



CITY OF KINSTON

Planning Department

Post Office Box 339 / 207 East King Street

Kinston, North Carolina 28502

Phone 252-939-3271

planning@kinstonnc.gov

Temporary Sign Permit

This form must be returned to the Planning Department at least two days prior to use of temporary sign.

Please note that a temporary sign may be displayed up to 10 days prior to and/or following the specific event with which the sign is associated. There is no fee associated with this permit.

Application Date: _____

Name of Business: _____

Address: _____

Contact Person: _____

Phone number: _____

Email: _____

Date(s) to display sign: _____

Number of signs and locations on property: _____

Size of sign(s) - *attach picture(s)*: _____

I understand that the City of Kinston Unified Development Ordinance permits use of temporary signs for ten (10) days prior and/or following the specific event with which the sign is associated.

Signature of Applicant: _____ **Date:** _____

Approved by: _____ **Date:** _____

Comments: _____