 450 miles of 12.4 KV distribution lines, and approximately 19 miles of 115 KV transmission lines. Electric Division staff is available to respond to customer outages on a 24/7 basis.

**HIGHLIGHTS FROM FY 2024-25:**

1. Prepare new Electric Capital Improvement Plan based on recent studies and known system issues.
2. Use Rate Stabilization Fund to offset costs of two temporary riders being implemented under our Wholesale Rate Agreement.
3. Initiated work on POD #1 upgrades, 540/545 reconductoring, Vernon Transmission Pole Replacements, etc.
4. Completed the assessment/replacement process for the retired Electric Superintendent and Line Operations Supervisor positions.
5. Complete new Cost of Service Study based on latest wholesale power projects.

**GOALS FOR FY 2025-26:**

1. Implement new residential load management program associated with Smartgrid system (switches being ordered by August, 2025).
2. Continue use of Rate Stabilization fund for temporary wholesale riders.
3. Implement findings of Cost of Service Study including possible rate reduction with projected rate stability for 4-5 years.
4. Complete POD #1, 540/545 Circuit and Vernon Transmission Pole projects.
5. Implement peak reduction improvements with existing generators and new generators on distribution system.

**Fiscal Year 2026**  
**Electric Fund Appropriations**

		Actuals	Actuals	Adopted	Department	Manager	Adopted
		FY23	FY24	Budget	Request	Recommended	Budget
<b>6300</b>	<b>Operations - Electric</b>						
<b>7202</b>	<b>Electric - Operations</b>						
61210	Salaries - regular	984,485	1,068,347	1,474,886	1,494,225	1,568,936	1,568,936
61220	Salaries - Overtime	48,792	58,204	63,047	80,100	84,105	84,105
61230	Salaries - Vacation Payouts/Other	710	13,098	-	8,100	8,505	8,505
61240	Salaries - Standby	32,055	29,750	47,674	48,500	50,925	50,925
61251	Merit/Bonus	1,000	-	1,000	1,000	1,000	1,000
61260	Salaries - Temp/Part-time	-	-	99,107	99,107	99,107	99,107
61270	Salaries - Longevity	16,458	20,687	12,942	14,363	15,081	15,081
61810	Social Security Contribution	81,385	89,286	130,000	133,600	139,900	139,900
61820	Retirement Contribution	132,056	153,792	231,900	245,400	263,200	263,200
61825	Supplemental RET - 401K	15,981	17,343	25,500	24,500	27,500	27,500
61830	Group Insurance Contribution	128,784	143,644	195,300	195,300	201,600	201,600
61832	City Provided Group Term Life	4,058	4,383	7,500	7,600	8,000	8,000
61853	Worker's Compensation Prems.	12,989	14,103	12,900	13,100	14,800	14,800
61870	Allowances	-	-	1,000	500	500	500
61871	Allowances-Wellness Benefit	2,690	3,320	10,080	10,080	10,080	10,080
61873	Allowance-Cell Phone Reimbursement	1,958	1,953	3,100	3,500	3,500	3,500
71990	Professional Service - Other	112,121	77,436	222,000	222,000	222,000	222,000
72200	Small Tools and Supplies	14,077	12,540	15,000	25,000	25,000	25,000
72220	Storm Sewer and Supplies	-	-	-	-	-	-
72300	Safety and Uniform Supplies	10,557	23,449	17,000	21,000	21,000	21,000
72310	Education/Program Supplies	5,458	2,798	5,000	6,000	6,000	6,000
72450	Substation Supplies	171	7,464	50,000	62,000	62,000	62,000
72460	Distribution Supplies	647,087	570,637	950,000	995,800	995,800	995,800
72462	Load Management Supplies	-	-	1,000	1,000	1,000	1,000
72464	Meter Supplies	32,830	40,962	80,000	80,000	80,000	80,000
72465	Distribution contracts	-	-	5,000	-	-	-
72470	Transmission Supplies	-	-	5,000	-	-	-
72480	Street Lighting Supplies	134,588	147,143	110,600	117,000	117,000	117,000

**Fiscal Year 2026**  
**Electric Fund Appropriations**

			Actuals	Actuals	Adopted	Department	Manager	Adopted
			FY23	FY24	Budget	Request	Recommended	Budget
<b>6300</b>	<b>7202</b>	72950 Equipment purchase - Noncapital	-	-	-	2,400	2,400	2,400
		72990 Miscellaneous Supplies	915	783	1,000	1,000	1,000	1,000
		72999 Inventory Adjustments	(50,083)	2,552	-	-	-	-
		73110 Meeting and Travel	9,398	6,476	17,000	33,000	33,000	33,000
		73200 Telephone Service	190	-	-	-	-	-
		73290 Other Communications	2,091	2,281	3,000	4,000	4,000	4,000
		73300 Electric Expenses/City	29,069	29,476	30,000	32,000	32,000	32,000
		73310 Electric Expense/ Other	-	-	-	-	-	-
		73320 Fuel Oil Expense	11,032	10,048	20,500	15,200	15,200	15,200
		73340 Water and Sewer Expense	180	271	200	350	350	350
		73370 Stormwater Expenses	1,321	1,179	1,200	1,200	1,200	1,200
		73520 Equipment Repair/Maintenance	618	4,477	8,000	8,000	8,000	8,000
		73590 Other Repair & Maintenance	-	96	-	-	-	-
		73591 Transformer Repair & Maintenance	6,752	1,694	65,600	65,600	65,600	65,600
		73595 Generator Maintenance	14,045	4,028	43,500	38,000	38,000	38,000
		73950 Training and Employee Development	6,894	12,917	22,500	25,500	25,500	25,500
		74140 Rent of Uniforms	11,731	11,959	15,000	15,000	15,000	15,000
		74400 Service & Maintenance Contracts	329,356	540,648	537,700	597,300	597,300	597,300
		74500 Insurance	25,680	25,680	35,059	74,791	76,102	76,102
		74520 Vehicle Insurance	16,007	16,007	12,301	15,640	15,818	15,818
		74810 Fleet Maintenance Charges	43,345	111,266	75,000	75,000	75,000	75,000
		74820 Fleet Fuel Charges	49,518	45,543	66,200	66,200	66,200	66,200
		74910 Dues and Subscription	-	-	-	-	-	-
		74920 Claims and Adjustments	-	-	3,000	3,000	3,000	3,000
		75400 Capital Outlay -Motor Vehicles	34,952	908,312	433,737	-	-	-
		75500 Capital Outlay-Other Equip	-	12,775	-	23,000	23,000	23,000
		75960 Capital Outlay -Distribution System	38,057	122,806	943,300	205,000	205,000	205,000
	<b>7202</b>		<b>3,001,357</b>	<b>4,371,613</b>	<b>6,110,333</b>	<b>5,209,956</b>	<b>5,329,209</b>	<b>5,329,209</b>

**Fiscal Year 2026**  
**Electric Fund Appropriations**

			Actuals	Actuals	Adopted	Department	Manager	Adopted
			FY23	FY24	Budget	Request	Recommended	Budget
<b>6300</b>	<b>7207</b>	<b>Electric - Purchased Power</b>						
72610		7% Electric Sales Tax	2,168,491	2,225,733	3,062,397	3,138,994	3,138,994	3,138,994
72700		Purchased Power Cost	30,806,267	31,691,971	33,485,587	31,016,264	31,992,800	31,992,800
73300		Electric Expenses/City	-	-	-	-	-	-
73400		Reclass In-Lieu of Taxes Electric	446,138	455,700	457,165	457,165	414,593	414,593
76300		Development of City	33,098	5,362	100,000	100,000	100,000	100,000
<b>7207</b>			<b>33,453,994</b>	<b>34,378,766</b>	<b>37,105,149</b>	<b>34,712,423</b>	<b>35,646,387</b>	<b>35,646,387</b>

**Fiscal Year 2026**  
**Electric Fund Appropriations**

			Actuals	Actuals	Adopted	Department	Manager	Adopted
			FY23	FY24	Budget	Request	Recommended	Budget
<b>6300</b>	<b>8000</b>	<b>Transfers to Other Funds</b>						
	88510	Transfers to General Fund	2,300,000	2,300,000	2,300,000	2,300,000	2,300,000	2,300,000
	88540	Transfers to Rate Stablization Fund	2,220,780	1,783,356	1,084,452	351,753	-	-
	88545	Transfer to Capital Reserve	2,860,861	2,065,000	2,065,000	2,065,000	2,065,000	2,065,000
	88582	Loan to General Fund	180,000	-	-	-	-	-
	88584	Loan to Stormwater Fund	-	-	-	2,890,000	2,890,000	2,890,000
	88700	Shared Services Cost-Genl Fd	649,807	728,527	728,527	781,971	781,971	781,971
	88701	Shared Services Cost-Public Svcs	741,014	778,551	778,551	869,566	869,566	869,566
	88702	Shared Services Cost-Fac & PM	46,969	40,564	40,564	57,619	57,619	57,619
	88703	Shared Services Cost-Emp H&I	49,496	60,232	60,232	61,632	61,632	61,632
	88705	Shared Services Cost-Fleet Maint Fd	49,061	42,781	42,781	56,931	56,931	56,931
	<b>8000</b>		<b>9,097,988</b>	<b>7,799,011</b>	<b>7,100,107</b>	<b>9,434,472</b>	<b>9,082,719</b>	<b>9,082,719</b>

**Fiscal Year 2026**  
**Electric Fund Appropriations**

			Actuals	Actuals	Adopted	Department	Manager	Adopted
			FY23	FY24	Budget	Request	Recommended	Budget
<b>6300</b>	<b>9100</b>	<b>Debt Service</b>						
	73911	Loan Closing Costs		1,060	-	-	-	-
	77100	Bond Principal		217,830	102,290	-	-	-
	77200	Bond Interest Expense		4,651	895	-	-	-
	<b>9100</b>							
		Total		223,541	103,185	-	-	-
<b>Grand Total Electric Fund</b>			<b>45,776,880</b>	<b>46,652,575</b>	<b>50,315,589</b>	<b>49,356,851</b>	<b>50,058,315</b>	<b>50,058,315</b>

**Fiscal Year 2026**  
**Electric Fund Revenues**

		Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>6300</b>	<b>Operations - Electric</b>						
<b>9999</b>	<b>Non Departmental</b>						
53431	Local/Private Grants-Electricities	7,500	-	-	-	-	-
53432	Local/Private Grants	-	-	10,000	10,000	10,000	10,000
53700	Electric Sales	44,321,197	44,599,159	43,996,379	43,049,057	43,720,120	43,720,120
53703	Service Charge - Late Penalty	99,235	215,683	210,000	215,000	215,000	215,000
53704	Service Charge - Reconnect Fee	21,500	40,075	31,000	25,000	25,000	25,000
53705	New Service Connect Fees	35,513	34,063	31,000	31,000	31,000	31,000
53706	Sales Tax Collected	2,130,138	2,157,098	3,062,397	3,138,994	3,138,994	3,138,994
53713	Special Charges	-	(25)	-	-	-	-
53714	Load Management Credits	(116,087)	(116,470)	(116,319)	(116,319)	(116,319)	(116,319)
53716	Temporary Electric Service	330	375	200	400	400	400
53718	Cable TV - Pole Use	10	-	33,000	33,000	33,000	33,000
53729	Misc Charges-Utility Bill Reprint	278	512	200	400	400	400
53831	Investment Earnings	59,172	132,107	120,000	100,000	100,000	100,000
53836	Sale Of Surplus Property	31,774	14,439	15,000	20,000	20,000	20,000
53837	Return Check Fees	2,480	2,560	2,000	2,000	2,000	2,000
53840	Miscellaneous	48,242	55,100	25,000	25,000	25,000	25,000
53856	Other Mliscellaneous Grants	-	-	-	-	-	-
53921	Loan Repayment from Water Fund	-	328,319	328,319	328,319	328,319	328,319
53922	Loan Repayment from KCC Fund	10,000	-	-	-	-	-
53923	Loan Repayment from General Fund	-	45,000	45,000	45,000	45,000	45,000
53975	Transfer from Capital Project Fund	-	-	-	-	-	-
53989	Transfer From Special Revenue Funds	-	-	-	-	-	-
53991	FUND BALANCE APPROPRIATED	-	-	-	-	30,401	30,401
53995	Transfer From Kinston Comm Ctr Fund	-	10,000	10,000	10,000	10,000	10,000
53997	Transfer from Elec Rate Stab Fund	-	-	2,512,413	2,440,000	2,440,000	2,440,000
<b>9999</b>		<b>46,651,281</b>	<b>47,517,995</b>	<b>50,315,589</b>	<b>49,356,851</b>	<b>50,058,315</b>	<b>50,058,315</b>
<b>Grand Total Electric Fund</b>		<b>46,651,281</b>	<b>47,517,995</b>	<b>50,315,589</b>	<b>49,356,851</b>	<b>50,058,315</b>	<b>50,058,315</b>

**Fiscal Year 2026**  
**Electric Capital Reserve Fund Appropriations**

		Actuals	Actuals	Adopted	Department	Manager	Adopted
		FY23	FY24	Budget FY25	Request FY26	Recommended FY26	Budget FY26
<b>6320</b>	<b>Electric Capital Reserve</b>						
	<b>8000</b>	<b>Transfers to Other Funds</b>					
	88515	Transfers to Capital Projects	90,500	456,500	-	5,310,318	5,310,318
	88594	Transfers to Fund Balance	-	-	2,128,000	-	-
	<b>8000 Total</b>		<b>90,500</b>	<b>456,500</b>	<b>2,128,000</b>	<b>5,310,318</b>	<b>5,310,318</b>
	<b>Grand Total Electric Capital Reserve Fund</b>		<b>90,500</b>	<b>456,500</b>	<b>2,128,000</b>	<b>5,310,318</b>	<b>5,310,318</b>

**Fiscal Year 2026**  
**Electric Capital Reserve Fund Revenues**

		Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>6320</b>	<b>Electric Capital Reserve</b>						
	<b>9999 Non Departmental</b>						
53831	Investment Earnings	27,172	71,279	63,000	64,000	64,000	64,000
53975	Transfer from Capital Project Fund	-	168,588	-	-	-	-
53985	Transfer From Electric Fund	2,860,861	2,065,000	2,065,000	2,065,000	2,065,000	2,065,000
53991	FUND BALANCE APPROPRIATED	-	-	-	3,181,318	3,181,318	3,181,318
9999 Total		2,888,033	2,304,867	2,128,000	5,310,318	5,310,318	5,310,318
<b>Grand Total Electric Capital Reserve Fund</b>		<b>2,888,033</b>	<b>2,304,867</b>	<b>2,128,000</b>	<b>5,310,318</b>	<b>5,310,318</b>	<b>5,310,318</b>

**Fiscal Year 2026**  
**Electric Rate Stabilization Reserve Fund Appropriations**

	Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>6335 Rate Stabilization - Electric</b>						
<b>8000 Transfers to Other Funds</b>						
88590 Transfers to Electric Fund	-	-	2,512,413	2,440,000	2,440,000	2,440,000
88594 Transfers to Fund Balance	-	-	1,134,452	401,753	50,000	50,000
<b>8000 Total</b>	<b>-</b>	<b>-</b>	<b>3,646,865</b>	<b>2,841,753</b>	<b>2,490,000</b>	<b>2,490,000</b>
<b>Grand Total Electric Electric Rate Stabilization Reserv</b>	<b>-</b>	<b>-</b>	<b>3,646,865</b>	<b>2,841,753</b>	<b>2,490,000</b>	<b>2,490,000</b>

**Fiscal Year 2026**  
**Electric Rate Stabilization Reserve Fund Revenues**

		Actuals	Actuals	Adopted	Department	Manager	Adopted
		FY23	FY24	Budget	Request	Recommended	Budget
<b>6335</b>	<b>Rate Stabilization - Electric</b>						
	<b>9999</b>	<b>Non Departmental</b>					
53831	Investment Earnings	30,166	75,162	50,000	50,000	50,000	50,000
53985	Transfer From Electric Fund	2,220,780	1,783,356	1,084,452	351,753	-	-
53991	FUND BALANCE APPROPRIATED	-	-	2,512,413	2,440,000	2,440,000	2,440,000
	<b>9999 Total</b>	<b>2,250,946</b>	<b>1,858,518</b>	<b>3,646,865</b>	<b>2,841,753</b>	<b>2,490,000</b>	<b>2,490,000</b>
	<b>Grand Total Electric Electric Rate Stabilization Reserve Fund</b>	<b>2,250,946</b>	<b>1,858,518</b>	<b>3,646,865</b>	<b>2,841,753</b>	<b>2,490,000</b>	<b>2,490,000</b>

**MISSION:**

*To deliver professional, responsive, efficient, and effective public services to all citizens and the community through responsible utilization and conservation of public funds and resources in order to promote, enhance, and protect the prosperity and quality of life in Kinston and its service area.*

**DESCRIPTION OF SERVICES:**

The Environmental Services section provides professional, reliable and efficient collection, transportation and disposal of residential and commercial garbage, vegetative and non-vegetative trash, including yard debris and leaves, white goods, residential recyclable materials. We also provide vector control during mosquito season.

**HIGHLIGHTS FROM FY 2024-25:**

1. We will be sponsoring our Annual Spring Clean-up event on April 26<sup>th</sup> 2025 and assisting in cleanup of BBQ festival by providing staff and receptacles on May 2<sup>nd</sup> 2025.
2. We participated in the Touch-A-Truck event that was held at Grainger Stadium on October 26<sup>th</sup> 2024.
3. We help assist with the Neuseway Park clean up by providing trucks to dispose of the debris collected.
4. Participated in the Journey 360 CTE program for high school students who are not going to college and want to pursue a job/career after high school.

**GOALS FOR FY 2025-26:**

1. Environmental Services will work in partnership with other departments/divisions, external entities and the public to deliver effective and innovative services to the community we serve.
2. Continue our city-wide clean-up efforts through our bi-annual events.
3. Utilize social media to educate customers on the importance of categorizing trash debris and recycling to minimize waste, in order to assist with reducing tipping fees.
4. Review recycling options to reduce unit costs and increase participation/reduce landfill fees.
5. Support the development of a social district with enhanced pick-up service in the district.

**Fiscal Year 2026**  
**Environmental Services Fund Appropriations**

		Actuals	Actuals	Adopted	Department	Manager	Adopted
		FY23	FY24	Budget	Request	Recommended	Budget
<b>6400</b>	<b>Operations - Environmental Services</b>						
<b>4249</b>	<b>Bulk Leaf Collection</b>						
74500	Insurance	749	749	774	-	-	-
74520	Vehicle Insurance	856	1,664	2,371	-	-	-
74810	Fleet Maintenance Charges	3,604	7,040	10,000	-	-	-
74820	Fleet Fuel Charges	4,450	461	5,100	-	-	-
<b>4249 Total</b>		9,659	9,914	18,245	-	-	-

**Fiscal Year 2026**  
**Environmental Services Fund Appropriations**

		Actuals	Actuals	Adopted	Department	Manager	Adopted
		FY23	FY24	Budget	Request	Recommended	Budget
6400	4254	Vector Control		FY25	FY26	FY26	FY26
61210	Salaries - regular	21,395	22,728	23,922	-	-	-
61220	Salaries - Overtime	8	43	-	-	-	-
61230	Salaries - Vacation Payouts/Other	-	-	-	-	-	-
61240	Salaries - Standby	-	62	-	-	-	-
61270	Salaries - Longevity	845	845	893	-	-	-
61810	Social Security Contribution	1,437	1,542	1,900	-	-	-
61820	Retirement Contribution	2,769	3,071	3,400	-	-	-
61825	Supplemental RET - 401K	320	344	400	-	-	-
61830	Group Insurance Contribution	3,764	4,305	4,650	-	-	-
61832	City Provided Group Term Life	81	92	200	-	-	-
61853	Worker's Compensation Prems.	990	206	200	-	-	-
61871	Allowances-Wellness Benefit	-	225	-	-	-	-
61873	Allowance-Cell Phone Reimbursement	-	166	-	-	-	-
72200	Small Tools and Supplies	-	-	100	-	-	-
72300	Safety and Uniform Supplies	19	(16)	200	-	-	-
72340	Vector Control Supplies	5,809	7,698	8,000	-	-	-
72990	Miscellaneous Supplies	678	103	400	-	-	-
73110	Meeting and Travel	-	-	500	-	-	-
73950	Training and Employee Development	-	-	500	-	-	-
74140	Rent of Uniforms	299	365	450	-	-	-
74500	Insurance	642	642	795	-	-	-
74520	Vehicle Insurance	428	509	642	-	-	-
74810	Fleet Maintenance Charges	3,060	522	3,500	-	-	-
74820	Fleet Fuel Charges	2,711	2,732	3,700	-	-	-
<b>4254 Total</b>		<b>45,256</b>	<b>46,182</b>	<b>54,352</b>	-	-	-

**Fiscal Year 2026**  
**Environmental Services Fund Appropriations**

			Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>6400</b>	<b>4255</b>	<b>Commercial Solid Waste</b>						
	61210	Salaries - regular	173,158	174,054	188,404	212,090	222,695	222,695
	61220	Salaries - Overtime	2,263	2,228	4,326	4,326	4,542	4,542
	61230	Salaries - Vacation Payouts/Other	858	1,009	5,150	2,500	2,625	2,625
	61240	Salaries - Standby	3,138	2,765	4,532	3,300	3,465	3,465
	61270	Salaries - Longevity	2,676	2,676	3,001	3,175	3,334	3,334
	61810	Social Security Contribution	12,804	12,634	15,800	17,300	18,200	18,200
	61820	Retirement Contribution	22,137	23,635	28,100	32,500	34,100	34,100
	61825	Supplemental RET - 401K	2,678	2,688	3,100	3,400	3,600	3,600
	61830	Group Insurance Contribution	45,116	45,248	51,150	55,800	57,600	57,600
	61832	City Provided Group Term Life	743	733	1,000	1,100	1,200	1,200
	61853	Worker's Compensation Prems.	3,588	1,656	1,600	1,800	1,900	1,900
	61870	Allowances	43	106	500	-	-	-
	61871	Allowances-Wellness Benefit	2,005	1,585	2,640	2,880	2,880	2,880
	61873	Allowance-Cell Phone Reimbursement	-	326	400	400	400	400
	72200	Small Tools and Supplies	-	-	-	100	100	100
	72300	Safety and Uniform Supplies	134	7	400	800	800	800
	72340	Vector Control Supplies	-	-	-	8,300	8,300	8,300
	72400	Maintenance and Repair Supplies	-	-	-	-	-	-
	72440	Sanitation Supplies	-	-	1,300	1,300	1,300	1,300
	72990	Miscellaneous Supplies	191	339	300	700	700	700
	73110	Meeting and Travel	84	-	200	700	700	700
	73220	Cellular Telephone Service	540	-	-	-	-	-
	73360	Landfill Fees	389,364	395,609	543,689	543,200	543,200	543,200
	73950	Training and Employee Development	215	358	600	900	900	900
	74140	Rent of Uniforms	1,190	1,421	1,650	2,000	2,000	2,000
	74500	Insurance	3,210	3,210	4,349	8,170	1,584	1,584
	74520	Vehicle Insurance	8,560	8,560	7,958	6,547	6,622	6,622
	74810	Fleet Maintenance Charges	73,702	82,654	75,000	78,500	78,500	78,500
	74820	Fleet Fuel Charges	49,562	38,982	55,000	59,200	59,200	59,200

**Fiscal Year 2026**  
**Environmental Services Fund Appropriations**

				Actuals	Actuals	Adopted	Department	Manager	Adopted
				FY23	FY24	Budget	Request	Recommended	Budget
6400	4255	75400	Capital Outlay -Motor Vehicles	-	355,790	-	-	-	-
	<b>4255 Total</b>			797,960	1,158,269	1,000,149	1,050,988	1,060,447	1,060,447

**Fiscal Year 2026**  
**Environmental Services Fund Appropriations**

			Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>6400</b>	<b>4256</b>	<b>Residential Solid Waste</b>						
	61210	Salaries - regular	516,205	572,211	595,154	630,051	661,554	661,554
	61220	Salaries - Overtime	1,022	1,053	2,060	2,500	2,625	2,625
	61230	Salaries - Vacation Payouts/Other	27	3,623	4,054	-	-	-
	61240	Salaries - Standby	-	-	515	1,200	1,260	1,260
	61270	Salaries - Longevity	5,267	7,114	7,106	6,153	6,460	6,460
	61810	Social Security Contribution	38,651	43,327	46,600	49,000	51,500	51,500
	61820	Retirement Contribution	63,684	75,471	83,200	92,200	96,800	96,800
	61825	Supplemental RET - 401K	7,741	8,599	9,200	9,600	10,100	10,100
	61830	Group Insurance Contribution	129,038	150,977	158,100	167,400	172,800	172,800
	61832	City Provided Group Term Life	2,159	2,423	3,000	3,200	3,400	3,400
	61853	Worker's Compensation Prems.	6,804	5,078	4,900	5,200	5,500	5,500
	61870	Allowances	43	53	500	-	-	-
	61871	Allowances-Wellness Benefit	4,170	3,520	8,160	8,640	8,640	8,640
	61873	Allowance-Cell Phone Reimbursement	-	320	384	400	400	400
	72110	Janitorial Supplies	490	24	500	500	500	500
	72290	Fire Suppression Supplies	-	-	-	-	-	-
	72300	Safety and Uniform Supplies	4,056	3,171	4,150	4,600	4,600	4,600
	72440	Sanitation Supplies	27,555	40,487	41,200	58,000	58,000	58,000
	72990	Miscellaneous Supplies	194	171	200	300	300	300
	73110	Meeting and Travel	397	791	1,350	1,600	1,600	1,600
	73220	Cellular Telephone Service	540	-	-	-	-	-
	73360	Landfill Fees	506,449	483,252	635,951	635,950	635,950	635,950
	73700	Advertising	-	-	-	1,000	1,000	1,000
	73950	Training and Employee Development	1,379	2,306	1,500	2,100	2,100	2,100
	74140	Rent of Uniforms	4,437	4,192	4,825	5,200	5,200	5,200
	74400	Service & Maintenance Contracts	-	-	400	-	-	-
	74401	Recyclables Transporting Service	-	-	-	70,000	70,000	70,000
	74500	Insurance	3,745	3,745	7,137	14,136	4,245	4,245
	74520	Vehicle Insurance	7,597	15,983	23,097	36,812	34,352	34,352

**Fiscal Year 2026**  
**Environmental Services Fund Appropriations**

			Actuals	Actuals	Adopted	Department	Manager	Adopted
			FY23	FY24	Budget	Request	Recommended	Budget
<b>6400 4256</b>	74810	Fleet Maintenance Charges	158,436	203,391	215,000	239,000	239,000	239,000
	74820	Fleet Fuel Charges	101,436	87,569	117,000	127,200	127,200	127,200
	74910	Dues and Subscription	223	245	400	400	400	400
	74920	Claims and Adjustments	-	-	-	-	-	-
	75400	Capital Outlay -Motor Vehicles	-	-	-	616,232	616,232	616,232
<b>4256 Total</b>			1,591,745	1,719,095	1,975,643	2,788,574	2,821,718	2,821,718

**Fiscal Year 2026**  
**Environmental Services Fund Appropriations**

			Actuals	Actuals	Adopted	Department	Manager	Adopted
			FY23	FY24	Budget	Request	Recommended	Budget
6400	4257	Recycling						
61210	Salaries - regular	33,390	34,314	35,364	-	-	-	-
61220	Salaries - Overtime	-	-	618	-	-	-	-
61270	Salaries - Longevity	499	666	703	-	-	-	-
61810	Social Security Contribution	2,501	2,580	2,900	-	-	-	-
61820	Retirement Contribution	4,130	4,521	5,100	-	-	-	-
61825	Supplemental RET - 401K	501	515	600	-	-	-	-
61830	Group Insurance Contribution	8,251	8,904	9,300	-	-	-	-
61832	City Provided Group Term Life	141	145	200	-	-	-	-
61853	Worker's Compensation Prems.	866	302	300	-	-	-	-
61871	Allowances-Wellness Benefit	35	400	480	-	-	-	-
72300	Safety and Uniform Supplies	160	50	200	-	-	-	-
72440	Sanitation Supplies	11,440	15,150	15,500	-	-	-	-
73110	Meeting and Travel	-	-	450	-	-	-	-
73700	Advertising	90	65	1,000	-	-	-	-
73950	Training and Employee Development	108	50	400	-	-	-	-
74140	Rent of Uniforms	286	380	450	-	-	-	-
74401	Recyclables Transporting Service	56,182	44,816	70,000	-	-	-	-
74500	Insurance	535	535	747	-	-	-	-
<b>4257 Total</b>		<b>119,115</b>	<b>113,394</b>	<b>144,312</b>	-	-	-	-

**Fiscal Year 2026**  
**Environmental Services Fund Appropriations**

			Actuals	Actuals	Adopted	Department	Manager	Adopted
			FY23	FY24	Budget	Request	Recommended	Budget
<b>6400</b>	<b>8000</b>	<b>Transfers to Other Funds</b>						
	88594	Transfers to Fund Balance	-	-	169,637	-	-	-
	88700	Shared Services Cost-Genl Fd	415,813	466,074	474,982	499,456	499,456	499,456
	88701	Shared Services Cost-Public Svcs	355,786	374,949	405,552	432,159	432,159	432,159
	88702	Shared Services Cost-Fac & PM	58,565	50,236	51,142	70,863	70,863	70,863
	88703	Shared Services Cost-Emp H&I	26,312	35,294	33,452	35,269	35,269	35,269
	88705	Shared Services Cost-Fleet Maint Fd	188,043	221,595	218,429	230,389	230,389	230,389
	<b>8000 Total</b>		1,044,519	1,148,148	1,353,194	1,268,136	1,268,136	1,268,136

**Fiscal Year 2026**  
**Environmental Services Fund Appropriations**

		Actuals	Actuals	Adopted	Department	Manager	Adopted
		FY23	FY24	Budget	Request	Recommended	Budget
				FY25	FY26	FY26	FY26
<b>6400</b>	<b>9100</b>	<b>Debt Service</b>					
	77110	Installment Contracts Principal	105,932	108,762	313,653	203,449	203,449
	77210	Installment Contracts Interest	13,410	10,581	45,744	36,807	36,807
	77301	Costs of Issuance of Debt	-	10,616	-	-	-
	9100 Total		119,341	129,959	359,397	240,256	240,256
<b>Grand Total Environmental Services Fund</b>		<b>3,727,595</b>	<b>4,324,960</b>	<b>4,905,292</b>	<b>5,347,954</b>	<b>5,390,557</b>	<b>5,390,557</b>

**Fiscal Year 2026**  
**Environmental Services Fund Revenues**

		Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>6400</b>	<b>Operations - Environmental Services</b>						
9999	Non Departmental						
53213	SOLID WASTE DISPOSAL TAX REIMBURSEM	15,921	15,115	16,000	15,000	15,000	15,000
53680	Refuse Collection - Residential	2,632,046	2,654,879	3,030,524	3,050,000	3,050,000	3,050,000
53681	Refuse Collection - Commercial	1,602,116	1,591,035	1,804,768	1,825,000	1,825,000	1,825,000
53684	Recycling Fee	2	-	-	-	-	-
53703	Service Charge - Late Penalty	10,588	23,006	20,000	20,000	20,000	20,000
53831	Investment Earnings	7,258	16,907	17,000	17,000	17,000	17,000
53836	Sale Of Surplus Property	-	-	15,000	20,000	20,000	20,000
53840	Miscellaneous	990	-	2,000	2,000	2,000	2,000
53910	Debt Issued	-	956,007	-	-	-	-
53989	Transfer From Special Revenue Funds	-	-	-	-	-	-
53991	FUND BALANCE APPROPRIATED	-	-	-	398,954	441,557	441,557
9999 Total		4,268,920	5,256,949	4,905,292	5,347,954	5,390,557	5,390,557
<b>Grand Total Environmental Services Fund</b>		<b>4,268,920</b>	<b>5,256,949</b>	<b>4,905,292</b>	<b>5,347,954</b>	<b>5,390,557</b>	<b>5,390,557</b>

**DIVISION: STORMWATER OPERATIONS****MISSION:**

*To deliver professional, responsive, efficient and effective public services to all citizens and the community through responsible utilization and conservation of public funds and resources in order to promote, enhance and protect the prosperity and quality of life in Kinston and its service area.*

**DESCRIPTION OF SERVICES:**

The Stormwater Section in the Water Resources Division is comprised of 11 employees, 3 part-time and 9 full-time (1 full-time is not funded to allow funding 2 of the part-time positions). The section has a construction/maintenance crew, a ditch maintenance crew, 2 street sweepers and operates a leaf truck. The Stormwater Section is responsible for maintaining over 88 miles of pipe, 2,000 catch basins/inlets, 36 miles of streams, 100 miles of curb and gutter and 12 BMP's.

**HIGHLIGHTS FROM FY 2024-25:**

1. Completed Stormwater Condition Assessment project with Highfill Infrastructure, inspecting 34,000 feet of stormwater pipe, testing outfall water quality, identifying capital improvements needed and determining priorities.
2. Finished first year of joint use of leaf equipment for bulk leave and catch basin/gutter cleaning.
3. Hiring two high school interns to learn/work on curbing, and drainage system repairs/maintenance. 5 of 9 full-time positions are vacant.
4. Provided letter of support to Sound Rivers in their effort to obtain a Watershed Restoration Grant for the Adkin watershed.

**DIVISION: STORMWATER OPERATIONS****GOALS FOR FY 2025-26:**

1. Continue to seek qualified full-time employees for the 5 current vacancies or use funds for interns/temporary part-time help to keep up with work load.
2. Adopt new Stormwater Capital Improvement Plan, using the results of the Stormwater Condition Assessment Project.
3. Complete easement acquisition on land adjacent to Brentwood subdivision to improve drainage.
4. Proposing an increase of \$1 per ERU in the Stormwater Utility fee to complete upcoming capital improvements on Herritage Street, Blount Street, College Street, etc.
5. Replace jet truck #599 with newer truck to be released by Water Operations (#599 will go to Water Operations to be surplus).

**Fiscal Year 2026**  
**Stormwater Fund Appropriations**

		Actuals	Actuals	Adopted	Department	Manager	Adopted
		FY23	FY24	Budget	Request	Recommended	Budget
<b>6500</b>	<b>Stormwater Fund</b>						
<b>7501</b>	<b>Stormwater</b>						
61210	Salaries - regular	180,078	170,236	305,028	308,562	323,990	323,990
61220	Salaries - Overtime	3,625	2,530	10,300	10,300	10,815	10,815
61230	Salaries - Vacation Payouts/Other	4,556	313	1,545	1,500	1,575	1,575
61240	Salaries - Standby	136	247	1,030	1,500	1,575	1,575
61260	Salaries - Temp/Part-time	26,101	46,330	50,500	50,500	50,500	50,500
61270	Salaries - Longevity	2,697	735	815	815	855	855
61810	Social Security Contribution	16,216	16,543	28,300	28,600	29,800	29,800
61820	Retirement Contribution	23,353	22,496	43,600	46,500	48,800	48,800
61825	Supplemental RET - 401K	2,758	2,594	4,800	4,900	5,100	5,100
61830	Group Insurance Contribution	44,382	38,736	74,400	74,400	76,800	76,800
61832	City Provided Group Term Life	767	742	1,600	1,600	1,700	1,700
61853	Worker's Compensation Prem.	4,701	3,093	3,000	3,000	3,200	3,200
61870	Allowances	-	200	-	-	-	-
61871	Allowances-Wellness Benefit	955	185	3,840	3,840	3,840	3,840
72200	Small Tools and Supplies	1,382	2,060	5,000	6,000	6,000	6,000
72220	Storm Sewer and Supplies	13,066	20,903	30,000	30,000	30,000	30,000
72240	Curb and Gutter Supplies	-	7,060	25,000	25,000	25,000	25,000
72260	Drainage Maintenance Supplies	5,958	2,493	3,000	3,000	3,000	3,000
72300	Safety and Uniform Supplies	2,279	2,610	3,200	3,500	3,500	3,500
72310	Education/Program Supplies	283	489	500	500	500	500
72330	Chemicals & Supplies	1,107	-	-	-	-	-
72950	Equipment purchase - Noncapital	-	-	-	-	-	-
72990	Miscellaneous Supplies	260	2,332	2,800	2,800	2,800	2,800
73110	Meeting and Travel	215	-	1,000	1,000	1,000	1,000
73220	Cellular Telephone Service	591	-	-	-	-	-
73360	Landfill Fees	-	368	1,200	2,000	2,000	2,000
73410	Printing Costs	108	67	600	600	600	600
73520	Equipment Repair/Maintenance	1,220	405	500	500	500	500

**Fiscal Year 2026**  
**Stormwater Fund Appropriations**

				Actuals	Actuals	Adopted	Department	Manager	Adopted
				FY23	FY24	Budget	Request	Recommended	Budget
<b>6500 7501</b>	73700	Advertising	-	31	300	300	300	300	300
	73950	Training and Employee Development	686	1,252	4,800	5,000	5,000	5,000	5,000
	74140	Rent of Uniforms	1,801	1,824	3,100	3,100	3,100	3,100	3,100
	74390	Rent of Other Equipment	-	-	5,000	5,000	5,000	5,000	5,000
	74500	Insurance	5,350	5,349	7,488	5,588	3,387	3,387	3,387
	74520	Vehicle Insurance	4,280	5,177	6,562	7,686	7,773	7,773	7,773
	74810	Fleet Maintenance Charges	59,888	54,295	45,000	45,000	45,000	45,000	45,000
	74820	Fleet Fuel Charges	19,398	14,752	27,900	27,900	27,900	27,900	27,900
	74910	Dues and Subscription	2,815	2,810	3,000	3,000	3,000	3,000	3,000
	74920	Claims and Adjustments	-	-	1,000	1,000	1,000	1,000	1,000
	74990	Miscellaneous	410	410	500	8,000	8,000	8,000	8,000
	75400	Capital Outlay -Motor Vehicles	-	6,032	450,886	-	-	-	-
	75500	Capital Outlay-Other Equip	-	-	18,500	-	-	-	-
	75990	Capital Outlay -Other	-	-	-	-	-	-	-
<b>7501 Total</b>				431,421	435,697	1,175,594	722,491	742,910	742,910

**Fiscal Year 2026**  
**Stormwater Fund Appropriations**

			Actuals	Actuals	Adopted	Department	Manager	Adopted
			FY23	FY24	Budget	Request	Recommended	Budget
<b>6500</b>	<b>8000</b>	<b>Transfers to Other Funds</b>						
	88515	Transfers to Capital Projects	109,980	-	-	2,890,000	2,890,000	2,890,000
	88545	Transfer to Capital Reserve	-	-	-	-	-	-
	88594	Transfers to Fund Balance	-	-	-	248,263	227,844	227,844
	88700	Shared Services Cost-Genl Fd	137,707	150,038	155,172	162,209	162,209	162,209
	88701	Shared Services Cost-Public Svcs	68,186	73,115	76,548	82,368	82,368	82,368
	88702	Shared Services Cost-Fac & PM	312	260	257	356	356	356
	88703	Shared Services Cost-Emp H&I	45,381	49,767	48,973	51,568	51,568	51,568
	88705	Shared Services Cost-Fleet Maint Fd	30,829	34,565	34,072	34,159	34,159	34,159
	<b>8000 Total</b>		<b>392,395</b>	<b>307,745</b>	<b>315,022</b>	<b>3,468,923</b>	<b>3,448,504</b>	<b>3,448,504</b>

**Fiscal Year 2026**  
**Stormwater Fund Appropriations**

			Actuals	Actuals	Adopted	Department	Manager	Adopted
			FY23	FY24	Budget	Request	Recommended	Budget
					FY25	FY26	FY26	FY26
<b>6500</b>	<b>9100</b>	<b>Debt Service</b>						
	77110	Installment Contracts Principal		-	28,622	28,779	28,779	28,779
	77210	Installment Contracts Interest		-	5,371	5,207	5,207	5,207
	77301	Costs of Issuance of Debt		-	1,501	-	-	-
	9100 Total			-	33,993	33,986	33,986	33,986
<b>Grand Total Stormwater Fund</b>			<b>823,816</b>	<b>744,943</b>	<b>1,524,609</b>	<b>4,225,400</b>	<b>4,225,400</b>	<b>4,225,400</b>

**Fiscal Year 2026**  
**Stormwater Fund Revenues**

		Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>6500</b>	<b>Stormwater Fund</b>						
9999	Non Departmental						
53728	STORMWATER FEES	1,026,939	1,020,911	1,030,000	1,281,000	1,281,000	1,281,000
53831	Investment Earnings	5,910	20,840	13,000	30,000	30,000	30,000
53836	Sale Of Surplus Property	-	-	-	-	-	-
53838	Insurance Proceeds	-	5,761	-	-	-	-
53840	Miscellaneous	-	24,365	24,400	24,400	24,400	24,400
53910	Debt Issued	-	144,717	-	-	-	-
53920	Loan Repayment fr Electric Fund	-	-	-	2,890,000	2,890,000	2,890,000
53989	Transfer From Special Revenue Funds	-	-	-	-	-	-
53991	FUND BALANCE APPROPRIATED	-	-	457,209	-	-	-
9999 Total		1,032,849	1,216,593	1,524,609	4,225,400	4,225,400	4,225,400
<b>Grand Total Stormwater Fund</b>		<b>1,032,849</b>	<b>1,216,593</b>	<b>1,524,609</b>	<b>4,225,400</b>	<b>4,225,400</b>	<b>4,225,400</b>

**MISSION:**

*To deliver professional, responsive, efficient, and effective public services to all citizens and the community through responsible utilization and conservation of public funds and resources in order to promote, enhance, and protect the prosperity and quality of life in Kinston and its service area.*

**DESCRIPTION OF SERVICES:**

The Public Services Fund consists of three divisions: Administration, Business Office and Meter Services. Administration provides senior leadership, management and support services to all Public Services staff, including but not limited to, annual budgets, accounting, data management, and personnel related issues. The Business Office division is responsible for providing our 24-hour Customer Service and Dispatching Services Center as well as maintaining a social media presence to keep our customers informed. Meter Services reads, tests, installs, troubleshoots and maintains electric and water meters through our smart grid metering system.

**HIGHLIGHTS FROM FY 2024-25:**

1. Began Admin. Career Development Program.
2. Completed Banner Utility upgrade (employee training, testing and full conversion to new version).
3. Meter Services tested and installed modem meters in remote areas to improve re-reads.
4. Expanded high school internship opportunities from one in August, 2024 to 10 in April, 2025, with interns from Kinston, North Lenoir, South Lenoir and Bethel Christian schools.
5. Director joined the LCPS Business Advisory Council to help school prepare students for local careers.
6. Sponsored the LCPS Science Olympiad and had five staff volunteer to help at the event.

**GOALS FOR FY 2025-26:**

1. Work with MIS on researching mobile dispatch program that is compatible with Banner.
2. Redesign Utility Bill layout to make easier for customers to read.
3. Change out remaining retrofitted water meters to smart meters to improve reading consistency.
4. Install new residential load management switches to reduce utility bills/increase peak load reduction.
5. Create new static and video messages to raise customer awareness of our services.

**Fiscal Year 2026**  
**Public Services Fund Appropriations**

		Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>6900</b>	<b>Public Services Fund</b>						
	<b>7301</b>	<b>Public Services Administration</b>					
61210	Salaries - regular	395,699	444,657	573,528	577,015	605,866	605,866
61220	Salaries - Overtime	83	50	1,267	1,267	1,330	1,330
61230	Salaries - Vacation Payouts/Other	-	1,024	-	-	-	-
61270	Salaries - Longevity	5,335	6,411	11,626	12,313	12,929	12,929
61810	Social Security Contribution	30,050	34,191	44,900	45,200	47,500	47,500
61820	Retirement Contribution	48,941	58,442	80,100	85,100	89,300	89,300
61825	Supplemental RET - 401K	5,937	6,670	8,800	8,900	9,400	9,400
61830	Group Insurance Contribution	44,123	49,144	74,400	74,400	76,800	76,800
61832	City Provided Group Term Life	1,656	1,831	2,900	3,000	3,100	3,100
61853	Worker's Compensation Prem.	5,691	4,757	4,700	4,800	5,000	5,000
61870	Allowances	4,956	6,519	6,480	6,480	6,480	6,480
61871	Allowances-Wellness Benefit	2,260	2,370	3,840	3,840	3,840	3,840
61873	Allowance-Cell Phone Reimbursement	1,152	1,280	1,536	1,600	1,600	1,600
71990	Professional Service - Other	3,677	8,873	20,000	20,000	20,000	20,000
72300	Safety and Uniform Supplies	705	2,005	2,600	2,600	2,600	2,600
72600	Office Supplies & Materials	6,614	8,319	10,000	10,000	10,000	10,000
72601	Office Equipment	2,068	2,191	5,000	5,000	5,000	5,000
72910	Data Processing Supplies	4,746	3,449	8,400	10,600	10,600	10,600
72990	Miscellaneous Supplies	2,539	2,616	3,500	3,500	3,500	3,500
73110	Meeting and Travel	4,082	6,197	13,000	13,550	13,550	13,550
73200	Telephone Service	4,188	2,418	4,000	4,000	4,000	4,000
73220	Cellular Telephone Service	540	12,797	16,800	16,000	16,000	16,000
73250	Postage	814	627	1,600	1,600	1,600	1,600
73410	Printing Costs	1,005	354	1,300	1,300	1,300	1,300
73520	Equipment Repair/Maintenance	-	305	1,200	1,200	1,200	1,200
73550	Communications Repair & Maintenance	1,661	667	3,000	3,000	3,000	3,000
73950	Training and Employee Development	803	1,699	3,300	5,100	5,100	5,100
74400	Service & Maintenance Contracts	1,379	1,738	1,600	1,600	1,600	1,600

**Fiscal Year 2026**  
**Public Services Fund Appropriations**

			Actuals	Actuals	Adopted	Department	Manager	Adopted
			FY23	FY24	Budget	Request	Recommended	Budget
6900	7301	74500 Insurance	4,387	4,387	7,638	6,903	5,054	5,054
		74520 Vehicle Insurance	1,498	1,498	450	1,702	1,721	1,721
		74810 Fleet Maintenance Charges	2,259	1,368	2,500	2,000	2,000	2,000
		74820 Fleet Fuel Charges	739	625	2,100	2,100	2,100	2,100
		74910 Dues and Subscription	1,490	1,720	3,100	3,200	3,200	3,200
		75200 Capital Outlay -Data Processing Eq	1,034	-	-	-	-	-
		75990 Capital Outlay -Other	-	18,425	-	-	-	-
<b>7301 Total</b>			592,113	699,623	925,165	938,870	976,270	976,270

**Fiscal Year 2026**  
**Public Services Fund Appropriations**

			Actuals	Actuals	Adopted	Department	Manager	Adopted
			FY23	FY24	Budget	Request	Recommended	Budget
6900	7302	<b>Public Services Billing &amp; Cust Svc</b>			FY25	FY26	FY26	FY26
	61210	Salaries - regular	483,836	508,950	559,505	559,874	587,868	587,868
	61220	Salaries - Overtime	29,597	29,567	40,170	39,000	40,950	40,950
	61230	Salaries - Vacation Payouts/Other	723	432	1,442	1,400	1,470	1,470
	61270	Salaries - Longevity	2,927	3,305	3,637	3,435	3,606	3,606
	61810	Social Security Contribution	38,218	40,111	46,300	46,200	48,500	48,500
	61820	Retirement Contribution	62,960	70,076	82,600	87,000	91,300	91,300
	61825	Supplemental RET - 401K	7,701	8,078	9,100	9,100	9,600	9,600
	61830	Group Insurance Contribution	90,840	93,846	130,200	130,200	134,400	134,400
	61832	City Provided Group Term Life	2,027	2,094	2,900	2,900	3,000	3,000
	61853	Worker's Compensation Prem.	5,072	4,947	4,600	4,600	5,200	5,200
	61871	Allowances-Wellness Benefit	3,545	2,995	6,720	6,720	6,720	6,720
	61873	Allowance-Cell Phone Reimbursement	832	1,168	1,152	1,200	1,200	1,200
	71990	Professional Service - Other	35	-	-	-	-	-
	72300	Safety and Uniform Supplies	140	-	-	-	-	-
	72310	Education/Program Supplies	-	-	-	-	-	-
	72600	Office Supplies & Materials	116	-	-	-	-	-
	72990	Miscellaneous Supplies	186	20	300	500	500	500
	73110	Meeting and Travel	1,450	2,013	1,700	2,000	2,000	2,000
	73220	Cellular Telephone Service	1,272	-	-	-	-	-
	73250	Postage	1,000	(380)	1,000	1,000	1,000	1,000
	73290	Other Communications	133	745	1,800	1,800	1,800	1,800
	73392	Bank Card Collection Fees	147,523	166,786	200,000	200,000	200,000	200,000
	73410	Printing Costs	99,590	100,408	114,500	136,000	136,000	136,000
	73950	Training and Employee Development	1,090	1,829	4,300	4,200	4,200	4,200
	74400	Service & Maintenance Contracts	17,518	19,432	21,600	24,000	24,000	24,000
	74500	Insurance	1,955	1,955	5,047	7,413	4,688	4,688
	74920	Claims and Adjustments	-	-	1,000	1,000	1,000	1,000
	75200	Capital Outlay -Data Processing Eq	14,278	-	-	-	-	-
<b>7302 Total</b>			1,014,564	1,058,376	1,239,573	1,269,542	1,309,002	1,309,002

**Fiscal Year 2026**  
**Public Services Fund Appropriations**

			Actuals	Actuals	Adopted	Department	Manager	Adopted
			FY23	FY24	Budget	Request	Recommended	Budget
6900	7303	Public Services Meter Services						
	61210	Salaries - regular	223,420	223,841	251,067	256,209	269,019	269,019
	61220	Salaries - Overtime	4,663	5,933	5,279	6,500	6,825	6,825
	61230	Salaries - Vacation Payouts/Other	-	3,217	-	7,100	7,455	7,455
	61240	Salaries - Standby	8,374	8,242	9,502	9,500	9,975	9,975
	61270	Salaries - Longevity	3,802	4,085	2,001	4,580	4,809	4,809
	61810	Social Security Contribution	17,888	18,237	20,500	21,800	22,900	22,900
	61820	Retirement Contribution	29,286	31,706	36,600	40,900	43,000	43,000
	61825	Supplemental RET - 401K	3,546	3,559	4,100	4,300	4,500	4,500
	61830	Group Insurance Contribution	44,903	48,352	55,800	55,800	57,600	57,600
	61832	City Provided Group Term Life	927	898	1,300	1,300	1,400	1,400
	61853	Worker's Compensation Prem.	3,093	2,376	2,100	2,100	2,400	2,400
	61871	Allowances-Wellness Benefit	1,520	1,380	2,880	2,880	2,880	2,880
	61873	Allowance-Cell Phone Reimbursement	427	757	800	800	800	800
	72200	Small Tools and Supplies	594	2,099	2,500	3,600	3,600	3,600
	72300	Safety and Uniform Supplies	1,251	101	4,000	4,600	4,600	4,600
	72464	Meter Supplies	9,016	497	-	15,000	15,000	15,000
	73110	Meeting and Travel	1,578	542	2,300	6,300	6,300	6,300
	73220	Cellular Telephone Service	2,300	-	-	-	-	-
	73290	Other Communications	-	667	1,000	1,200	1,200	1,200
	73950	Training and Employee Development	1,090	570	1,600	2,600	2,600	2,600
	74140	Rent of Uniforms	3,287	3,257	3,800	3,800	3,800	3,800
	74500	Insurance	2,675	2,675	4,197	4,959	2,476	2,476
	74520	Vehicle Insurance	2,675	2,675	2,757	3,046	3,081	3,081
	74810	Fleet Maintenance Charges	9,324	8,525	10,400	10,400	10,400	10,400
	74820	Fleet Fuel Charges	18,038	18,312	22,600	22,600	22,600	22,600
	74920	Claims and Adjustments	-	-	1,000	1,000	1,000	1,000
	74990	Miscellaneous	-	29	-	-	-	-
	75400	Capital Outlay -Motor Vehicles	-	-	61,806	-	-	-
	<b>7303 Total</b>		393,677	392,533	509,889	492,874	510,220	510,220

**Fiscal Year 2026**  
**Public Services Fund Appropriations**

			Actuals	Actuals	Adopted	Department	Manager	Adopted
			FY23	FY24	Budget	Request	Recommended	Budget
6900	8000	Transfers to Other Funds						
	88515	Transfers to Capital Projects	496,296	-	-	-	-	-
	88594	Transfers to Fund Balance	-	-	-	1,464	-	-
	8000 Total		496,296	-	-	1,464	-	-
<b>Grand Total Public Services Fund</b>			<b>2,496,649</b>	<b>2,150,532</b>	<b>2,674,627</b>	<b>2,702,750</b>	<b>2,795,492</b>	<b>2,795,492</b>

**Fiscal Year 2026**  
**Public Services Fund Revenues**

		Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>6900</b>	<b>Public Services Fund</b>						
9999	Non Departmental						
53831	Investment Earnings	14,012	29,720	25,000	16,000	16,000	16,000
53836	Sale Of Surplus Property	1,076	400	-	-	-	-
53840	Miscellaneous	-	5,000	-	-	-	-
53989	Transfer From Special Revenue Funds	-	-	-	-	-	-
53991	FUND BALANCE APPROPRIATED	-	-	153,140	-	92,742	92,742
58701	Shared Services Reimb-Pub Svc Fund	2,273,189	2,393,301	2,496,487	2,686,750	2,686,750	2,686,750
9999 Total		2,288,277	2,428,421	2,674,627	2,702,750	2,795,492	2,795,492
<b>Grand Total Public Services Fund</b>		<b>2,288,277</b>	<b>2,428,421</b>	<b>2,674,627</b>	<b>2,702,750</b>	<b>2,795,492</b>	<b>2,795,492</b>

**DIVISION: EMPLOYEE HEALTH****MISSION:**

*To provide support for the overall health of our employees by providing training and assessments for new employees and to assist in helping injured workers return to work safely.*

**DESCRIPTION OF SERVICES:**

Provide care for injured or sick employees and make formal and informal referrals. Provide training for CPR, Bloodborne Pathogens, organize flu vaccine clinic, review and monitor immunization status for employees, manage Hearing Conservation program, and provide support and guidance for all employees in areas of wellness. Provide physicals and drug testing to new hires as well as DOT random drug/alcohol screening. Assist employees with FMLA and modified duty assignments. Review injury reports and maintain OSHA log.

**HIGHLIGHTS FROM FY 2024-25:**

1. Coordinated the Annual Health Fair, featuring participation from local health organizations, and organized health and fitness challenges for employees.
2. Developed and updated several Employee Health Clinic policies including Alcohol and Substance Abuse/Drug Free Workplace and Employee Assistance Program.
3. Created and implemented procedures for fire department staff to undergo new onboarding assessments and annual physical exams in accordance with NFPA guidelines.
4. Worked closely with Human Resources and EAP provider to implement FRAP (First Responder Assistance Program) to enhance services for City of Kinston fire and police personnel.

**DIVISION: EMPLOYEE HEALTH****GOALS FOR FY 2025-26:**

1. Plan and coordinate AED training for all City employees.
2. Schedule quarterly meetings for Wellness Committee; plan Health Fair and health/fitness challenges as well as Mobile Mammogram Clinic.
3. Collaborate with employees identified as high risk through biometric screenings by assisting them with primary care appointments and follow-up, while encouraging preventative health screenings for all employees.
4. On-going policy/protocol development for EHC operation and other health related policies, such as injury reporting policy, modified duty policy, and Worker's Compensation policy.
5. Complete AAOHN COHN certification Course.

**Fiscal Year 2026**  
**Employee Health Insurance Fund Appropriations**

		Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>7100</b>	<b>Employee Health &amp; Insurance</b>						
	<b>4141</b>	<b>Health &amp; Safety</b>					
61210	Salaries - regular	111,308	124,406	134,512	130,151	136,658	136,658
61270	Salaries - Longevity	576	576	851	851	894	894
61810	Social Security Contribution	8,093	9,058	10,400	10,100	10,600	10,600
61820	Retirement Contribution	13,632	16,153	18,500	18,900	19,900	19,900
61825	Supplemental RET - 401K	4,876	1,866	2,100	2,000	2,100	2,100
61830	Group Insurance Contribution	16,075	17,827	18,600	18,600	19,200	19,200
61832	City Provided Group Term Life	477	527	700	700	700	700
61853	Worker's Compensation Prems.	694	1,060	1,100	1,100	1,200	1,200
61871	Allowances-Wellness Benefit	500	960	960	960	960	960
71990	Professional Service - Other	19,833	12,288	18,600	18,600	18,600	18,600
72110	Janitorial Supplies	-	-	-	-	-	-
72300	Safety and Uniform Supplies	-	60	-	-	-	-
72310	Education/Program Supplies	628	279	700	700	700	700
72315	Special Medical Program Supplies	1,728	4,368	6,500	6,500	6,500	6,500
72320	Audio - Visual Library Supplies	-	-	200	200	200	200
72350	Medication and Bandages	2,513	397	3,250	3,250	3,250	3,250
72600	Office Supplies & Materials	227	53	700	700	700	700
72910	Data Processing Supplies	-	-	300	300	300	300
72990	Miscellaneous Supplies	9,700	783	700	700	700	700
73110	Meeting and Travel	1,789	439	2,000	1,200	1,200	1,200
73200	Telephone Service	352	333	400	400	400	400
73220	Cellular Telephone Service	1,191	1,221	1,350	960	960	960
73250	Postage	62	26	100	100	100	100
73410	Printing Costs	-	-	140	140	140	140
73520	Equipment Repair/Maintenance	1,002	3,618	1,500	1,500	1,500	1,500
73900	Employee Physicals	1,525	1,158	7,300	-	-	-
73910	Testing and Evaluation	-	-	-	-	-	-
73915	Medical Test and Evaluations	7,899	3,716	6,450	13,750	13,750	13,750

**Fiscal Year 2026**  
**Employee Health Insurance Fund Appropriations**

			Actuals	Adopted		Department Request	Manager Recommended	Adopted Budget
				FY23	FY24	Budget	FY25	FY26
<b>7100 4141</b>	73950	Training and Employee Development	355	270	300	700	700	700
	74400	Service & Maintenance Contracts	476	455	500	500	500	500
	74500	Insurance	2,500	2,500	3,280	2,133	2,148	2,148
	74910	Dues and Subscription	195	195	200	200	200	200
	74960	Wellness Benefit - Fair	100	765	3,700	3,700	3,700	3,700
<b>4141 Total</b>			<b>208,304</b>	<b>205,358</b>	<b>245,893</b>	<b>239,595</b>	<b>248,460</b>	<b>248,460</b>

**Fiscal Year 2026**  
**Employee Health Insurance Fund Appropriations**

		Actuals	Actuals	Adopted	Department	Manager	Adopted
		FY23	FY24	Budget	Request	Recommended	Budget
				FY25	FY26	FY26	FY26
<b>7100</b>	<b>4142 Workmen's Comp. &amp; Med. Reimbursement</b>						
	71920 Professional Service - Legal	23,556	11,746	41,000	41,000	41,000	41,000
	71990 Professional Service - Other	23,100	11,798	23,700	23,700	23,700	23,700
	73930 Medical	211,669	92,074	180,000	180,000	180,000	180,000
	73935 Indemnity - Work Comp	169,220	105,745	165,000	165,000	165,000	165,000
	73940 Workmen's Comp Reserve Contribution	-	(47,385)	5,000	5,000	5,000	5,000
	<b>4142 Total</b>	<b>427,546</b>	<b>173,978</b>	<b>414,700</b>	<b>414,700</b>	<b>414,700</b>	<b>414,700</b>

**Fiscal Year 2026**  
**Employee Health Insurance Fund Appropriations**

		Actuals	Actuals	Adopted	Department	Manager	Adopted
		FY23	FY24	Budget	Request	Recommended	Budget
7100	4144 HR - Risk Management			FY25	FY26	FY26	FY26
61210	Salaries - regular	33,992	25,661	36,120	37,929	39,825	39,825
61810	Social Security Contribution	2,613	1,963	2,800	3,000	3,100	3,100
61820	Retirement Contribution	4,111	3,318	5,000	5,500	5,800	5,800
61825	Supplemental RET - 401K	511	384	600	600	600	600
61830	Group Insurance Contribution	4,161	3,311	4,650	4,650	4,800	4,800
61832	City Provided Group Term Life	144	102	200	200	300	300
61850	Unemployment Compensation Cont.	19,095	6,930	-	-	-	-
61853	Worker's Compensation Prems.	278	306	300	400	400	400
61870	Allowances	601	404	600	600	600	600
61871	Allowances-Wellness Benefit	240	240	240	240	240	240
61873	Allowance-Cell Phone Reimbursement	300	225	300	300	300	300
71990	Professional Service - Other	3,301	2,567	9,250	8,850	8,950	8,950
72310	Education/Program Supplies	-	195	500	500	500	500
72600	Office Supplies & Materials	724	299	500	500	500	500
72990	Miscellaneous Supplies	2,731	4,458	5,000	11,000	11,000	11,000
73110	Meeting and Travel	1,623	(56)	1,930	1,930	1,930	1,930
73410	Printing Costs	-	63	100	100	100	100
73700	Advertising	-	-	-	-	-	-
73950	Training and Employee Development	695	1,064	1,200	1,200	1,200	1,200
74500	Insurance	1,200	1,200	1,443	478	481	481
74910	Dues and Subscription	200	100	370	370	370	370
74920	Claims and Adjustments	33,139	42,430	80,000	74,000	74,000	74,000
<b>4144 Total</b>		<b>109,658</b>	<b>95,164</b>	<b>151,103</b>	<b>152,347</b>	<b>154,996</b>	<b>154,996</b>

**Fiscal Year 2026**  
**Employee Health Insurance Fund Appropriations**

		Actuals	Actuals	Adopted	Department	Manager	Adopted
		FY23	FY24	Budget	Request	Recommended	Budget
				FY25	FY26	FY26	FY26
<b>7100</b>	<b>8000 Transfers to Other Funds</b>						
	88594 Transfers to Fund Balance	-	-	-	16,054	4,540	4,540
	8000 Total	-	-	-	16,054	4,540	4,540
<b>Grand Total Employee Health &amp; Insurance Fund</b>		<b>745,508</b>	<b>474,500</b>	<b>811,696</b>	<b>822,696</b>	<b>822,696</b>	<b>822,696</b>

**Fiscal Year 2026**  
**Employee Health Insurance Fund Revenues**

			Actuals	Actuals	Adopted	Department	Manager	Adopted
			FY23	FY24	Budget	Request	Recommended	Budget
<b>7100</b>	<b>Employee Health &amp; Insurance</b>							
	<b>9999</b>	<b>Non Departmental</b>						
	53831	Investment Earnings	5,846	12,724	10,000	11,000	11,000	11,000
	53991	FUND BALANCE APPROPRIATED	-	-	30,701	-	-	-
	58703	Shared Services Reimb-Emp Hlth/Ins	674,796	792,607	770,995	811,696	811,696	811,696
	<b>9999 Total</b>		<b>680,642</b>	<b>805,331</b>	<b>811,696</b>	<b>822,696</b>	<b>822,696</b>	<b>822,696</b>
	<b>Grand Total Employee Health &amp; Insurance Fund</b>		<b>680,642</b>	<b>805,331</b>	<b>811,696</b>	<b>822,696</b>	<b>822,696</b>	<b>822,696</b>

**MISSION:**

*The Self-Insurance Health Fund is committed to safeguarding the City's financial resources while promoting the health and well-being of its employees by proactively managing health-related risks.*

**DESCRIPTION OF SERVICES:**

The Self-Insurance Health Fund provides comprehensive administration and oversight of the City's employee health benefits program. Services include the management of medical, pharmacy, and wellness programs; coordination with third-party administrators and healthcare providers; analysis of healthcare trends and cost drivers; and implementation of wellness and preventive care initiatives. The fund also ensures regulatory compliance, promotes financial accountability, and supports employees in navigating their healthcare benefits efficiently and effectively.

**HIGHLIGHTS FROM FY 2024-25:**

1. Remained self-insured, avoiding traditional insurance premiums and retaining unused funds.
2. Reinvested surplus funds into wellness programs and reserve funding for future liabilities.
3. Tailored benefits to meet specific needs of City employees and their dependent
4. Utilized real-time claims data to gain insights into health trends and cost drivers.
5. Mitigated large claim risks through stop-loss insurance

**GOALS FOR FY 2025-26:**

1. Maintain or improve reserve fund levels to ensure long-term viability.
2. Explore strategies to reduce premium costs for dependent coverage, improving access to health benefits for employees' families while maintaining the financial integrity of the fund.
3. Encourage the use of in-network providers and clinically appropriate generic medications to optimize healthcare value, reduce overall plan costs, and maintain high-quality care for members.

**Fiscal Year 2026**  
**Health Self-Insurance Fund Appropriations**

		Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>7120</b>	<b>Health Self-Insurance Fund</b>						
4145	<b>HR - Self Insured Health Benefits</b>						
73250	Postage	-	-	500	500	500	500
73392	Bank Card Collection Fees	-	571	500	250	250	250
73941	Contract Svc-Self Insur Admin Fees	652,365	787,343	961,474	887,880	887,880	887,880
73942	Contract Svc-Teladoc	18,705	17,825	18,720	17,340	17,340	17,340
73943	Contract Svc-Compass Health	-	-	-	-	-	-
73946	Self-Insurance - Claims	2,092,191	2,279,136	2,259,602	2,116,894	2,116,894	2,116,894
73947	Contract Services-COBRA TPA	2,064	2,034	1,835	1,699	1,699	1,699
73948	Self-Insurance - RX Rebates	(168,997)	(164,246)	(208,429)	(250,116)	(250,116)	(250,116)
<b>4145 Total</b>		<b>2,596,328</b>	<b>2,922,663</b>	<b>3,034,202</b>	<b>2,774,447</b>	<b>2,774,447</b>	<b>2,774,447</b>

**Fiscal Year 2026**  
**Health Self-Insurance Fund Appropriations**

		Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
7120	<b>8000 Transfers to Other Funds</b>						
	88594 Transfers to Fund Balance	-	-	-	55,165	55,165	55,165
	8000 Total	-	-	-	55,165	55,165	55,165
	<b>Grand Total Health Self-Insurance Fund</b>	<b>2,596,328</b>	<b>2,922,663</b>	<b>3,034,202</b>	<b>2,829,612</b>	<b>2,829,612</b>	<b>2,829,612</b>

**Fiscal Year 2026**  
**Health Self-Insurance Fund Revenues**

		Actuals	Actuals	Adopted	Department	Manager	Adopted
		FY23	FY24	Budget	Request	Recommended	Budget
<b>7120</b>	<b>Health Self-Insurance Fund</b>						
9999	Non Departmental						
53831	Investment Earnings	2,724	3,082	2,460	5,960	5,960	5,960
53991	FUND BALANCE APPROPRIATED	-	-	108,559	-	-	-
54001	Health Insur Prem Collected	2,438,307	2,532,770	2,693,183	2,619,137	2,619,137	2,619,137
54002	Health Ins Prem Collected-Retirees	241,000	220,913	230,000	204,515	204,515	204,515
	9999 Total	2,682,031	2,756,765	3,034,202	2,829,612	2,829,612	2,829,612
	<b>Grand Total Health Self-Insurance Fund</b>	<b>2,682,031</b>	<b>2,756,765</b>	<b>3,034,202</b>	<b>2,829,612</b>	<b>2,829,612</b>	<b>2,829,612</b>

**DIVISION: FLEET MAINTENANCE OPERATIONS****MISSION:**

*To deliver professional, responsive, efficient, and effective public services to all citizens and the community through responsible utilization and conservation of public funds and resources in order to promote, enhance, and protect the prosperity and quality of life in Kinston and its service area.*

**DESCRIPTION OF SERVICES:**

Fleet Maintenance provides preventative maintenance and repair services for all City vehicles and equipment. The work performed provides the City's employees with safe and dependable vehicles and equipment to perform their duties. Using cost effective methods, this division also protects the public's investment in City owned equipment and vehicles.

**HIGHLIGHTS FROM FY 2024-25:**

1. Maintained 500+ aging vehicles and equipment, many of which are well beyond their replacement schedule.
2. Able to reduce inventory costs through consignment and ordering as needed for items we can pick up quickly.
3. One mechanic attended Labrie factory training.
4. One mechanic completed (4) ASE certifications.
5. Worked with LCPS to bring on our first intern and it has been a huge success for Fleet and the student.
6. Upgraded Fleet Management software to Iworq.

**GOALS FOR FY 2025-26:**

1. Continue to find ways to cut costs on parts and work more efficiently.
2. Continue to train employees on proper use of vehicles and equipment.
3. Continue Career Development Program for Fleet Maintenance employees.
4. Fill Service Maintenance Attendant position with qualified applicant.
5. Fleet Maintenance will be purchasing a Direct Drive Wheel Balancer and Wheel Lift that will improve efficiency and also provide better working conditions for employees.

**Fiscal Year 2026**  
**Fleet Maintenance Fund Appropriations**

		Actuals	Actuals	Adopted	Department	Manager	Adopted
				FY23	FY24	Budget	Request
				FY25	FY26	FY26	FY26
<b>7140</b>	<b>Fleet Maintenance</b>						
	<b>4251</b>	<b>Fleet Maintenance</b>					
61210	Salaries - regular	309,810	296,744	385,924	390,271	409,784	409,784
61220	Salaries - Overtime	5,992	7,801	7,210	8,000	8,400	8,400
61230	Salaries - Vacation Payouts/Other	-	2,741	-	-	-	-
61240	Salaries - Standby	182	144	309	400	420	420
61252	Clothing Allowances	2,746	2,746	4,000	4,000	4,000	4,000
61260	Salaries - Temp/Part-time	-	-	-	-	-	-
61270	Salaries - Longevity	5,439	5,459	6,022	6,437	6,758	6,758
61810	Social Security Contribution	24,252	23,574	30,900	31,300	32,900	32,900
61820	Retirement Contribution	39,507	40,791	54,600	58,400	61,300	61,300
61825	Supplemental RET - 401K	4,781	4,611	6,000	6,100	6,400	6,400
61830	Group Insurance Contribution	56,710	62,400	83,700	83,700	86,400	86,400
61832	City Provided Group Term Life	1,305	1,258	2,000	2,000	2,100	2,100
61853	Worker's Compensation Prems.	3,464	3,320	3,200	3,200	3,500	3,500
61870	Allowances	-	200	-	-	-	-
61871	Allowances-Wellness Benefit	2,010	2,295	4,320	4,320	4,320	4,320
61873	Allowance-Cell Phone Reimbursement	43	373	384	384	384	384
72110	Janitorial Supplies	-	-	500	500	500	500
72200	Small Tools and Supplies	2,746	3,070	7,000	7,500	7,500	7,500
72300	Safety and Uniform Supplies	959	2,230	1,400	1,525	1,525	1,525
72320	Audio - Visual Library Supplies	-	-	200	200	200	200
72350	Medication and Bandages	214	-	400	400	400	400
72990	Miscellaneous Supplies	5,249	5,009	5,300	3,600	3,600	3,600
72991	Weed Abatement/Grass Mowing Expense	-	-	-	-	-	-
73110	Meeting and Travel	140	263	2,900	2,900	2,900	2,900
73200	Telephone Service	-	-	-	-	-	-
73220	Cellular Telephone Service	-	-	-	-	-	-
73520	Equipment Repair/Maintenance	1,590	1,106	8,300	8,300	8,300	8,300
73950	Training and Employee Development	310	995	6,570	3,100	3,100	3,100

**Fiscal Year 2026**  
**Fleet Maintenance Fund Appropriations**

			Actuals	Actuals	Adopted	Department	Manager	Adopted
			FY23	FY24	Budget	Request	Recommended	Budget
<b>7140 4251</b>	74140	Rent of Uniforms	2,447	2,258	3,600	3,900	3,900	3,900
	74400	Service & Maintenance Contracts	6,872	7,920	14,379	18,900	18,900	18,900
	74500	Insurance	3,758	3,758	5,969	5,772	22,115	22,115
	74520	Vehicle Insurance	2,354	2,354	909	1,075	1,087	1,087
	74810	Fleet Maintenance Charges	3,239	5,210	5,000	5,000	5,000	5,000
	74820	Fleet Fuel Charges	1,667	1,064	2,300	2,300	2,300	2,300
	75200	Capital Outlay -Data Processing Eq	1,700	-	-	-	-	-
	75990	Capital Outlay -Other	-	11,794	7,300	9,720	9,720	9,720
	79781	Fleet Maint. Inventory Purchased	82,045	65,947	85,000	85,000	130,000	130,000
<b>4251 Total</b>			<b>571,530</b>	<b>567,435</b>	<b>745,596</b>	<b>758,204</b>	<b>847,713</b>	<b>847,713</b>

**Fiscal Year 2026**  
**Fleet Maintenance Fund Appropriations**

			Actuals	Actuals	Adopted	Department	Manager	Adopted
			FY23	FY24	Budget	Request	Recommended	Budget
<b>7140</b>	<b>8000</b>	<b>Transfers to Other Funds</b>						
		88525 Transfers to Special Revenue Funds	-	-	-	-	-	-
		88594 Transfers to Fund Balance	-	-	-	-	-	-
		88706 Shared Services Cost-Health SelfIns	-	-	-	-	-	-
		8000 Total	-	-	-	-	-	-
<b>Grand Total Fleet Maintenance Fund</b>			<b>571,530</b>	<b>567,435</b>	<b>745,596</b>	<b>758,204</b>	<b>847,713</b>	<b>847,713</b>

**Fiscal Year 2026**  
**Fleet Maintenance Fund Revenues**

		Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>7140</b>	<b>Fleet Maintenance</b>						
	<b>9999</b>	<b>Non Departmental</b>					
53750	F/M Sales - Labor	179,845	192,203	126,249	106,992	196,501	196,501
53831	Investment Earnings	-	-	-	4,000	4,000	4,000
53836	Sale Of Surplus Property	-	-	-	2,000	2,000	2,000
53840	Miscellaneous	1,746	-	-	-	-	-
53989	Transfer From Special Revenue Funds	-	-	-	-	-	-
58705	Shared Services Reimb-Fleet Maint	562,260	580,834	619,347	645,212	645,212	645,212
<b>9999 Total</b>		<b>743,851</b>	<b>773,037</b>	<b>745,596</b>	<b>758,204</b>	<b>847,713</b>	<b>847,713</b>
<b>Grand Total Fleet Maintenance Fund</b>		<b>743,851</b>	<b>773,037</b>	<b>745,596</b>	<b>758,204</b>	<b>847,713</b>	<b>847,713</b>

**Fiscal Year 2026**  
**Inventory Fund Appropriations**

		Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>7150</b>	<b>Inventory</b>						
	<b>4133</b>	<b>Warehouse Operations</b>					
	73520	Equipment Repair/Maintenance	5,485	10,279	16,900	16,900	16,900
	79780	Fuel Purchased	672,760	590,707	750,176	752,854	752,854
	<b>4133 Total</b>		678,245	600,986	767,076	769,754	769,754

**Fiscal Year 2026**  
**Inventory Fund Appropriations**

			Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>7150</b>	<b>8000</b>	<b>Transfers to Other Funds</b>						
		88594 Transfers to Fund Balance		-	12,000	12,000	12,000	12,000
		8000 Total		-	12,000	12,000	12,000	12,000
<b>Grand Total Inventory Fund</b>			<b>678,245</b>	<b>600,986</b>	<b>779,076</b>	<b>781,754</b>	<b>781,754</b>	<b>781,754</b>

**Fiscal Year 2026**  
**Inventory Fund Revenues**

		Actuals	Actuals	Adopted	Department	Manager	Adopted
		FY23	FY24	Budget FY25	Request FY26	Recommended FY26	Budget FY26
<b>7150</b>	<b>Inventory</b>						
	<b>9999 Non Departmental</b>						
	53780 Inventory Charges-Fuel Sales	590,389	552,282	779,076	781,554	781,554	781,554
	53831 Investment Earnings	-	-	-	200	200	200
	<b>9999 Total</b>	<b>590,389</b>	<b>552,282</b>	<b>779,076</b>	<b>781,754</b>	<b>781,754</b>	<b>781,754</b>
	<b>Grand Total Inventory Fund</b>	<b>590,389</b>	<b>552,282</b>	<b>779,076</b>	<b>781,754</b>	<b>781,754</b>	<b>781,754</b>

**Fiscal Year 2026**  
**Facilities Property Management Fund Appropriations**

		Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>7200</b>	<b>Facilities &amp; Property Management</b>						
	<b>4260</b>	<b>City Hall Maintenance</b>					
72360	Horticulture/Landscaping Supplies	-	-	1,000	1,000	1,000	1,000
72400	Maintenance and Repair Supplies	447	314	1,000	1,000	1,000	1,000
72420	Building Supplies	303	463	1,000	1,000	1,000	1,000
73300	Electric Expenses/City	59,040	64,227	68,000	68,000	68,000	68,000
73330	Natural Gas Expense	5,779	5,310	4,800	6,500	6,500	6,500
73340	Water and Sewer Expense	2,811	2,702	3,800	3,000	3,000	3,000
73350	Refuse Expense	5,791	5,791	5,600	6,500	6,500	6,500
73370	Stormwater Expenses	3,510	2,160	2,600	2,300	2,300	2,300
73510	Building Repair & Maintenance	7,685	12,904	11,000	18,500	18,500	18,500
73520	Equipment Repair/Maintenance	2,720	128	1,500	2,000	2,000	2,000
73522	Cleanup Kinston Campaign	1,364	927	5,000	5,000	5,000	5,000
73610	Plant Repair & Maintenance	5,611	6,282	23,200	27,200	27,200	27,200
74400	Service & Maintenance Contracts	58,195	58,340	66,200	59,700	59,700	59,700
75800	Capital Outlay -Building Improvmts	408	-	44,500	114,900	114,900	114,900
	<b>4260 Total</b>	<b>153,663</b>	<b>159,546</b>	<b>239,200</b>	<b>316,600</b>	<b>316,600</b>	<b>316,600</b>

**Fiscal Year 2026**  
**Facilities Property Management Fund Appropriations**

		Actuals	Actuals	Adopted	Department	Manager	Adopted
		FY23	FY24	Budget	Request	Recommended	Budget
				FY25	FY26	FY26	FY26
<b>7200</b>	<b>4262 Other Misc Properties</b>						
73200	Telephone Service	1,972	2,062	2,100	2,100	2,100	2,100
73300	Electric Expenses/City	5,210	5,803	6,000	6,000	6,000	6,000
73301	Electric Expenses/Street Lighting	-	-	-	-	-	-
73330	Natural Gas Expense	2,210	1,537	2,500	3,500	3,500	3,500
73340	Water and Sewer Expense	669	1,322	2,100	2,100	2,100	2,100
73350	Refuse Expense	658	693	700	850	850	850
73370	Stormwater Expenses	6,534	6,489	6,600	7,000	7,000	7,000
73510	Building Repair & Maintenance	1,142	159	5,000	5,000	5,000	5,000
73522	Cleanup Kinston Campaign	-	-	-	-	-	-
73540	Grounds Repair & Maintenance	5,141	9,692	40,200	49,300	49,300	49,300
73542	Maintenance At G.A.T.E.	11,342	10,861	14,000	3,600	3,600	3,600
74400	Service & Maintenance Contracts	51,177	61,595	50,000	50,000	50,000	50,000
74500	Insurance	-	-	-	8,230	8,324	8,324
74810	Fleet Maintenance Charges	4,516	3,093	5,000	5,000	5,000	5,000
74820	Fleet Fuel Charges	24	62	300	300	300	300
75800	Capital Outlay -Building Improvmts	-	22,465	-	18,800	18,800	18,800
<b>4262 Total</b>		90,594	125,832	134,500	161,780	161,874	161,874

**Fiscal Year 2026**  
**Facilities Property Management Fund Appropriations**

			Actuals	Actuals	Adopted	Department	Manager	Adopted
			FY23	FY24	Budget	Request	Recommended	Budget
7200	7204	Public Service Complex						
	72360	Horticulture/Landscaping Supplies	129	81	1,000	1,000	1,000	1,000
	73300	Electric Expenses/City	40,898	41,925	50,000	50,000	50,000	50,000
	73330	Natural Gas Expense	7,818	14,444	11,000	17,500	17,500	17,500
	73340	Water and Sewer Expense	9,456	7,054	10,000	10,000	10,000	10,000
	73350	Refuse Expense	5,217	5,217	5,300	6,000	6,000	6,000
	73370	Stormwater Expenses	2,905	486	500	500	500	500
	73500	Water System Repair/Maintenance	-	-	-	-	-	-
	73510	Building Repair & Maintenance	10,045	6,825	10,000	16,000	16,000	16,000
	73520	Equipment Repair/Maintenance	747	4,250	7,600	7,600	7,600	7,600
	73610	Plant Repair & Maintenance	9,474	6,654	15,000	30,000	30,000	30,000
	74400	Service & Maintenance Contracts	51,580	51,446	54,300	54,000	54,000	54,000
	74990	Miscellaneous	625	-	-	-	-	-
	75500	Capital Outlay-Other Equip	-	6,587	-	-	-	-
	75800	Capital Outlay -Building Improvmts	-	-	41,000	390,000	390,000	390,000
	<b>7204 Total</b>		<b>138,893</b>	<b>144,968</b>	<b>205,700</b>	<b>582,600</b>	<b>582,600</b>	<b>582,600</b>

**Fiscal Year 2026**  
**Facilities Property Management Fund Appropriations**

		Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>7200</b>	<b>8000 Transfers to Other Funds</b>						
88594	Transfers to Fund Balance	-	-	28,786	-	-	-
8000	Total	-	-	28,786	-	-	-
<b>Grand Total Facilities &amp; Property Management Fund</b>		<b>383,150</b>	<b>430,347</b>	<b>608,186</b>	<b>1,060,980</b>	<b>1,061,074</b>	<b>1,061,074</b>

**Fiscal Year 2026**  
**Facilities Property Management Fund Revenues**

		Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>7200</b>	<b>Facilities &amp; Property Management</b>						
	<b>9999 Non Departmental</b>						
53831	Investment Earnings	2,491	6,324	3,015	5,000	5,000	5,000
53836	Sale Of Surplus Property	-	-	-	-	-	-
53989	Transfer From Special Revenue Funds	-	-	-	-	-	-
53991	FUND BALANCE APPROPRIATED	-	-	-	229,223	229,317	229,317
58702	Shared Services Reimb-Facil & PM Fd	617,002	576,385	605,171	817,357	817,357	817,357
	<b>9999 Total</b>	<b>619,493</b>	<b>582,709</b>	<b>608,186</b>	<b>1,051,580</b>	<b>1,051,674</b>	<b>1,051,674</b>
	<b>Grand Total Facilities &amp; Property Management Fund</b>	<b>619,493</b>	<b>582,709</b>	<b>608,186</b>	<b>1,051,580</b>	<b>1,051,674</b>	<b>1,051,674</b>

**Fiscal Year 2026**  
**Temple Israel Perpetual Care Fund Appropriations**

	Actuals FY23	Actuals FY24	Adopted Budget FY25	Department	Manager	Adopted
				Request FY26	Recommended FY26	Budget FY26
<b>8101 Temple Israel Perpetual Care Fund</b>						
<b>8000 Transfers to Other Funds</b>						
88510 Transfers to General Fund	300	300	300	300	300	300
88594 Transfers to Fund Balance	-	-	100	75	75	75
<b>8000 Total</b>	<b>300</b>	<b>300</b>	<b>400</b>	<b>375</b>	<b>375</b>	<b>375</b>
<b>Grand Total Temple Israel Perpetual Care Fund</b>	<b>300</b>	<b>300</b>	<b>400</b>	<b>375</b>	<b>375</b>	<b>375</b>

**Fiscal Year 2026**  
**Temple Israel Perpetual Care Fund Revenues**

	Actuals FY23	Actuals FY24	Adopted Budget FY25	Department Request FY26	Manager Recommended FY26	Adopted Budget FY26
<b>8101</b>						
<b>Temple Israel Perpetual Care Fund</b>	<b>222</b>	<b>472</b>	<b>400</b>	<b>375</b>	<b>375</b>	<b>375</b>
9999 Non Departmental						
53831 Investment Earnings	222	472	400	375	375	375
53991 FUND BALANCE APPROPRIATED	-	-				
9999 Total	222	472	400	375	375	375
<b>Grand Total Temple Israel Perpetual Care Fund</b>	<b>222</b>	<b>472</b>	<b>400</b>	<b>375</b>	<b>375</b>	<b>375</b>

# Glossary

**Accrual Accounting:** A basis of accounting which revenues and expenses are recorded at the time they are incurred, instead of when cash is actually received or disbursed. All proprietary funds use the accrual basis of accounting.

**Ad Valorem Taxes:** A Latin term meaning “according to value” commonly used when referring to property taxes.

**Amortization:** The process of incrementally charging the cost of an asset to expense over its expected period of use. This shifts the asset from the balance sheet to the income statement. It reflects the consumption of an intangible asset over its useful life.

**Appropriation:** An authorization granted by the City Council to make expenditures and incur obligations for purposes specified in the Budget Ordinance.

**Assessed Valuation:** A value established by the Lenoir County Tax Assessor’s office for real and personal property to be used as a basic for levying property taxes.

**Audit:** The process of conducting an official financial examination of the accounts by an independent body.

**Balanced Budget:** When planned expenditures equal anticipated revenues. The North Carolina Local Government Budget and Fiscal Control Act requires the budget, which is submitted to the City Council, be balanced.

**Bond:** A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payment and repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds.

**Budget:** A plan of financial operation for the City which includes estimated revenues and expenditures for a specific fiscal year.

**Budget Amendment:** A procedure used by the City and City Council to revise a budget appropriation.

**Budget Calendar:** A schedule which outlines the process of budget preparation, adoption and administration.

**Budget Document:** The official document, representing a comprehensive financial program for a specific fiscal year which is prepared by the City staff and approved by the City Council. The document presents policies and various budgetary information which reflects decisions made by the City Council.

**Budget Message:** A general discussion of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from previous fiscal years and the views and recommendations of the City Manager.

**Budget Ordinance:** A document adopted by the City Council which lists revenues by source, appropriations by department or fund and levies taxes for the coming fiscal year.

**Capital Outlay:** Items purchased by the City which have an expected life which exceeds one year and a unit cost exceeding \$5000, such as vehicles, equipment and furniture.

**Cash Accounting:** Basis of accounting which recognizes revenues when a government receives cash and costs when it disburses cash.

**Cash Management:** Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investments, establishing and maintaining banking relationships.

**Contingency:** Account which funds are set aside for unforeseen emergency expenditures which may become necessary during the year, use of these funds must be approved by the City Council before they can be appropriated.

**CDBG Fund:** Community Development Block Grant – Grants received to develop Urban Communities by providing decent housing and suitable living environment, and expanding economic opportunities, primarily for low-and moderate-income people.

**Debt Capacity:** The amount of debt that can be repaid in a timely manner without forfeiting financial viability. Includes the determination of the appropriate limit to the amount of long-term debt that can remain outstanding at any point of time, as well as the amount of debt that can be incurred.

**Debt Ratio:** A financial ratio that indicates the percentage of assets that are financed via debt; the ratio of the total debt (current and long-term) and total assets (current, fixed and other).

**Debt Service:** An obligation by the City to pay the principal and interest of all bonds according to a pre-determined payment schedule.

**Department:** A distinct operating unit with the City, normally contained within one fund, that may or may not be subdivided into divisions.

**Depreciation:** A portion of the cost of a fixed asset, other than waste, charged as an expense during a particular period.

**Delinquent Taxes:** Taxes which remain unpaid on and after the due date on which a penalty for non-payment is attached.

**Division:** A specialized component of a department.

**Encumbrance:** The commitment of appropriated funds to purchase an item or service. To encumber funds to set aside or commit funds for future expenditures.

**Enterprise Fund:** The fund used to account for activities that are financed and operated in a manner similar to business enterprises and for which a fee for services or the availability for services are charged to completely or partially recover the expenses of the operation. Enterprise Funds typically include water and sewer and solid waste.

**Estimated Revenue:** The amount of projected revenue collected during the fiscal year. The amount of revenue appropriated is the amount approved by the City Council in the budget ordinance.

**Expenditure:** The cost of goods or services received by the City.

**Fiscal Year:** The time period which indicate the start and finish for recording financial transactions. The Fiscal Year for the City starts on July 1<sup>st</sup> and ends on June 30<sup>th</sup>.

**Fixed Assets:** Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture and equipment.

**Fund:** A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

**Fund Balance:** The cash and investments which remain at the end of the fiscal year that can legally be appropriated to fund expenditures in the upcoming fiscal year. The Local Government Budget Fiscal and Control Act (LGBFCA) limits the amount of fund balance monies which may be appropriated in the next budget year.

**General Fund:** A Fund established to account for the resources used for the general operation of the City.

**General Obligation Bonds:** Debt instruments issued by the City which are backed by the full faith and credit of the issuing government.

**Governmental Fund:** Type of fund through which most governmental functions typically are financed and accounts for taxes, grants, and similar resources. Includes general, special revenue, capital projects, debt service, and permanent fund types. May be referred to as "source and use" funds.

**Intergovernmental Revenue:** Revenue received from another government for a specified purpose.

**Long Term Debt:** Debt with a maturity of more than one year after the date of issuance.

**Maturities:** The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

**Modified Accrual Accounting:** A basis of accounting in which expenditures are accrued by revenues that are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measureable" and "available for expenditure."

**Millage Rate:** A tax rate on property expressed in mills per dollar value of property. One mill equals \$1 per \$1,000 of assessed taxable property value.

**Ordinance:** A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. Ordinarily, the statutes or charter will specify or imply those legislative actions that must be by ordinance and those that may be by resolution. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments, and service charges, universally require ordinances.

**Permanent Fund:** Accounts for resources that are legally restricted to the extent that only earnings, not principal, may be used for the benefit of the city or its citizenry.

**Property Taxes (Ad Valorem):** Taxes are paid by property owners in the City. These taxes are levied on both real and personal property according to the property's valuation and the tax rate.

**Property Tax Rate:** The rate at which real and personal property in the City is taxed in order to produce the necessary revenues to conduct vital governmental activities.

**Proprietary Fund:** Type of fund used to account for a government's ongoing organizations and activities which are similar to those often found in the private sector. Fund types include enterprise and internal service funds. May be referred to as "income-determining" funds.

**Revenue:** Income received from a variety of sources and used to finance government or enterprise operations.

**Submitted Budget:** The budget document made by the City Manager and presented to the City Council.

**Tax Levy:** The total amount of revenue to be raised by property (ad valorem taxes).

**Working Capital:** A measure of operational liquidity and assesses whether the government has the means available to cover its existing obligations in the short run. It can also be thought of as a budgetary buffer if there are fluctuations in cash flow.

# Acronyms

**ACA:** Affordable Care Act - Make affordable health insurance available to more people.

**ADA:** Americans with Disability Act - stipulates what is required of public places to insure access to all.

**AD&D:** Accidental Death & Dismemberment- insurance policy that covers the unintentional death or dismemberment of the insured

**APPA:** American Public Power Association- an organization of Electric Power Staff and Companies

**APWA:** American Public Works Association - a trade and education group for public works professionals

**ASSE:** American Society of Safety Engineers- an organization of Engineers

**BESS:** Battery Energy Source System - It is basically a large battery system that can be included on your electric grid to manage load at peak demand similar to the generators we use, but larger.

**BMPS:** Best Management Practices - usually referred to regarding stormwater devices such as a place to hold runoff so it can be naturally treated before it runs to the rivers or streams. There are other methods; we have several examples at the PSC (Public Service Complex).

**BOD:** Biochemical Oxygen Demand - refers to the amount of oxygen required to destroy pollutants that may be in wastewater received. This is mostly from industrial customers. Customers who send us high BOD discharge pay a biannual fee in addition to their monthly sewer bills to cover the costs associated with its treatment.

**CEU:** Continuing Education Units - required for most certifications/license programs

**EEOC:** Equal Employment Opportunity Commission- a federal agency that was established via the Civil Rights Act of 1964 to administer and enforce civil rights laws against workplace discrimination.

**GAAP:** Generally Accepted Accounting Principles relate to accounting rules and uniform standards for financial reporting representing generally accepted practices and procedures of the accounting profession. G.M.P. provides a set of minimum standards and guidelines for financial accounting and reporting. Therefore, all GAAP basis Financial Statements are reasonably comparable, regardless of the legal jurisdiction or geographic location of the government.

**HTH:** Holiday Time and a Half- extra pay for employee who work on a holiday

**IPMA-CP:** International Personnel Management Association- Certified Professional- a level of certification for Human Resources

**IVR:** Interactive Voice Response - any system that can use voice to exchange data. Our pay by phone service is referred to as an IVR system

**LGBFCA:** Local Government Budget and Fiscal Control Act - governs all financial activities of local governments within the State of North Carolina.

**MGD:** Million Gallons Per Day - industry measurement used for large volumes of water and/or sewer processed

**NCALGESO:** North Carolina Association of Local Governmental Employee Safety Officials- a North Carolina chapter for Local Government safety professionals

**NCDOT:** North Carolina Department of Transportation

**NCIPMA:** North Carolina Association of Local Governmental Employee Safety Officials- a North Carolina chapter for Local Government safety professionals

**NCPRIMA:** North Carolina Public Risk Management Association- a North Carolina chapter of Risk Management professionals

**NCRR:** North Carolina Railroad

**NPDES:** National Pollutant Discharge Elimination System Permit - The City holds NPDES permits for both our wastewater and stormwater systems. The State issues permits to control the discharge into the rivers and streams. These permits set limits on the effluent we can discharge and remain compliant.

**NRWASA:** Neuse Regional Water and Sewer Authority – provides quality drinking water to Lenoir and Pitt counties.

**PE/PLS:** Professional Engineer or Professional Land Surveyor - license/continuing education renewals

**PILOT:** Payment in lieu of taxes - a contribution the electric system makes to the General Fund